

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING OF 04 August 2014

MINUTES

In attendance: Fred Knight, Sam Potter, Rick Greene, Cindy Cincotta

Absent:

Guests: Woody Baston, Linda Segal, Mark Lanza

Location of meeting: Large Meeting Room, Wayland Town Building

Fred Knight called the meeting to order at 7:30 PM.

- 7:30 1. Call to order
- 7:31 2. Public Comment
- Woody: Asks if there will be a meeting next Wednesday.
 - Meeting is posted for August 6th, if we need it.
- 7:35 3. Discussion of billing status, water meter reads, and budgets
- Billing is current.
- 7:36 4. (Sam) Punch list items for WWTF: discussion and status
- WhiteWater work order needs to be signed. Rush processed per Sam last week.
 - Discussion on previous fan issues. We will address if fan fails again.
 - White Water claims the fan being used is not problematic. This is the second time the fan has failed, indicating poor performance of these fans and an alert to monitor their future performance.
 - As built drawing request was briefly discussed.
- 7:40 5. Pay bills
- Fiscal year 2014, WhiteWater operation bill \$6,889
 - Fiscal year 2014, Legal fees totaling \$22,083.98
 - Fiscal year 2015, National Grid \$65.69 & Verizon \$162.68
 - Fiscal year 2015, WhiteWater operations bill \$740
 - All bills approved, fiscal year 2015 bills will be processed
 - Fiscal year 2014 will be paid once funds are made available
- 7:45 6. Approval of minutes for 2014: 6/23, 6/30, 7/15
- Rick Greene review 6/23 & 6/30. The minutes need more review.
 - Executive session notes need separate approval during an executive session.
- 7:50 7. Outstanding Administrative Adjustments to Prior Bills.
- Brendon Homes issues still need to be reviewed.
- 8:00 8. Discussion of betterment procedure: status and discussion.
- Mark Lanza joined the meeting at 8pm.
 - General discussion regarding betterments. We will send a notice, a bill

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- and a letter of explanation.
 - The WWMDC will post betterment materials on the website.
 - The betterment order was previously prepared and printed. There were formatting issues that were corrected.
 - There were a few clerical changes to be made to Exhibit A. The letter and bill were also edited. These changes were approved by Mark Lanza and accepted by the board.
 - The fee for filing betterment was discussed. The fee will be approximately \$400. This includes extra fees for registered land and a title examiner fee.
 - A reading of the motion to file the betterment was read and approved 3-0.
 - Executive session 8:50-9:30
- 9:00 9. Web site status: recent postings and organization.
- No action
- 9:00 10. (Rick) OARS sunset discussion
- Rick had discussions with OARS representative
 - Might be able to omit the Chlorophyll-A, test to subtract ~\$1500 from total to bring it close to the contract limit of \$4500.
 - Another possibility is to have Whitewater do the testing. Rick will check about their cost.
 - Presume that the testing needs to last while the current NPDES permit is still in effect. This might be up to another year before the new permit is approved. Then testing can be terminated.
 - No action but assumption that we'd like to reduce cost.
- 9:08 11. Topics not reasonably anticipated by chair 48 hours in advance of the meeting, if any.
- None
- 9:09 12. Calendar: upcoming meetings and events, including hearings.
- Cancel meeting for Wednesday, 6 Aug 2014
 - Schedule a meeting with BoS for Monday, 11 Aug 2014.
- 9:10 13. Public Comment
- Woody: asked whether we have followed to see if the published water conservation guidelines have been followed, especially on new condos. Ans. There has been no follow-up, but it is a good thing to try to do. We'll put it on a future agenda.
 - Linda: Notes that AUL has been modified.
- 9:15 14. Executive Session on litigation with 20Wayland and potential litigation with other users
- Entered into executive session after betterment discussion for approximately 15 minutes.
- 9:30 15. Possible actions based on executive sessions

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- None
- Signed the Order of Betterments after Cindy made corrections.

9:50 16. Adjourn

Respectfully submitted,
Cindy Cincotta

Distribution:

Fred Knight,
Sam Potter,
Rick Greene,
Cindy Cincotta,
Board of Selectmen,
Web site,
File