

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

www.mass.gov/ago/openmeeting

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Wayland Real Asset Planning Committee ("WRAP")

FILED BY: Anette Lewis

DATE OF MEETING: Thursday, December 3, 2015

TIME OF MEETING: 7:30 p.m.

PLACE OF MEETING: Town Building

PROPOSED AGENDA

Note: Times are approximate and items may not be discussed in the order listed or at the specific time estimated.

7:30 PM Call To Order

- Public Comment
- Review & Approve Minutes – 10/28/15 & 11/12/15
- Any Updates from Department-level Outreach
- Continue Work on Necessary Components of a Comprehensive, Long-range Facilities Plan (see tasks outlined in the Charge)
- Develop Criteria for: Assessing Capital Facilities Needs; and Determining Priorities Among Projects
- Discuss Report To Town Meeting -- Tasks That Need To Be Completed Before Committee Can Assess & Make Recommendations On Specific Projects/Use of Land
- Matters Not Reasonably Anticipated By The Chair 48 Hours In Advance Of The Meeting
- Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.