

**WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION
MEETING OF 15 NOVEMBER 2017**

In Attendance: Fred Knight, Rick Greene (arrived at 7:40 pm), Uday Virkud and

Absent: Jane Capasso (Not required to attend)

Transcribed By: Fred Knight

Guests: Linda Segal

Meeting Location: 7:30 pm Wayland Town Building-Planning Board Office

MINUTES

Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.

7:36 1. Call to order

7:36 2. No Public comment

7:37 3. Discussion on final action with respect to transfer of design flow and land from Wayland Meadows (WM) to Town of Wayland.

In the last substantive discussion back in April 2017, the WWMDC had assumed that the transfers would take place very soon, but legal issues with the land title delayed the transfers to the proposed date of 17 Nov 2017. In order for this to occur, the WWMDC needs to agree that charging for operations from WM will end on 1 April 2017, which is when the WWMDC stopped charging WM. As the transfer documents are now written, this stipulation is assumed. If the charging were to extend to 17 Nov 2017, the extra amount would be \$546.30. However, to change the legal documents would cost this much or more and also further delay the closing, which is necessary for the WWMDC to start charging the Town for the design flow and to obtain the approximately \$50,000 PILOB as stated in Article 19 of the 2016 ATM.

Motion by Fred: The WWMDC stop operations charging to Wayland Meadows for the 380 gpd design flow as of 1 Apr 2017 and start charging the town through the Facilities Department for the 820 gpd design flow for 5 Concord Road on 17 Nov 2017. Second by Rick. Vote 3-0.

7:50 4. Topics not reasonably anticipated by Chair 48 hours in advance of meeting.

Assessor's Office required the Lien and the betterment apportionment letters that were signed on November 8, 2017 be addressed to the Board of Assessors and not Ellen Brideau. The WWMDC resigned the letters.

7:51 5. Calendar: upcoming meetings and events, including hearings. Next meeting is the joint meeting with BPW on 28 Nov 2017 at the DPW building conference room

7:56 6. Public Comment: Linda wants to see more detailed calculations of the Title V design flow for the Town Center. We have the details on which the building-by-building totals are based. I told her to discuss with Jane.

8:00 7. Adjourn

Attachments:
Lien Letter
Apportionment Letters
Agenda



Wayland Wastewater Management District Commission
66 River Road, Wayland, Massachusetts 01778-2697
508-358-6851 wastewater@wayland.ma.us



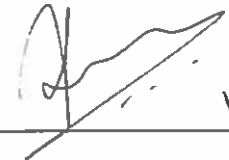
November 15, 2017

Wayland Board of Assessors
 Assessors Office
 41 Cochituate Road
 Wayland, MA 01778

Dear Board of Assessors:

I, Fred Knight, Chairman of the Wayland Wastewater Management District Commission, in conjunction with the Wastewater Commissioners for the Town of Wayland, hereby certify that the attached listing of delinquent wastewater accounts should be liened, via the Town Assessor and the Board of Assessors, to the fiscal 2018 Real Estate tax bills in accordance with MGL Chapter 40, Section 58. The properties involved were issued an intent to lien bill with a \$15 fee and thirty days later a reminder letter was sent. The total amount to be liened is \$6,972.08

Respectfully submitted,

	<i>15 Nov 2017</i>		<i>11/15/17</i>		<i>15 Nov. 2017</i>
Fred Knight Chairman	Date	Rick Greene Commissioner	Date	Uday Virkud Commissioner	Date



Wayland Wastewater Management District Commission
66 River Road, Wayland, Massachusetts 01778-2697
508-358-6851 wastewater@wayland.ma.us

November 15, 2017




Board of Assessors
Wayland Assessors Office
41 Cochituate Road
Wayland, MA 01778

Dear Board of Assessors:

I, Fred Knight, Chairman of the Wayland Wastewater Management District Commission, in conjunction with the Wastewater Commissioners for the Town of Wayland, hereby certify that the attached listing of Betterment Apportionments will be billed in the third and fourth quarter of FY2018, via the Town Assessor, to the fiscal 2018 Real Estate tax bills in accordance with MGL Chapter 40, Section 58. The total Betterment Apportionment for each account is:

WW Betterment – Account #63-14203	\$22,884.55
WW Betterment Interest – Account #63-14204	\$3,432.68
WW TC Betterment – Account #63-14207	\$195,271.74
WW TC Betterment Interest – Account #63-14208	<u>\$161,286.71</u>
Total Wastewater	<u>\$382,875.68</u>

Respectfully submitted,

 _____	15 Nov 2017	 _____	11/15/17	 _____	15 Nov. 2017
Fred Knight Chairman	Date	Rick Greene Commissioner	Date	Uday Virkud Commissioner	Date



Wayland Wastewater Management District Commission
66 River Road, Wayland, Massachusetts 01778-2697
508-358-6851 wastewater@wayland.ma.us


**TOWN OF WAYLAND
FISCAL YEAR 2018**


TO: Treasurer/Collector,
Town Accountant


You are hereby notified of the **Commitments** for the Wastewater Betterment Apportionments that will be billed in the Third and Fourth quarter of FY2018, via the Town Assessor's Office, to the fiscal 2018 Real Estate tax bills in accordance with MGL Chapter 40, Section 58. The total Betterment Apportionment for each account is:

AMOUNT OF COMMITMENTS

WW Betterment – Account #63-14203	\$22,884.55
WW Betterment Interest – Account #63-14204	\$3,432.68
WW TC Betterment – Account #63-14207	\$195,271.74
WW TC Betterment Interest – Account #63-14208	<u>\$161,286.71</u>
Total Wastewater	<u>\$382,875.68</u>


Fred Knight Date
WWMDC Chair


Rick Greene Date
Commissioner


Jane Capasso Date
Account Specialist



Wayland Wastewater Management District Commission
66 River Road, Wayland, Massachusetts 01778-2697
508-358-6851 wastewater@wayland.ma.us

FISCAL YEAR 2018

TO: Treasurer/Collector
Town Accountant


FROM: WWMDC, Account Specialist – Jane Capasso

DATE: November 15, 2017

SUBJECT: Wastewater Betterment Journal Entries to be booked at the end of December, 2018.

Please see the attached journal entries to record the FY2018 Wastewater Betterment Apportionment, for principal and interest, to the receivable accounts (which will be billed in the third and fourth quarter of FY2018).

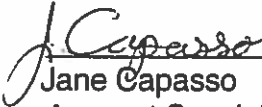
Please do not hesitate to contact me if any additional information is needed.



Fred Knight Date
WWMDC Chair



Rick Greene Date
Commissioner



Jane Capasso Date
Account Specialist

Attachment

DATE: 12/31/2017
 POSTING TO: 6 (PERIOD)

JOURNAL ENTRY

PLEASE MAKE THE FOLLOWING TRANSFER:

FUND	ORG	OBJECT	PROJECT	ACCOUNT DESCRIPTION	PO # (if applicable)	INVOICE # (if applicable)	DEBIT	CREDIT
63		14203		WW Betterment			22,884.55	
63		14403		WW Apptd Assessment Not Yet Due				22,884.55
63		14204		WW Betterment Interest			3,432.68	
63		26601		Def Rev Special Assessment				3,432.68
63		14207		WW TC Betterment			195,271.74	
63		14209		UnApportioned WW TC Better				195,271.74
63		14208		WW TC Betterment Interest			161,286.71	
63		26601		Def Rev Special Assessment				161,286.71
63								
63								
TOTAL:							382,875.68	382,875.68

EXPLANATION: Entry to record Unapportioned WW Betterment with offset entry to Deferred Special Assessments.

SUBMITTED BY: J. Capasso 11/15/17
 APPROVED BY: [Signature] 15 Nov 2017
 DEPARTMENT HEAD DATE

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission
FILED By: Jane Capasso
DATE OF MEETING: Wednesday, 15 Nov 2017
TIME OF MEETING: 7:30 PM
PLACE OF MEETING: Wayland Town Building

PROPOSED AGENDA – Revised item #5

Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.

- 7:30 1. Call to order
- 7:31 2. Public comment
- 7:35 3. Discussion on final action with respect to transfer of design flow and land from Wayland Meadows (WM) to Town of Wayland.

In the last substantive discussion back in April 2017, the WWMDC had assumed that the transfers would take place very soon, but legal issues with the land title delayed the transfers to the proposed date of 17 Nov 2017. In order for this to occur, the WWMDC needs to agree that charging for operations from WM will end on 1 April 2017, which is when the WWMDC stopped charging WM. As the transfer documents are now written, this stipulation is assumed. If the charging were to extend to 17 Nov 2017, the extra amount would be \$546.30. However, to change the legal documents would cost this much or more and also further delay the closing, which is necessary for the WWMDC to start charging the Town for the design flow and to obtain the approximately \$50,000 PILOB as stated in Article 19 of the 2016 ATM.

- 7:50 4. Calendar: upcoming meetings and events, including hearings.
- 7:51 5. **Topics not reasonably anticipated by Chair 48 hours in advance of meeting.**
 - A. Board signature on Lien Letter and potentially betterment apportionments for FY18.**
- 7:56 6. Public Comment
- 7:58 7. Adjourn