

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING MINUTES OF 7 Aug 2013

In attendance: Fred Knight, Sam Potter (from 7:45), Ira Montague

Absent:

Guests: John Moynihan, Ian Catlow, Woody Baston

Location of meeting: School Committee Room, Wayland Town Building

Fred Knight called the meeting to order at 7:35 PM.

- 7:35 1. Public comment
- None
- 7:36 2. Update on construction and transition to new WWTF: accounting and maintenance
- \$66,000 punch list items, including outfall, valve tags, warranty with mixer,
 - Holding \$400,000 in retained earnings
 - Contractor, Waterline, seems unresponsive. No work has been done on the punch list.
 - John to draft letter to say the bond will be used to pay for punch list items and review with Town Counsel. Then contractor must respond. If not, bonding company will take over to complete the punch list.
 - Whitewater, as operator, is supposed to maintain landscaping by contract.
 - Discussion about having a telephone number for people to call for issues. Can we use the Town's voice mail system for a phone number? We will also give out the wastewater@wayland.ma.us email address.
- 7:57 3. DEP interactions and NPDES operating permit application.
- Usage sent to DEP
 - No action on the NPDES permit. Ian called EPA without success; DEP is working on it when received from EPA. When permit is issued, there is a period of public comment. Ian estimates that we need a draft permit by September.
 - Individual application for TB leaching field. Filled in application form for Fred to sign. Still need engineering design report.
 - Action: Fred send signed application contract to Ian
 - Sam moves to have Fred sign the application after review and

Wayland WWMDC Minutes

- authorize Ian to submit when engineering report is complete. Vote 2-0.
- 8:30 4. Solving the excess flow problem: old and new information.
- Public safety building status from Ian
 - At least two leaks. One in pump shaft; another in input line near cleanout shaft. Could be due to insufficient concrete surrounding the base of the pump shaft.
 - Discussion of options. 1. Repair of existing system using injection of bonding material around the pump station (leaking fiberglass container) and inserting 6" diameter pipe inside existing 8" pipe coming from building to pump station. 2. Installation of internal system in basement of Public Safety Building.
 - Action is Ian continuing to explore situation and probably inject the sealing compound.
- 9:15 5. Final preparation for Aug billing
- Discussion of what to do about charging for Jan-Mar 2013. Bills are to be calculated based either on 45,000 gpd or 28,000 gpd for Town Center aggregate billing. Due to court case judgment, the feeling is that we should use 28,000 gpd. Fred to contact Town Counsel for advice.
- 9:28 6. Billing issues
- Covered in 5.
- 9:30 7. Approval of minutes
- 17 July 2013 and 23 July 2013 approved
- 9:32 8. Annual Budget and Reports: Annual budget, Financial report, annual town report, etc. Fiscal Year 2013 accounting
- utility bills
 - Vote to approve all bills totaling \$5813.30, including \$1444.80 for NPDES permit application
- 9:40 9. Topics not reasonably anticipated by the chair 48 hours in advance of the meeting, if any.
- 9:40 10. WWMDC composition: new member needed
- 9:40 11. Calendar: upcoming meetings and events, including hearings.
- Schedule the next meeting when individual permit application is ready.
- 9:42 12. Public comment
- None
- 9:42 13. Executive session on litigation; see motion below. This deals with litigation by 20Wayland.

Wayland WWMDC Minutes

- None
- 9:42 14. Open session and any action resulting from executive session
- None
- 9:44 15. Adjourn

Respectfully submitted,
Fred Knight

Attachments:
None

Distribution:
Fred Knight,
Sam Potter,
Board of Selectmen,
Web site,
File

MOTION TO GO INTO EXECUTIVE SESSION

MOVER: I move that the Wastewater Management District Commission enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to discuss strategy with respect to litigation between Twenty Wayland, LLC and the Commission and / or the Town of Wayland over sewer use charges, if an open meeting may have a detrimental effect on the bargaining or litigating position of the Town.

CHAIR: Is there a second to the motion to enter into executive session?

The Chair declares that discussion of strategy with respect to litigation between Twenty Wayland, LLC and the Commission and / or the Town of Wayland over sewer use charges as stated in open session of the Commission on May 19, 2011 in an open meeting may have a detrimental effect on the litigating position of the Town.

CHAIR: Roll call vote. Mr. Potter. Aye. Chair votes aye. Motion passes.

CHAIR: The Board invites Town Counsel Mark Lanza. The Board will return to open session in approximately 75 minutes.