

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING OF 26 Feb 2014

MINUTES

In attendance: Fred Knight, Sam Potter, Jan Hawley
Absent:
Guests: Woody Baston, Jonathan Buchman, Leonard Carrapezza, Cherry Karlson, Richard Turner
Location of meeting: School Committee Room, Wayland Town Building

Fred Knight called the meeting to order at 7:30 PM.

- 7:30 1. Public comment
- Woody: What is the status of income?
 - Carrapezza: What is Sam's history? How did rates increase?
 - Discussion of history of the WWMD
- 7:40 2. Update on WWMDC Staffing - discussion of hiring an Executive Director.
- Explanation of need. Personnel Board approval.
 - Proposal for consultant: cash flow balance, automatic input of billing into Vadar, revamped billing system, betterment charge calculation, recalculation of 20W billing. Initial estimate for 80 hours @ \$120. Motion to engage Powers and Sullivan for an amount not to exceed \$15k and authorize Fred to negotiate actions. Sam second. Vote 2-0
- 8:02 3. Preparation for rate hearing on 5 Mar 2014. Posting of budget and rates. Format of hearing.
- See agenda for the meeting.
- 8:08 4. Discussion of cash balance, billing, and reports of meetings with FinCom and BoS last week.
- Question about whether calculation of betterments will be based on all capacity or non-public capacity.
 - Discussion of possibly selling some of the 3000 gpd given back to the Town by 20W. If there was an entity interested in buying capacity, the entity would have to be found and capacity allocated by April 2014 (approximately). There would be a need to determine how much will be needed for the municipal pad by the BoS. Schedule driving this is the 6-

month process that began on 12 Feb 2014. The 3000 gpd is now allocated to WWMDM.

- 8:38 5. FY2013/FY2014 billing: status and next steps. Plan is to bill monthly to catch up on quarterly billing. Necessary also for collecting sufficient fees to balance budget. Discussion of draft abatement process.
- Any abatement that reduces money paid by some users places the larger burden on other users.
 - No further discussion.
- 8:44 6. Update on construction and betterment process.
- Some discussion under item 4.
 - John Moynihan and contractor have agreement. Scada computer system was under warranty, so no need for \$12000.
- 8:45 7. Discussion of fulfilling public records request. How can it be accomplished as inexpensively as possible?
- Initial letter and reply from lawyer.
 - Outside commercial outfit to use the funds \$2200 to copy documents.
 - Fred to provide documents from his computer.
- 8:50 8. Pay bills
- Motion to approve bills, Sam, second Fred, vote 2-0
- 8:55 9. Approval of minutes
- 2014-01-08
 - 2014-02-12
 - Motion to approve, Sam, second Fred, vote 2-0
- 8:55 10. Topics not reasonably anticipated by the chair 48 hours in advance of the meeting, if any.
- None
- 8:55 11. WWMDM composition: new member needed
- None
- 8:55 12. Calendar: upcoming meetings and events, including hearings.
- 2014-03-05: FY2015 rate hearing
 - 2014-03-12: regular meeting?
- 8:56 13. Public comment
- Carrapezza: Can I leave the WWMDM
- 9:00 14. Adjourn
- Motion Sam, second Fred, vote 2-0

Respectfully submitted,

Fred Knight

Distribution:

Fred Knight,
Sam Potter,
Board of Selectmen,
Web site,
File

MOTION TO GO INTO EXECUTIVE SESSION

MOVER: I move that the Wastewater Management District Commission enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to discuss strategy with respect to litigation between Twenty Wayland, LLC and the Commission and / or the Town of Wayland over sewer use charges, if an open meeting may have a detrimental effect on the bargaining or litigating position of the Town.

CHAIR: Is there a second to the motion to enter into executive session? The Chair declares that discussion of strategy with respect to litigation between Twenty Wayland, LLC and the Commission and / or the Town of Wayland over sewer use charges as stated in open session of the Commission on May 19, 2011 in an open meeting may have a detrimental effect on the litigating position of the Town.

CHAIR: Roll call vote. Mr. Potter. Aye. Chair votes aye. Motion passes.

CHAIR: The Board invites Administrator Ira Montague, Town Counsel Mark Lanza (if present), Town Administrator John Senchyshyn (if present). The Board will return to open session in approximately 40 minutes.