

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN
BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Cares Review Committee
FILED BY: Gail Shapiro
DATE OF MEETING: August 21, 2013
TIME OF MEETING: 9:00 am
PLACE OF MEETING: Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

9:00 am Call meeting to order; Review and vote to approve (or correct) minutes
9:05 am Reports by Committee members on work to date
9:30 am Create final list of interviewees, divide those not already assigned
9:45 am Create two interview protocols: one for those with direct contact/experience with the issues addressed by WC; the other for interested community members (to hear their observations and suggestions)
10:15 am Topics not reasonably anticipated by the Chair 48 hours prior to the meeting (if any)
10:20 am Members Concerns; Set dates for meetings after September 12th.
10:30 am Adjourn

Next meeting: Thursday, September 12 6:30-8:00 pm

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda. Revised Meeting Notice/June 23, 2010