

AGREEMENT
between
WAYLAND MEADOWS, LLC
and
TOWN OF WAYLAND

This Agreement is dated as of _____, _____, 2017 and is entered into by and between Wayland Meadows, LLC, a Delaware limited liability company, having an address of 145 Rosemary Street, Suite E, Needham, Massachusetts 02494 (the "Owner") and the Town of Wayland, a Massachusetts municipal corporation, acting by and through the Wayland Wastewater Management District Commission (the "WWMDC") and the Town's Conservation Commission (the "Commission") (collectively, the "Town"), both having an address of 41 Cochituate Road, Wayland, Massachusetts 01778 with respect to (1) surplus unused sewer capacity relative to the connection of the buildings constructed on the Wayland Commons Affordable Housing Project site to the WWMDC's wastewater treatment plant; and (2) Lot 8 as shown on the plan entitled "Plan of Land in Wayland, MA" dated April 15, 2010, prepared by Hancock Associates, Civil Engineers, Land Surveyors and Environmental Consultants and recorded with the Middlesex South Registry of Deeds as Plan No. 252 of 2010 ("Lot 8") (also referred to as Town of Wayland Assessor's Parcel 023-052T).

WHEREAS, on August 10, 2006, the WWMDC entered into an agreement with Wayland Meadows Development, Inc., a Massachusetts corporation, having an address of 2 Washington Street, Foxborough, Massachusetts 01778 (the "Prior Owner") relative to the connection of the residential units in the Wayland Commons Affordable Housing

Development, together with associated improvements and infrastructure (the "Project") on the land then shown on Assessors Map 23, as Parcels 52D, 52E, 52G, 52H, 52I, 52J, 52K, 52L and 52M on and off Old Sudbury Road (Route 27), Wayland, Massachusetts ("Locus") to the WWMDC-owned wastewater treatment plant located off Boston Post Road and Old Sudbury Road in Wayland, Massachusetts (the "Plant"); and

WHEREAS, the Owner acquired the Locus from the Prior Owner by deed dated December 4, 2009, recorded with said Registry of Deeds in Book 54521, Page 444 and filed with the South Middlesex Land Court Registry District as Document 1529383 with Certificate of Title 246145 and also received from the Prior Owner, as transferee, all permits and approvals relative to the Project; and

WHEREAS, the Owner has completed the Project and has surplus unused design flow sewer capacity it wishes to donate to the WWMDC and owns vacant land (Lot 8) it wishes to donate to the Town.

NOW THEREFORE, in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **Transfer of Sewer Capacity.** The Owner hereby agrees to relinquish and transfer to WWMDC and the WWMDC hereby agrees to accept from Owner 380 gallons per day of unused surplus design flow sewer capacity (the "Surplus Capacity"), ~~which transferred to the Owner, effective as of August 31, 2016.~~

Comment [A1]: To be confirmed by WWMDC

2. **Donation of Lot 8.** The Owner hereby agrees to convey, for no consideration, Lot 8 to the Town, provided that:

a) Lot 8 is to be conveyed by a good and sufficient quitclaim deed or deeds (the "Deed"), and said Deed shall convey a good and clear record and marketable title thereto, free from encumbrances, except:

- i. provisions of existing building and zoning laws;
- ii. such taxes for the then current year as are not due and payable on the date of the delivery of the Deeds;
- iii. any liens for municipal betterments assessed after the date of this Agreement; and
- iv. easements, restrictions and reservations of record, if any, so long as the same do not prohibit or materially interfere with the use of Lot 8 for conservation purposes.

It is understood and agreed by the parties that Lot 8 shall not be in conformity with the title provisions of this Agreement unless (i) no building, structure or improvement of any kind belonging to any other person or entity shall encroach upon or under Lot 8; and (ii) title Lot 8 and access thereto is insurable for the benefit of the Town by a title insurance company licensed to do business in the Commonwealth of Massachusetts at normal premium rates on a standard American Land Title Association Form B (Rev. 10-17-70 and 10-17-84), subject only to those printed exceptions to title normally included in the "jacket" to such form and the encumbrances listed above. Any title or practice matter which is subject of a title or practice standard of the Real Estate Bar Association of Massachusetts shall be governed by said title or practice standard to the extent applicable, unless otherwise specifically stated in this Agreement.

a.) the Town receives a satisfactory report, as determined in the sole discretion of the Town, from a consultant selected by the Town regarding the environmental conditions directly and/or indirectly affecting Lot 8;

b.) the Town is permitted, upon 24 hours prior written notice the Owner, to have access to Lot 8 in order to inspect, take measurements, conduct surveys, perform tests including soil and water tests, and to make other reviews or investigations thereof;

c.) The Owner consents to and will not contest the taking of Lot 8 by eminent domain for the purpose of confirming and making clear the Town's title to Lot 8, provided such taking occurs after the transfer and conveyance pursuant to this Agreement.

3. Remedies. The parties agree that, there being no adequate remedy at law for breach of this Agreement, it may be specifically enforced.

4. Assignment. Neither the Owner nor the Town may assign their rights and obligations hereunder, in whole or in part, without the prior written consent of the other party. Any assignment without such prior written consent shall be deemed null and void. Subject to and without limiting the preceding two sentences, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

5. Governing Law. This Agreement, executed as of the date first above written, is to be construed as a Massachusetts contract, is to take effect as a sealed instrument, and may be cancelled, modified or amended only by a written instrument executed by the Owner and the Town.

6. Additional Documents. The parties agree to execute any and all additional instruments and documents as may be reasonably required in order fully to effectuate the terms of this Agreement, provided none of the same shall increase any party's liability hereunder.

7. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the Surplus Capacity and Lot 8 and no verbal statements made by anyone with regard to the transaction which is the subject of this

Agreement shall be construed as a part hereof unless the same is incorporated herein by writing.

8. Partial Invalidity. In the event that any one or more provisions of this Agreement shall be held to be invalid, illegal or unenforceable in any respect, the remainder of this Agreement shall not be affected.

In Witness Whereof, the parties have executed this Agreement as of the date first set above.

Wayland Meadows, LLC
a Delaware Limited Liability Company,

By: Wayland Meadows Corporation,
Its Manager

Donald A. Levine, President

Wayland Wastewater Management District
Commission, by

Wayland Conservation Commission

578407/WAYL/0001

AGREEMENT

This Agreement is dated as of _____, _____, 2017 and is entered into by and between the Town of Wayland, a Massachusetts municipal corporation, acting by and through the Wayland Wastewater Management District Commission (the "WWMDC") and the Board of Selectmen (the "Town"), both having an address of 41 Cochituate Road, Wayland, Massachusetts 01778 with respect to reserved sewer capacity for 5 Concord Road, Wayland, Massachusetts.

Whereas, in a separate agreement, Wayland Meadows, LLC agrees to transfer the parcel 023-052T (also referred to as Lot 8 as shown on the plan entitled "Plan of Land in Wayland, MA" dated April 15, 2010, prepared by Hancock Associates, Civil Engineers, Land Surveyors and Environmental Consultants and recorded with the Middlesex South Registry of Deeds as Plan No. 252 of 2010) to the Wayland Conservation Commission and the 380-gpd design flow (per Title V, hereafter, "design flow") to the Wayland Wastewater Management District Commission (WWMDC), and

Whereas, the Wayland Meadows, LLC, has paid 1) all taxes for parcel 023-052T, 2) all WWMDC operations fees for the associated 380-gallons-per-day (gpd) design flow including all principal and interest for late payments, 3) FY2017 interest from 1 Oct 2016 to ~~1 Apr 2017~~ date of this agreement, and 4) \$3,709 in partial payment of betterments for FY2015-FY2017, and

Comment [A1]: Needs to be confirmed.

Whereas, 2016 annual Town Meeting passed Article 19 to allocate to the building at 5 Concord Road, Wayland, MA (currently the Wayland Free Public Library) a total of 820-gpd design flow, consisting of the 380 gpd from above and 440 gpd previously relinquished by another WWMD user and returned to the WWMDC, and

Whereas, Article 19 included a payment in lieu of betterment (PILOB) of \$53,350, an initial operations payment of \$2,400 for FY2017, and an administrative fee of \$250 to the WWMDC from town funds of a total of \$56,000. Wayland Meadows has already paid \$3,709 of the betterment reducing the PILOB to \$49,641 for a total of \$52,291, and

Whereas, it is anticipated that the building at 5 Concord Road will eventually be connected to the WWMD system using separate funds. ~~If capacity is not needed at 5 Concord Road, the WWMDC and the Town agree to explore utilizing the capacity or excess portion thereof for another Town-owned building or project,~~ and

Comment [A2]: New language

Whereas, the Town agrees to pay operation fees to the WWMDC starting in FY2017, Therefore, the Wayland Board of Selectmen agrees to pay \$52,291 to the Wayland Wastewater Management District Commission, and the Wayland Wastewater Management District Commission agrees to transfer 820-gpd design flow to the property at 5 Concord Road.

Assignment. Neither the WWMDC nor the Town may assign their rights and obligations hereunder, in whole or in part, without the prior written consent of the other party. Any assignment without such prior written consent shall be deemed null and void. Subject to and without limiting the preceding two sentences, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, devisees, executors, administrators, successors and assigns.

Governing Law. This Agreement, executed as of the date first above written, is to be construed as a Massachusetts contract, is to take effect as a sealed instrument, and may be cancelled, modified or amended only by a written instrument executed by the parties.

Additional Documents. The parties agree to execute any and all additional instruments and documents as may be reasonably required in order fully to effectuate the terms of this Agreement, provided none of the same shall increase any party's liability hereunder.

Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the Surplus Capacity and payment and no verbal statements made by anyone with regard to the transaction which is the subject of this Agreement shall be construed as a part hereof unless the same is incorporated herein by writing.

Partial Invalidity. In the event that any one or more provisions of this Agreement shall be held to be invalid, illegal or unenforceable in any respect, the remainder of this Agreement shall not be affected.

In Witness Whereof, the parties have executed this Agreement as of the date first set above.

Town of Wayland Board of Selectmen	Wayland Wastewater Management District Commission
Cherry Karlson, chair	Fred Knight, chair
Lea Anderson	Sam Potter
Mary Antes	Rick Greene
Louis Jurist	
Douglas A. Levine	

Section 2. Determination of System Use

- a) The use of the wastewater management system shall be based Title 5 design flow and upon actual or estimated measurement and analysis of each user’s wastewater discharges to the extent such measurement and analysis is considered by the Director to be feasible and cost-effective.
- b) Where measurement and analysis is considered not feasible, determination of each user’s use of the facilities shall be based upon the quantity of water used whether purchased from a public water utility or obtained from a private source, or an alternative means as provided by Section (c) below.
- c) The Director, when determining use of the wastewater management system based on water use, shall consider consumptive, evaporative, or other use of water which results in a significant difference between a discharger’s water use and wastewater discharge. Where appropriate, such consumptive water use may be metered to aid in determining actual use of the wastewater management system. The meters used to measure such water uses shall be of a type and installed in a manner approved by the Director.

Section 3. Penalties for Excessive Use

- a) Each user is encouraged to conserve water. Each connection permit will specify the amount of capacity in the Wastewater Management System that has been allocated to that user. Discharges into the System in excess of the permitted capacity are prohibited. In the event that a user discharges excessive amounts of wastewater, the Director may assess a penalty fee. The penalty fee shall be set in accordance with Section 6 of Article II.
- b) In the event that a user is assessed a penalty fee for two quarters in a single year billing cycle, the WWMDC reserves to right to inspect the customer premises in accordance with Article II, Section 7 to assess compliance with water conservation standards set forth in Article IV, the facility conforms to assigned design flow capacity as set forth Title 5 in 310 CMR 15.203 of the MGL.

ARTICLE VIII. EFFECTIVE DATE

These Rules and Regulations shall be in full force and effect from and after its passage, approval and publication, as provided by law.

AMENDED 15 February 2017

AYES: Fred Knight
 Sam Potter
 Rick Greene

NAYS: None

ABSENT: None

NOT VOTING: None

**WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION
MEETING OF 22 MARCH 2017**

In Attendance: Fred Knight, Rick Greene and Jane Capasso.

Absent: Sam Potter

Guests: None

Meeting Location: 7:30 pm Wayland Town Building, Selectmen's Office

MINUTES

Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.

7:34 1. Call to order

7:34 2. Public comment

7:34 3. Update on transfer of land and design flow from Wayland Meadows to Conservation Commission (land only) and to BoS (design flow only) to be allocated to 5 Concord Road. The transfer of the design flow was officially approved at FY2016 ATM in April 2016. The associated transfer of land has been a topic for the last 10 months. The status right now is that the transfers are ready to proceed with a few more actions. We will discuss those actions.

Fred: Sam is working on the negotiations. Nan Balmer is working on the deal where the land will go to the Conservation Commission and Wastewater will receive 380 gpd of design flow. Wayland Meadows will receive a large tax write-off for giving the land to the Conservation Commission. Nan will discuss with Town Counsel the agreement that Fred drafted. Wayland Meadows, as of April 1, 2017, owes to Wastewater approximately \$18,400 for operations charges and \$1,700 for betterment charges. The remaining balance on the betterment as of April 1, 2017 is to be paid by the Town (Paid in Lieu of Betterment) for approximately \$21,000 at the closing. Jane is working on the final billing numbers with the Treasury Department. Fred: Wastewater will possibly sign the agreement on April 18, 2017.

8:09 4. Continued discussion of draft revision of WWMDR Rules and Regulations, specifically the modification of section on connections and alterations. This is an on-going discussion that may continue, but we are nearing agreement.

Rick will add a clause to look at properties that are in a penalty position. See Section 9 below "Properties Exceeding Deed Restrictions".

8:09 5. Discussion of emergency event on 13 Mar 2017 when a leak was discovered and mitigated at 268 BPR in the main wastewater line. The importance remains that we need some way to deal better with emergencies. We also need to have somebody in town available to mark wastewater line locations in the case of excavation near our system. The chair's hope is that the DPW will soon begin to handle emergencies, requests for marking wastewater line locations (just like water line locations), as well as provide supervision for on-going administrative activities.

Ed O'Neil needed a backhoe from WhiteWater to find the problem and excavate the hole. The bills for ABC Soils, Edward O'Neil and Regan Septic totaled \$9,637. WhiteWater's bill will arrive shortly. Jane: The Water Department received our mark-out, but did not give it to Shepard's Service (Shep's) for liability reasons. The repair

report, says that when Shep's gas station was drilling, someone nicked Wastewater's line. Fred: Shep's is trying to figure out who will pay the bills. Rick: Believes Dig Safe rules state that if we don't supply the mark out, then WW could have some responsibility. Wastewater is not part of Dig Safe. Could Shep's have dug before the mark-out deadline had passed? Did WW meet their obligation? If WW is not in violation then the excavator would be liable. Jane will gather the bills and submit the costs to Shep's.

Board reviewed each bill. A motion for payment of the 3 bills for emergency service on March 13, 2017: ABC soils for \$2,703.41, Edward O'Neil \$4,414.08 and Regan Septic for \$2,520 was made. Rick second the motion. Passed 2-0.

Fred: This emergency highlights that having the new DPW director oversee all of WW is imperative. Payment for his services will be transferred from the amount paid to Ben Keefe, Facilities Department. What do we do if a mark-out is asked for? Fred: We don't know how to handle this. We are hoping the Water Department will be able to help us soon. In the interim, Fred will discuss with Nan what we should do about mark-outs and possibly having the Water Department do this. Jane and the Water Department will handout the as built plans until further notice.

Emergency Contact List - Jane updated the list with the new businesses used on the March 13, 2017 emergency. Board does not want this distributed for now. In the future, Ben Keefe and the Health Department will receive the full list with the businesses that have done repairs. All other departments do not need the businesses on their list.

Sam's Renewal in June - What is the procedure to renew a commissioner? Fred: The Commissioner will receive a note from the Board of Selectmen saying you are continuing. Nothing for Wastewater to do.

8:34 6. Approve minutes from previous meetings – 1 Mar 2017.

The minutes were reviewed. Rick made a motion to approve. Fred second the motion. Passed 2-0.

8:36 7. Pay Bills, monthly budget update, year-to-date finances and monthly commitments.

The emergency bills were discussed in number 5 above. New bills for Keane Fire & Safety (fire extinguisher repairs and inspection) and Keyes North Atlantic (fire inspection for the Treatment Plant) were discussed. Jane is working on getting yearly contracts for Keane and Keyes for the Board's review and checking if there are any Town discounts that can be applied. Fred: Hold onto the contracts until the new DPW director can review them. Should we be looking at other vendors? Rick motion to pay bills. Fred second. Passed 2-0.

Fred: We should consider creating a line item on the Budget for emergency repairs to the distribution system and look more closely at the Equipment Repairs and Maintenance account for the Treatment Plant.

8:53 8. Administrative Items:

A. Treatment Plant Punch List

Several years ago the Waterline Company walked away from the punch list and a default letter was given to them from the Town. Jane: Ian Catlow, Tighe & Bond, is confirming that all items on the punch list pertaining to the treatment plant have been completed. Landscaping still needs to be looked at. Per Ben

Keefe, Facilities, a change order needs to be completed to close out the punch list and the money that was set aside to fund this. The Contract with Waterline also needs to be closed and finalized.

B. Backup Generator at 2 Elissa Ave

Jane: There is a backup generator for 2 Elissa Ave. A contract for annual service from South Shore Generator is under review. Looking into what happens if an emergency repair is needed.

C. 317 BPR Whole Foods Vacant Space

Jane: Privilege Fee payment for 127 gpd of increased design flow has not been paid as of today.

D. Repetitive Gallons Pumped

Dave Boucher, WhiteWater, a computer glitch caused the problem, which will be fixed on the March, 2017 DMR.

7:54 9. Topics not reasonably anticipated by chair 48 hours in advance of the meeting, if any.

A. 7:54: National Development Meeting

Rick: Cherry Karlson emailed that a meeting with National Development is planned for Thursday, March 23, 2017 to discuss design flow plans and how to create more capacity for the Town Center. A new septic system could be located under the Town Green, which Twenty Wayland owns. Rick: Feels that Sam should not call into this meeting since any decisions made, would not be representative of the Wastewater Board. Fred will send a message to Cherry that WW is not available.

B. 8:00: Properties Exceeding Deed Restrictions

Rick: Received a message that 1 Lillian Way was for sale as a 3 bedroom home for \$925,000. Deed restrictions for Lillian Way are for two bedrooms and if there is a finished basement it cannot be made into a bedroom. Rick sent a note to the realtor and the third bedroom was taken out of the write-up. Rick: Suggested we look at the flow rates for each Lillian Way property and those that are over the 50% capacity limit should be reviewed. Fred: Wastewater's Rules and Regulations state that if a property is in a penalty situation then we can go in and investigate. Is the Building Department aware of the deed restrictions for Lillian Way? Who is responsible for finding out if a third bedroom has been added? What constitutes a bedroom? Could Wastewater be in a situation where there are a lot of 3 bedroom properties? Fred: The mean for all the condominium is under 50%. Rick suggests at fiscal year-end we should look at those that are in penalty and make a decision.

9:01 10. Website status: recent postings and organization. No discussion.

9:02 11. Calendar: upcoming meetings and events, including hearings. The next Board Meeting will be April 12, 2017.

9:02 12. Public Comment – None

9:02 13. Adjourn

Attachments:

- Agenda
- Wayland Meadows Summary of Charges
- Monthly Budget and List of Expenses

- SSO Form for 268 Boston Post Road Emergency
- Town Center Design Flow Summary
- 1 Lillian Way Sale Announcement
- March 1, 2017 Board Minutes

WWMDC FY2017 BUDGET

April, 2017

March 22-April 11, 2017

SUMMARY	ACTUAL YTD	BUDGET YTD	YTD VARIANCE	ANNUAL BUDGET	NOTES	
User Charges	\$ 216,468.69	\$ 216,468.69	(49,471.35)	\$ 743,411.86		
Total Operating Expenses	\$ 155,991.66	\$ 155,991.66	\$ -	\$ 743,411.86		
Net Operating Income:	\$ 60,477.03	\$ 60,477.03	\$ 0.00	\$ 0.00		
INCOME DETAILS						
User Charges	216,468.69	216,468.69	(49,471.35)	265,940.04		
Other	23,288.71	23,288.71	23,288.71	8,182.65	Quarter 3 being billed in April.	
Old Betterment - Principal	14,536.75	38,441.67	(23,904.92)	488.85	Pen & Int. Liens, Misc Rev & Int Earmd on Sav's Billed Nov & Dec on Tax Bill. Paid Feb & Apr	
Old Betterment - Interest	2,475.91	9,465.15	(6,989.24)	97.77	Billed Nov & Dec on Tax Bill. Paid Feb & Apr	
New Betterment - Principal	100,496.71	240,000.00	(139,503.29)	802.05	Billed Nov & Dec on Tax Bill. Paid Feb & Apr	
New Betterment - Interest	90,023.68	189,565.00	(99,541.32)	644.20	Billed Nov & Dec on Tax Bill. Paid Feb & Apr	
Unapp WW Better TC Rev	25,052.30	25,052.30	25,052.30	-	Unbudgeted Betterments Paid in Advance	
Unapp WW Better TC Int	683.52	683.52	683.52	-	Unbudgeted Betterments Paid in Advance	
Total Income/MUNIS:	\$ 473,028.27	\$ 743,411.86	\$(270,385.59)	\$ 743,411.86	\$(56,077.14)	
EXPENSE DETAILS						
PERSONAL SERVICES						
Salaries (Account Specialist)	20,250.17	27,960.00	7,709.83	33,552.00	589.07 Budgeted for Salary Increase - Not Approved	
Indirect/Admin (Town Services)	-	20,557.50	20,557.50	24,689.00	2,055.75 Expensed in May, 2017	
Legal Services	-	4,166.67	4,166.67	5,000.00	416.67	
PROFESSIONAL SERVICES						
Facility Operating Contract	39,000.00	39,000.00	-	46,800.00	-	
Fac. Labor & Other Prof. Serv.	13,858.17	16,666.67	2,808.50	20,000.00	3,926.25 1,666.67 (2,259.58)	
Engineering Fees	-	-	-	-	-	
NPDES Permit	-	-	-	-	-	
Total Pers. & Prof. Expenses	\$ 73,108.34	\$ 108,350.83	\$ 35,242.49	\$ 130,021.00	\$ 801.90 17%	
Percent of Total	34%					
REPAIRS & MAINT EXP.						
Building Repair & Improvement	1,846.51	-	(1,846.51)	1,050.00	(1,050.00) Tmt Plant Unit Heaters & Lines leaking.	
Equipment Repairs & Maint.	16,022.55	5,140.26	(10,882.29)	6,168.31	514.03 514.03	
Sludge Disposal	18,161.00	16,119.50	(2,041.50)	19,343.40	460.95 1,611.95	
Chemicals	4,242.12	6,487.08	2,244.96	7,784.50	648.71 648.71	
Markup & Other	3,929.06	18,333.33	14,404.27	22,000.00	1,660.68 1,660.68	
Surface Water Testing (Oars)	6,803.00	5,416.67	(1,386.33)	6,500.00	541.67 541.67	
Total Repairs & Maint Exp.	\$ 51,004.24	\$ 51,496.84	\$ 492.60	\$ 61,796.21	\$ 2,776.03 8%	
Percent of Total	24%					
OPERATING EXPENSES						
Disposal (Trash Removal)	346.40	416.67	70.27	500.00	(44.93) (44.93)	
Natural Gas-NIT Grid & Dir. En.	3,102.00	5,148.63	2,046.63	6,178.35	(0.98) (0.98)	
Electricity -Eversource	23,800.09	33,153.72	9,353.63	39,784.46	895.79 895.79	
Telephone -Verizon	973.91	1,689.37	715.46	2,027.24	54.52 54.52	
Water -TOW	571.82	527.31	(44.51)	632.77	52.73 52.73	
Admin Serv's (Other/Vader Trng)	84.86	-	(84.86)	-	-	
Contingency	3,000.00	20,833.33	17,833.33	25,000.00	2,083.33 2,083.33	
Total Operating Expenses	\$ 31,879.08	\$ 61,789.02	\$ 29,889.94	\$ 74,122.83	\$ 3,040.46 10%	
Percent of Total	15%					
TOTAL EXPENSES	\$ 155,991.66	\$ 221,616.70	\$ 65,625.04	\$ 265,940.04	\$ 6,818.40	
TOTAL OPER & CAP EXPS				\$ 743,411.86		
CAPITAL EXPENSES						
Old Debt-Principal	27,650.76	27,650.76	27,650.76	38,441.67	10,790.91	
Old Debt-Interest	2,135.64	2,135.64	2,135.64	9,465.15	7,329.51	
New Debt -Principal	240,000.00	240,000.00	240,000.00	240,000.00	-	
New Debt -Interest	189,565.00	189,565.00	189,565.00	189,565.00	-	
Total Capital Expenses:	\$ 459,351.40	\$ 459,351.40	\$ 459,351.40	\$ 477,471.82	\$ 18,120.42	

NOTES:
 Equipment Repairs and Maintenance - Emergency repairs: 3/13/17 268 BPR & 10/19/16 292 BPR
 Other Revenue \$8,182.65 is the Privilege Fee for 317 BPR, new market.
 Paid in August and February
 Subsidy pays interest in Aug, Payment due Feb.
 Paid in August and February
 Paid in August and February

Cash Receipts YTD

Revenue Codes	July 2016	August 2016	September 2016	October 2016	November 2016	December 2016	January 2017	February 2017	March 2017	April 2017	May 2017	June 2017
6302 WW User Charges	\$ 316.79	\$ 15,844.92	\$ 42,316.05	\$ 648.97	\$ 11,235.04	\$ 48,953.21	\$ 24,238.46	\$ 39,990.91	\$ 31,731.99	\$ 192.35	\$ -	\$ -
63105000/42105												\$ 216,468.69
6308 Penalties & Interest *	\$ -	\$ 42.73	\$ 20.10	\$ 13.24	\$ 140.81	\$ 418.73	\$ 228.28	\$ 39.88	\$ 186.65	\$ -	\$ -	\$ -
63105000/41750												\$ 1,090.42
6303 Miscellaneous Rev *	\$ -	\$ -	\$ 4,523.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,182.65	\$ -	\$ -
63105000/43299												\$ 12,705.65
6304 Betterments (Old)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,047.90	\$ -	\$ 488.85	\$ -	\$ -
63105000/47501												\$ 14,536.75
6305 Betterment Interest (Old)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,378.14	\$ -	\$ 97.77	\$ -	\$ -
63105000/47502												\$ 2,475.91
6306 Betterments Pd In Adv	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
63105000/47599												\$ -
6307 Int. Earned on Savings *	\$ -	\$ 367.57	\$ -	\$ 367.86	\$ 356.27	\$ 368.42	\$ 356.82	\$ 368.99	\$ 705.00	\$ -	\$ -	\$ -
63105000/48210												\$ 2,890.93
6309 Wastewater Liens *	\$ -	\$ -	\$ -	\$ 0.02	\$ -	\$ -	\$ -	\$ 6,601.69	\$ -	\$ -	\$ -	\$ -
63105000/42111												\$ 6,601.71
6311 WW Better TC Rev	\$ -	\$ -	\$ 1,426.88	\$ -	\$ -	\$ -	\$ -	\$ 97,552.00	\$ 715.78	\$ 802.05	\$ -	\$ -
63105000/47503												\$ 100,496.71
6312 WW Better TC Int	\$ -	\$ -	\$ 3,165.66	\$ -	\$ -	\$ -	\$ -	\$ 85,569.62	\$ 644.20	\$ 644.20	\$ -	\$ -
63105000/47504												\$ 90,023.68
6313 UNAPP WW Better TC Rev	\$ 12,884.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,168.26	\$ -	\$ -	\$ -	\$ -
63105000/47505												\$ 25,052.30
6314 UNAPP WW Better TC Int	\$ 481.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 201.69	\$ -	\$ -	\$ -	\$ -
63105000/47506												\$ 683.52
49761 Trans from wtr fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
63105000/49761												\$ -
Total Revenue	\$ 13,682.66	\$ 17,255.22	\$ 51,451.69	\$ 1,030.09	\$ 11,732.12	\$ 49,740.36	\$ 24,823.56	\$ 258,919.08	\$ 33,983.62	\$ 10,407.87	\$ -	\$ 473,026.27

Notes:

Miscellaneous Revenue - Privilege Fee \$4,523 for change in use resulting in increased capacity at 231 Boston Post Road. Privilege Fee \$8,182.65 for 317 BPR new Market increase in incremental design flow 127 gpc

* Other for Budget Reporting

Total Revenue (Mainis Balance)	\$ 473,026.27
Less: UNAPP New Better TC Rev	\$ (25,052.30) Unbudgeted Betterments (Paid in Full & Partial Payments)
47506	\$ (683.52) Unbudgeted Betterments (Paid in Full & Partial Payments)
Less: New WW Better TC Principal	\$ (100,496.71)
47503	\$ (90,023.68)
Less: New WW Better TC Int	\$ (84,536.75)
47504	\$ (2,475.91)
Less: Old Betterment Principal	\$ (14,536.75)
47501	\$ (239,757.40)
Less: Old Betterment Int	\$ -
47502	\$ -
Revenue net of Capital Accts (Net of Betterment)	\$ 239,757.40

Wayland Wastewater Management District Commission										
Signed: 4/12/2017										
Munis/Batch: 8004										
Summary of Utility Bills - FY2017										
March 22-April 11, 2017										
Vendor#	Vendor Name	Notes	Address	Invoice#	Invoice Date	Amount	WWMDC Acct #	Orig#	Object	Description
16307	ABC Solis, Inc.	3	113 Boston Post Road, Sudbury, MA 01776	8328			5443	63443002	52116	Emerg. Repair 268 BPR 3/13/17
2170	Abrahams Group	1	52 Flanagan Dr, Framingham, MA 01701					63443002	54599	Consultant/Financing Project
2494	B-P Trucking Inc.	2	P.O. Box 386, Ashland, MA 01721	79734	3/31/2017	\$ 86.60	8670	63443002	52121	Disposal/Trash Removal 185 Elissa Ave
9388	Robert F. Callahan Co.	6	5 Flagg Street, Woburn, MA 01801		4/7/2017	\$ 1,050.00		63443002	52115	Tmt Plant Repair-Unit Heater/Supply Line
10656	Direct Energy		P.O. Box 32179, New York, NY 10087-2179	H17526160	3/16/2017	\$ 240.50	452224/678963	63443002	53102	Gas-185 Elissa Ave
10656	Direct Energy		P.O. Box 32179, New York, NY 10087-2179	H17526165	3/16/2017	\$ -	452224/678968	63443002	53103	Gas-2 Elissa Ave
3027	EVERSOURCE	1	1 NSTAR Way, SW300, Westwood, MA 02091	28704030031	3/28/2017	\$ 168.38	28704030031	63443002	53103	Electricity-185 Elissa Ave
3027	EVERSOURCE	1	1 NSTAR Way, SW300, Westwood, MA 02091	28671560010	3/28/2017	\$ 2,251.20	28671560010	63443002	53103	Electricity-185 Elissa Ave
1016	GateHouse Media		P.O. Box 845908, Boston, MA 02284-5908	100242045			100242045	63443002	52101	Rate Hearing Advertisement
1093	Idle Business Forms		49 Bullard Road, Oakham, MA 01068	020917			020917	63443002	52107	Billing paper
3055	KP Law							63443002	52108	Town Counsel (Legal)
2117	Keane Fire & Safety	4	1500 Main Street, Waltham, MA 02451	527314			527314	63443002	52115	Inspection/repair - 4 Fire Extinguishers
2129	Keyes North Atlantic, Ir	4	459 Watertown Street, Newton, MA 02460	5122108			18111	63443002	52115	Tmt Plant Fire Alarm Inspection
2759	National Grid		PO Box 11735, Newark, NJ 07101-4735	50412-10350	3/15/2017	\$ 265.67	50412-10350	63443002	53102	Gas-185 Elissa Ave
2759	National Grid		PO Box 11735, Newark, NJ 07101-4735	50412-10370	3/15/2017	\$ 9.67	50412-10370	63443002	53102	Gas-2 Elissa Ave
11776	OARS Inc.		23 Bradford St, Concord, MA 01742				144	63443002	52103	2015 Surface Water Testing
7783	E.S. O'Neil Electric dba	3	82 Lawrence St, Waltham, MA 02451	A66303			A66303	63443002	52116	Emerg. Repair 268 BPR 3/13/17
3332	John Regan Ent.	3	PO Box 5003, Cochrutte, MA 01778	33092			33092	63443002	52116	Emerg. Pumping 268 BPR 3/13/17
2271	TOW-Water		66 River Road, Wayland, MA 01778	2601700			2601700	63443002	53105	Water Dept Admin Fee-185 Elissa Ave
2271	TOW-Water		66 River Road, Wayland, MA 01778	2601700			2601700	63443002	53105	Back Flow Testing-185 Elissa Ave
2569	VERIZON		PO Box 15124, Albany, NY 12212-5124	5083582801	3/18/2017	\$ 66.46	5083582801	63443002	53104	Phone - Pump @ 2 Elissa Ave
2569	VERIZON		PO Box 15124, Albany, NY 12212-5124	5083580192	3/18/2017	\$ 47.96	5083580192	63443002	53104	Phone - 185 Elissa Ave
2058	WB MASON		59 Centre St, Brockton, MA, Attn: Gail Meirel	140258887			C2380305	63443002	52107	Office Supplies-Index tabs/hole punch
2058	WB MASON		59 Centre St, Brockton, MA, Attn: Gail Meirel	140389024			C2380305	63443002	52107	Office Supplies-Hanging folders
6693	WhiteWater	3	C/O RHW Construc, 41 Central St.,Auburn,MA	70025822	4/3/2017	\$ 3,900.00	WAY002	63443002	52100	Emerg. Repair 268 BPR 3/13/17
6693	WhiteWater	5	C/O RHW Construc, 41 Central St.,Auburn,MA	70025566	3/13/17	\$ 5,336.25	WAY002	63443002	52100	Facility Operating Contract
6693	WhiteWater		C/O RHW Construc, 41 Central St.,Auburn,MA				WAY002	63443002	52116	Facility Labor (Prof. Serv.)
6693	WhiteWater		C/O RHW Construc, 41 Central St.,Auburn,MA	70025566	3/13/2017	\$ 1,151.00	WAY002	63443002	52122	Equip Repairs & Maint.
6693	WhiteWater		C/O RHW Construc, 41 Central St.,Auburn,MA				WAY002	63443002	52125	Sludge Disposal
6693	WhiteWater		C/O RHW Construc, 41 Central St.,Auburn,MA	70025566	3/13/2017	\$ 172.65	WAY002	63443002	52151	Chemicals
6693	WhiteWater/RH White	3	C/O RHW Construc, 41 Central St.,Auburn,MA	70025566	3/13/2017	\$ 172.65	WAY002	63443002	52151	Mark Up on Repairs & Maint.
6693	WhiteWater	5	C/O RHW Construc, 41 Central St.,Auburn,MA	70025724	3/22/17	\$ (1,410.00)	WAY002	63443002	52116	Emerg. Repair 268 BPR 3/13/17
6693	WhiteWater	5	C/O RHW Construc, 41 Central St.,Auburn,MA	70025724	3/22/17	\$ (1,410.00)	WAY002	63443002	52101	Facility Labor-Overcharged Credit
	Total		March 22-April 11, 2017			\$ 13,336.34				
	Total WhiteWater without Contract Fee					\$ 5,249.90				
	Partial Total for Repair at 268 Boston Post Road				Note 3	\$ 9,637.49				
<p>Note 1: The Abrahams Group reviewed Wastewater's betterment financing and reformatting the balance sheet. June, 2016 paid \$3,000, September, 2016 paid \$2,500 and January, 2016 final payment \$500.</p> <p>Note 2: B-P Trucking - Facilities Dept. has been paying this. WW will now pay for the removal of trash from the Treatment Plant at a monthly cost of \$86.60.</p> <p>Note 3: Emergency at 268 Boston Post Road required ABC Solis (new account) ES O'Neil Electric, John Regan Septic and RH White's bill not available.</p> <p>Note 4: Based on the Treatment Plant Punch List, Ben Keefe had the inspections done. I am working on a contract received from Keyes and researching Keane. Board to vote on future use and contracts next month.</p> <p>Note 5: WhiteWater sent a second invoice for a credit to labor. Per Dave, the work could have been done during the day.</p> <p>Note 6: Two unit heaters and the supply lines in the basement were leaking. Pat Morris, Facilities, let the plumber in and confirmed work was done.</p>										

WhiteWater Invoices
 Fiscal Year 2017
 March 22-April 11, 2017

Invoice #	Invoice Date	Amount	Month Processed	Contract Fee	Labor #52101	Equip Repairs & Maint 52116	Sludge 52122	Chemicals 52125	Mark Up #52151	Total
70020354	7/1/2016	\$ 3,900.00	July	\$ 3,900.00						\$ 3,900.00
70020979	8/1/2016	\$ 3,900.00	Sept	\$ 3,900.00						\$ 3,900.00
70021672	9/1/2016	\$ 3,900.00	Sept	\$ 3,900.00						\$ 3,900.00
70021378	8/17/2016	\$ 937.50	Sept	\$ -	\$ 937.50					\$ 937.50
70021378	8/17/2016	\$ 2,100.00	Sept			\$ 2,100.00				\$ 2,100.00
70021378	8/17/2016	\$ 1,376.94	Sept				\$ 1,376.94			\$ 1,376.94
70021378	8/17/2016	\$ 521.54	Sept					\$ 521.54		\$ 521.54
70022321	10/1/2016	\$ 3,900.00	Oct	\$ 3,900.00						\$ 3,900.00
70022062	9/15/2016	\$ 3,120.00	Oct			\$ 3,120.00				\$ 3,120.00
70022062	9/15/2016	\$ 468.00	Oct						\$ 468.00	\$ 468.00
70022985	11/1/2016	\$ 3,900.00	Nov	\$ 3,900.00						\$ 3,900.00
70022699	10/14/2016	\$ 1,318.75	Nov		\$ 1,318.75					\$ 1,318.75
70023634	12/1/2016	\$ 3,900.00	Dec	\$ 3,900.00						\$ 3,900.00
70023324	11/16/2016	\$ 9,782.16	Dec		\$ 4,195.00	\$ 1,297.20	\$ 3,360.00	\$ 201.20	\$ 728.76	\$ 9,782.16
70024191	1/6/2017	\$ 3,900.00	Jan	\$ 3,900.00	\$ 1,538.75	\$ 2,309.44				\$ 3,900.00
70023926	12/12/2016	\$ 7,713.61	Jan		\$ 4,195.00	\$ 1,297.20	\$ 3,360.00	\$ 201.20	\$ 728.76	\$ 9,782.16
70024773	2/1/2017	\$ 3,900.00	Feb	\$ 3,900.00					\$ 805.42	\$ 7,713.61
70024480	1/17/2017	\$ 4,859.58	Feb		\$ 995.00	\$ 180.50	\$ 3,180.00		\$ 504.08	\$ 4,859.58
70025292	3/1/2017	\$ 3,900.00	Mar	\$ 3,900.00						\$ 3,900.00
70025050	2/15/2017	\$ 6,214.76	Mar		\$ 628.75	\$ 3.42	\$ 2,190.00	\$ 2,663.98	\$ 728.61	\$ 6,214.76
70025822	4/3/2017	\$ 3,900.00	Apr	\$ 3,900.00						\$ 3,900.00
70025566	3/13/2017	\$ 6,659.90	Apr		\$ 5,336.25	\$ 1,151.00			\$ 172.65	\$ 6,659.90
70025724	3/22/2017	\$ (1,410.00)	Apr		\$ (1,410.00)					\$ (1,410.00)
										\$ -
										\$ -
										\$ -
Totals		\$ 84,072.74		\$ 39,000.00	\$ 13,540.00	\$ 4,941.56	\$ 17,010.00	\$ 4,242.12	\$ 3,929.06	\$ 82,662.74

Current Month Total without Contract Fee \$ 5,249.90

WWMDC FY2017 - Final Sales & Qtrly Billing for Commitment Letter

COMMITMENT	COMMITMENT	Closing/ Qtrly Billing	SELLER	SELLERS Final Bill, Commitment, or Abatement	SELLERS Final Bill Sent	Abatement/ Commitment Letter Done	NEW OWNER'S BILL
ADDRESS	NEW OWNERS & QTRLY BILLINGS	DATES	SELLER'S NAME	Qtrly Billing Period	Final Bill	Letter Done	OWNER'S BILL
MONTH	NEW OWNERS & QTRLY BILLINGS	DATES	WATER #	SELLER'S NAME	Final Bill	Letter Done	OWNER'S BILL
July	Silk Veterinary Hospital, Inc.(dba Sick P Fourth Quarter Billing	6/29/16	2601043	Best Friends Veterinary	7/7/16	7/27/16	(1)
July	Total July Commitment				\$ 190.59	7/21/16	
					\$ 63,997.33		
					\$ 64,187.92		
August	Un-Apportioned WW Betterment TC Interest to be recorded by Finance Dept.				\$ 4,244.37	10/5/16	
September	No Activity						
October	First Quarter Billing				\$ 77,788.66	10/31/16	
Nov. & Dec.	No Activity						
January	Nancy Simons & Mark Neustadt	1/6/17	1700712	Edward Roche	1/6/17	1/24/17	\$ 127.62
January	James & Malinda Hartford Second Quarter Billing	1/20/17	1700528	Michael Albano	1/19/17	1/24/17	\$ 107.87
	Total January Commitment				\$ 72,745.15	1/24/17	\$ -
					\$ 72,816.56		\$ 235.49
February	Antonia McCabe	2/15/17	1700529	John Sokel	2/15/17	2/27/17	\$ 66.85
317 Boston Post Rd	Wayland MZL, LLC	3/14/17	2601066	Whole Foods, C/O ECOVA MS 2972	3/15/17		\$ 764.48
March-Letter 1							
March-Letter 2	Brian & Michelle Holey	3/31/17	1700712	Edward Roche	3/31/17	3/31/17	(2)
80 Andrew Ave	BOS Retail 1, LLC C/O National Dev. Total March-Letter 2	3/31/17	2601105	Conwell Corp.	3/31/17	3/31/17	(2)
					\$ 77.04		
					\$ 243.81		
7 River Rock	Nasrin Laramouz	4/4/17	2601004	Ron Beresgniewcz	4/4/17		(3)
					\$ 192.35		
WWMDC FY2017 - Abatements							
July	317 Boston Post Road Close Acct		2701092		0.74	7/27/16	
Notes:							
1) 9 Pelham Isl. Seller owned the property for FY16 Q4 and 6 days of FY17 Q1 (.07%). Final read was done 7/6/16. New Owners bill was reduced by 6 days (.07%)							
2) 2 Lillian & 80 Andrew Ave - Seller paid all of FY17 Q3. No bill for the new owner Q3.							
3) 7 River Rock - Seller owned the property for all of FY17 Q3 and 4 days FY17 Q4. No bill for new owner FY17 Q3. FY17 Q4 deduct \$7.33 from their bill.							



Wayland Wastewater Management District Commission
66 River Road, Wayland, Massachusetts 01778-2697
508-358-6851 wastewater@wayland.ma.us

**TOWN OF WAYLAND
FISCAL YEAR 2017**

TO: Treasurer/Collector
Town Accountant

You are hereby notified of a **Second Commitment Letter** for the month of **MARCH, 2017**. Commitments are listed below:

Cycle: Wastewater FY2017/Q3
Finals: 2
Service orders: N/A

AMOUNT OF COMMITMENTS

2 Lillian Way – Second Final Sale (new commitment 1/6/17-3/31/17)	\$166.77
80 Andrew Ave Building 2B – Final Sale	<u>\$ 77.04</u>
TOTAL WASTEWATER/WASTE(63-13101)	\$243.81

FKN 12 Apr 2017
Fred Knight Date
WWMDC Chair

RWG 4/2/17
Sam Potter Date
Commissioner
Richard Greene

JCapasso 3/31/17
Jane Capasso Date
Account Specialist



Wayland Wastewater Management District Commission
66 River Road, Wayland, Massachusetts 01778-2697
508-358-6851 wastewater@wayland.ma.us

**TOWN OF WAYLAND
FISCAL YEAR 2017**

TO: Treasurer/Collector
Town Accountant

You are hereby notified of **Commitments** for the month of **MARCH, 2017**
listed below:

Cycle: Wastewater FY2017/Q3


Finals: 1

Service orders: N/A

AMOUNT OF COMMITMENTS

317 Boston Post Road - Final Sale	\$3,777.44
TOTAL WASTEWATER/WASTE(63-13101)	\$3,777.44

 12-Apr-2017
Date
Fred Knight
WWMDC Chair

 4/12/17
Date
Sam Potter
Commissioner
Rick Greene

 3/27/17
Date
Jane Capasso
Account Specialist

WhiteWater

FY 2015 Alarm Calls/Emergent Issues

Date	Reason	Reg Hrs	OT Hrs
June 26, 2014	High water levels	1.50	2.00
June 30, 2014	Failed Blower	5.00	
July 1, 2014	Blower	4.00	
July 1, 2014	Alarm High FET Level		4.50
July 5, 2014	Alarm High FET Level		4.00
July 5, 2014	Loss of Power		3.00
July 7, 2014	Alarm High FET Level		3.50
July 10, 2014	Alarm High FET Level		3.50
July 11, 2014	WIN 911 Programming	4.00	
July 14, 2014	WIN 911 Programming	4.00	
July 16, 2014	WIN 911 Programming	4.00	1.00
July 17, 2014	Alarm One Tank Hi, One Tank Low		3.50
July 23, 2014	Blower Noise	2.00	
August 1, 2014	Chem Pump Lines	2.00	1.00
August 1, 2014	Pump Lines		2.50
August 21, 2014	Rebuild Blower	3.00	
August 23, 2014	Alarm No Trouble Found		3.00
August 25, 2014	Work on Blower	1.00	
September 7, 2014	Alarm -Chem Fill Panel		2.50
September 21, 2014	Alarm (No trouble?)		3.00
September 28, 2014	Alarm Tank Levels		4.00
September 30, 2014	Alarm Alum Pump Failures		2.00
October 1, 2014	Evaluate Alum Pump Failures	8.00	
October 2, 2014	Unlock Alum Pump/Lines	3.50	
October 2, 2014	Uneven Tank Levels		3.00
October 4, 2014	Uneven Tank Levels		2.50
October 8, 2014	Blower Noise	4.00	
October 8, 2014	Blower Noise	3.00	
October 23, 2014	Failed Alum Pump	3.00	
January 19, 2015	Tank Levels		2.00
February 12, 2015	Troubleshooting Plant Alarms	1.00	1.00
February 12, 2015	MassDEP Inspection		1.00
February 12, 2015	Alarm Issues	1.50	
February 28, 2015	Tank Levels		4.75
March 1, 2015	Tank Levels		4.00
March 3, 2015	Tank Levels		2.00
March 15, 2015	Clean Membranes		2.00
March 18, 2015	Clean Membranes		2.00
March 28, 2015	Alarm Tank Levels		3.50
April 3, 2015	Alarm Tank Levels		3.00
April 4, 2015	FET In High Level		3.00
April 4, 2015	Alarm Tank Levels		3.00
April 5, 2015	Alarm		3.00
April 10, 2015	Alarm Tank Levels		3.50
April 11, 2015	Diffuser Valve Clean Failure		3.00
April 12, 2015	Alarm Tank Levels		3.50
April 18, 2015	Alarm High EQ Basin		2.50

April 19, 2015	Alarm High EQ Basin		3.00
April 19, 2015	Alarm Tank Levels		3.00
April 20, 2015	OVIVO Troubleshooting		2.00
April 29, 2015	Tank Levels		3.00
April 29, 2015	Blown Fuse		3.00
May 10, 2015	Alarm Tank Levels		3.00
May 26, 2015	Tank Levels		2.00
May 26, 2015	Testing Flow Meter	1.00	
May 31, 2015	Loss of Power Alarm		3.00
June 10, 2015	Troubleshoot Fuse	1.00	
June 10, 2015	Drop off Fuse for Anoxic Sensor	1.00	
Total	58 Calls	57.50	117.25
Tank Level Issues:	27 Calls	2.50	82.25

WhiteWater FY 2016 Alarm Calls/Emergent Issues

Date	Reason	Reg Hrs	OT Hrs
August 4, 2015	Alarm Power Failure, System Shut down		3.00
August 26, 2015	High Tank Levels/Equip tripped out		3.00
August 26, 2015	Install Transducer, get plant running	4.00	2.00
August 27, 2015	Finish repairs #2 Anoxic Transducer & 911 System up and running	3.00	
September 3, 2015	Alarm PA Blower #1		2.00
September 8, 2015	Alarm Rte 20 Pump Station		3.00
September 10, 2015	Pump Grease and clean pump station wet well		2.00
October 19, 2015	Alarm High Anoxic tank Level/Faulty Sensor		1.50
October 26, 2015	Troubleshoot Problem Transducer in Anoxic #1. Order parts for repair	4.00	
October 26, 2015	Extra time Chemically Cleaning Membranes. Train #2, Phase 1 Hypochlorite Solution		2.00
October 27, 2015	Extra time Chemically Cleaning Membranes. Train #2, Phase 2 Citric Acid Solution		2.00
October 27, 2015	Remove failed Perm Pump Drive Motor/ Install new Bearing		4.50
October 28, 2015	Install/Setup/Test New Transducer in Anoxic #1. Plant on-line running in auto.	2.00	2.00
October 28, 2015	Extra time Chemically Cleaning Membranes. Train #1, Phase 1 Hypochlorite Solution		2.00
October 28, 2015	Install Rebuilt Perm Pump Motor	2.00	
October 28, 2015	Flow Meter Calibrations	2.00	
October 29, 2015	Extra time Chemically Cleaning Membranes. Train #2, Phase 2 Citric Acid Solution		2.00
November 1, 2015	Alarm Low Level Anoxic Tank		3.00
November 12, 2015	Troubleshoot Plant Shutdown/Working with Ovivo on issues.	4.00	
November 13, 2015	Working with Ovivo on prior day issues	1.50	
November 19, 2015	Replaced V belts on #2 Membrane Blower	1.00	

January 8, 2016	On-site with ITS to care for items within program	2.00	
January 10, 2016	Alarm Anoxic Basin 1 High Level		2.50
January 29, 2016	Emergency Repairs to Remote Pump Sta.	6.00	
January 27, 2016	Evaluate Remote Pump Sta. Pipe for Pump Sta. Repair	1.00	
January 27, 2016	Evaluate Pump Sta. Pump Leak	1.00	
January 28, 2016	Pickup Parts at T & Dalton for Pump Sta. Repair	1.00	
January 28, 2016	Pickup Equipment at Container for Pump Sta. Repair		1.00
January 29, 2016	Pump Sta. Repair	7.00	1.00
January 29, 2016	Emergency Repair Broken Pipe at Pump Sta.	7.00	
February 9, 2016	On-site to Work Alarm List within Winn 911 so only Critical Alarms go out	4.00	
February 12, 2016	Alarm Call		2.00
February 27, 2016	Alarm High EQ Tank		4.00
March 12, 2016	Alarm High EQ Tank Level		4.00
March 26, 2016	Alarm Failed Permeate Control Valve		4.00
March 27, 2016	Alarm Flow Control Valve Failure		4.00
April 2, 2016	Alarm Multiple High Tank Levels, Valve Issues		4.00
April 3, 2016	Alarm High Level Anoxic Tank #2		5.00
April 3, 2016	Assisted Scott with Plant Issues		1.00
April 4, 2016	Troubleshoot Perm Valve	2.00	
April 4, 2016	On-site Troubleshoot issue with FCV Effluent & also issue with PC Locking up. Tracking Down Parts & Talking to OVIVO	2.00	1.00
April 7, 2016	Alarm Multiple High Tank Levels, Valve Issues		4.00
April 16, 2016	Alarm Low Permeability/Low Permeate Flow Shutdown		3.00
April 17, 2016	Alarm High EQ Tank Level		4.00
April 21, 2016	Alarm Low Permeability Plant Shut Down		4.00
April 22, 2016	Working on Effluent Valve & Alarm System	2.00	2.00
April 22, 2016	Evaluate Perm Cauator Malfunction	3.00	0.50
May 2, 2016	Clear Actuated BW Valve	2.00	
June 29, 2016	Alarm High MBR Blower Discharge Pressure due to faulty sensor		2.00
Total	49 Calls	61.50	85.00
Anoxic/Tank Level Issues	13 Calls	9.00	37.00
Emerg. Repair & Other	11 Calls	13.00	27.00

WhiteWater FY 2017 Alarm Calls/Emergent Issues

Date	Reason	Reg Hrs	OT Hrs
July 5, 2016	Alarm High Level Anoxic Tank		3.00
July 29, 2016	Perm Valve Issues	2.00	
July 29, 2016	Remove failed Actuator Brake for Train 2	2.00	
July, Aug & Oct, 2016	No Alarm Calls		

September 16, 2016	Alarm High Level Anoxic Tank		4.00
	Alarm Flow Deviation, Residual Pump 1		
September 21, 2016	Running; but not pumping, changed v-belts		3.50
	Went through plant and troubleshot recent		
September 22, 2016	alarm calls	5.00	
October 6, 2016	Alarm EQ Tank High Level		5.50
	Residual pump #1 running, but not pumping,		
October 6, 2016	broken pipe nipple on suction side.	2.50	1.00
October 9, 2016	Alarm High FET, Membrane shut down.		3.50
	RAS pump replace flapper valve and spool		
October 11, 2016	piece	8.00	
October 11, 2016	Repair to residual pump #1	8.00	0.50
October 12, 2016	Alarm High FET and flow deviation.		3.00
October 14, 2016	Alarm 4 Service Center		2.00
October 18, 2016	Alarm High Post Anoxic		2.00
October 19, 2016	Run off to street Boston Post Road manhole		2.00
October 25, 2016	Train #1 Membrane Cleaning	3.00	
October 31, 2016	Alarm Anoxic Basin Low, High EQ Basin		3.00
November 3, 2016	Alarm 911 Communication Failure	1.00	0.50
	Alarm RAS Pump 1 running but not pumping.		
November 6, 2016	Replaced belts.		3.50
November 15, 2016	Alarm Power Loss, Restart Plant		2.00
November 16, 2016	Worked on EQ Pump	1.00	
	Troubleshoot EQ Pump, take off piping, flush		
November 21, 2016	and clear bleed port	3.50	
	Flow Meter Calibration; replace missing		
November 29, 2016	ceiling tiles	2.00	0.50
December 28, 2016	Alarm Lift Station in High Level		3.50
December 30, 2016	Evaluate Air flow Sensor	4.00	
	Troubleshoot PC as Freezing up. Shut down		
January 14, 2017	program manually and restart to get it back	2.50	
	online and working properly.		
	Buy Portable Heaters and thaw out Water		
January 10, 2017	Line. Evaluate Heat System.	2.00	
January 20, 2017	Alarm Pump Station in Alarm		2.00
February 16, 2017	Alarm Anoxic Tank not Level		3.00
	Replaced EFT Acuator, also found an issue		
February 16, 2017	with the plants Alarm System and made	5.00	
	repairs.		
	Replaced EFT Acuator, also found an issue		
February 16, 2017	with the plants Alarm System and made	5.00	
	repairs.		
February 17, 2017	Alarm High Level		4.00
February 18, 2017	Alarm Low Rate, Anoxic Tanks not Equal		2.50
February 20, 2017	Alarm MBR Shut Down		3.50
February 21, 2017	Troubleshoot Weekend Alarms	3.00	
	Evaluate Plant Anoxic Low Level issue due to		
February 21, 2017	Alarm Call	3.00	
February 23, 2017	Alarm Flow Deviation		3.50
February 24, 2017	Alarm Basin 2 Low Level		2.50

February 25, 2017	Alarm Basin 2 Low Level		2.50
Total	40 Calls	62.50	66.50
Anoxic/Tank Level Issues	6 Calls	-	16.00
Total Alarm Calls	20 Calls	1.00	55.50

**Wayland Wastewater Management District
Average Discharge Flow**

<u>Date</u>	<u>Gallons per Day</u>	
	<u>Avg Monthly</u>	<u>Rolling Avg/Yr</u>
Dec 2009	10,791	-
Jan 2010	10,509	10,509
Feb 2010	12,774	11,642
Mar 2010	26,093	16,459
Apr 2010	25,748	18,781
May 2010	12,691	17,563
Jun 2010	13,751	16,928
Jul 2010	11,886	16,207
Aug 2010	12,374	15,728
Sep 2010	13,042	15,430
Oct 2010	11,520	15,039
Nov 2010	13,802	14,926
Dec 2010	13,149	14,778
Jan 2011	11,532	11,532
Feb 2011	13,838	12,685
Mar 2011	23,384	16,251
Apr 2011	19,499	17,063
May 2011	17,676	17,186
Jun 2011	17,794	17,287
Jul 2011	19,597	17,617
Aug 2011	15,894	17,402
Sep 2011	19,536	17,639
Oct 2011	17,264	17,601
Nov 2011	19,915	17,812
Dec 2011	19,704	17,969
Jan 2012	17,947	17,947
Feb 2012	16,653	17,300
Mar 2012	17,506	17,369
Apr 2012	16,426	17,133
May 2012	16,279	16,962
Jun 2012	15,197	16,668
Jul 2012	14,761	16,396
Aug 2012	17,609	16,547
Sep 2012	21,998	17,153
Oct 2012	24,105	17,848
Nov 2012	20,765	18,113
Dec 2012	17,944	18,099

<u>Date</u>	<u>Avg Monthly</u>	<u>Rolling Avg/Yr</u>
Jan 2013	14,429	14,429
Feb 2013	15,744	15,087
Mar 2013	15,974	15,382
Apr 2013	15,972	15,530
May 2013	15,333	15,490
Jun 2013	17,382	15,806
Jul 2013	18,515	16,193
Aug 2013	20,129	16,685
Sep 2013	23,568	17,450
Oct 2013	24,365	18,141
Nov 2013	26,637	18,913
Dec 2013	20,808	19,071
Jan 2014	21,614	21,614
Feb 2014	21,051	21,333
Mar 2014	22,149	21,605
Apr 2014	22,702	21,879
May 2014	22,839	22,071
Jun 2014	20,264	21,770
Jul 2014	19,139	21,394
Aug 2014	18,482	21,030
Sep 2014	20,774	21,002
Oct 2014	22,030	21,104
Nov 2014	21,691	21,158
Dec 2014	23,629	21,364
Jan 2015	23,428	23,428
Feb 2015	22,536	22,982
Mar 2015	25,055	23,673
Apr 2015	24,073	23,773
May 2015	24,530	23,924
Jun 2015	23,745	23,895
Jul 2015	22,427	23,685
Aug 2015	22,995	23,599
Sep 2015	22,729	23,502
Oct 2015	24,695	23,621
Nov 2015	24,678	23,717
Dec 2015	24,079	23,748
Jan 2016	26,306	26,306
Feb 2016	24,450	25,378
Mar 2016	25,336	25,364
Apr 2016	25,396	25,372
May 2016	28,361	25,970
Jun 2016	28,068	26,320
Jul 2016	26,246	26,309

<u>Date</u>	<u>Avg Monthly</u>	<u>Rolling Avg/Yr</u>
Aug 2016	26,734	26,362
Sep 2016	23,526	26,047
Oct 2016	23,039	25,746
Nov 2016	24,780	25,658
Dec 2016	23,754	25,500
Jan 2017	25,700	25,700
Feb 2017	25,250	25,475
Mar 2017	23,933	24,961

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: Wednesday, 12 Apr 2017

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

PROPOSED AGENDA

Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.

- 7:30 1. Call to order
- 7:31 2. Public comment
- 7:35 3. Update on transfer of land and design flow from Wayland Meadows to Conservation Commission (land only) and to BoS (design flow only) to be allocated to 5 Concord Road. The transfer of the design flow was officially approved at FY2016 ATM in April 2016. The associated transfer of land has been a topic for the last 10 months. The status right now is that the transfers are ready to proceed, and two agreements are in final form. The WWMDC needs to approve and sign the agreement with Wayland Meadows and then send it to WM and Conservation Commission for their signing. Then WWMDC needs to review the document on agreement with Board of Selectmen and agree on a joint meeting date to sign the document. This will probably be 18 or 24 April 2017.
- 7:55 4. Update of design flow accounting for the Town Center. Review of current allocations including the reallocation of 500 gpd for new doctors' practice approved by WWMDC on 1 Mar 2017. Discussion of National Development's plans for future businesses.
- 8:15 5. Continued discussion of draft revision of WWMDC Rules and Regulations, specifically the modification of section on connections and alterations. This is an on-going discussion that may continue, but we are nearing agreement.
- 8:35 6. Continued discussion of emergency event on 13 Mar 2017 when a leak was discovered and mitigated at 264 BPR in the main wastewater line. We will discuss the event, approve payment of bills for it, and discuss its implications. The importance remains that we need some way to deal better with emergencies. We also need to have somebody in town available to mark wastewater line locations in the case of excavation near our system. The chair's hope is that the DPW will soon begin to handle emergencies and requests for marking wastewater line locations (just like water line locations), as well as provide supervision for on-going administrative activities. Even more broadly, what is the composition of the WWMDC, and what is the possibility of creating a water/wastewater department?
- 8:55 7. Approve minutes from previous meetings--22 Mar 2017.
- 9:00 8. Pay Bills, monthly budget update, year-to-date finances, and monthly commitments.
- 9:10 9. Administrative Items, if any
 - A. Treatment Plant Punchlist
 - B. Quarterly Reports
 - C. Treatment Plant Repair Bill
- 9:15 10. Topics not reasonably anticipated by chair 48 hours in advance of the meeting, if any.
- 9:16 11. Website status: recent postings and organization.

9:17 12. Calendar: upcoming meetings and events, including hearings.

9:18 13. Public Comment

9:23 14. Adjourn