

PROPOSED AGENDA

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Times are approximate.



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WWMDC Assistant

- **Interviewed two candidates**
- **Interviewers: John Senchyshyn, Fred Knight**
- **Offered position to Ira Montague**
- **Ira accepted the position**
- **Fred Knight, Bill Prendergast, and Patricia Lemon will work with Ira Montague**

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APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 10403.21

PO 20040

To Owner: Wayland, MA, Town of
41 Cochituate Road
Wayland, MA 01778

Project: I0403. Wayland, MA - WWTP Upgrades

Application No. : 21

Distribution to :
 Owner
 Architect
 Contractor

Period To: 11/30/2012

From Contractor: Waterline Industries Corporation
7 London Lane
Seabrook, NH 03874

Via Engineer: Tighe & Bond Inc.
446 Main Street
Worcester, MA 01608

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		
Total changes approved in previous months by Owner	TOTALS \$100,013.46	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$100,013.46	\$0.00
Net Changes By Change Order	\$100,013.46	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

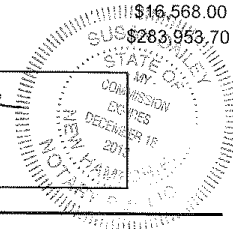
CONTRACTOR: Waterline Industries Corporation

By: Michael Girard Date: 12/3/2012
Michael Girard, Project Manager

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$4,135,604.00
2. Net Change By Change Order	\$100,013.46
3. Contract Sum To Date	\$4,235,617.46
4. Total Completed and Stored To Date	\$4,044,836.43
5. Retainage:	
a. 2.30% of Completed Work.....	\$93,172.67
b. 0.00% of Stored Material.....	\$0.00
Total Retainage.(Line 5a + 5b or Total in Column I of G703)	\$93,172.67
6. Total Earned Less Retainage (Line 4 less Line 5 Total)	\$3,951,663.76
7. Less Previous Certificates For Payments (Line 6 from Prior Certificate)	\$3,935,095.76
8. Current Payment Due	\$16,568.00
9. Balance To Finish, Plus Retainage	\$283,953.70

State of: New Hampshire County of: Rockingham
Subscribed and sworn to before me this 3 day of Dec, 2012
Notary Public: Suzanne Bailey
My Commission expires: 12/18/13



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 16,568.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER: Ian B. Catlow, P.E.

By: Ian B. Catlow Date: 12/4/12

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Owner's Project Manager:

By: _____ Date: _____

OWNER: Town of Wayland

By: _____ Date: _____

2013-01-08

WWMDC



Invoice:

Wayland Wastewater Management District Commission
Attn: John Moynihan
Public Buildings Director
41 Cochituate Road
Wayland, MA 01778

INV. DATE : 12/3/2012
INVOICE # : 022012577
PROJECT # : 3213967

PO 20038

WAYLAND-Hydrogeologic Study

FOR PROFESSIONAL SERVICES RENDERED AS FOLLOWS:

Services rendered this period were performed in accordance with Agreement dated October 13, 2011.

Site Evaluations

Fee Authorized	\$6,900.00
Percent Complete as of	100.00 %
Fee Earned to Date	6,900.00
Less: Previously Invoiced	1,380.00
Sub-Total Due	\$5,520.00

Hydrogeologic Evaluation

Fee Authorized	\$26,200.00
Percent Complete as of	55.00 %
Fee Earned to Date	14,410.00
Less: Previously Invoiced	3,930.00
Sub-Total Due	\$10,480.00

TOTAL AMOUNT DUE THIS INVOICE \$16,000.00

Invoices are due and payable within 30 days of receipt unless otherwise stated in our Agreement.

2013-01-08

Please Remit Payment to: Tighe & Bond, Inc. • 53 Southampton Road • Westfield, MA 01085-5308
Tel 413.562.1600 • Fax 413.562.5317 • Federal ID # 04-2821431



RECEIVED

JAN 02 2013

TOWN OF WAYLAND
FACILITIES DEPT.

PO 20038

Invoice:

Wayland Wastewater Management District Commission
Attn: John Moynihan
Public Buildings Director
41 Cochituate Road
Wayland, MA 01778

INV. DATE : 12/20/2012
INVOICE # : 122012431
PROJECT # : 3213963

Wayland-WWTF Upgrade-Construction
Budget: \$339,200.00
Agreement dated August 29, 2008 and Amendment No. 1
expense budget reallocation

FOR PROFESSIONAL SERVICES RENDERED 9/30/2012 THROUGH 11/24/2012 AS FOLLOWS:

Work is associated with part time observation of construction, shop drawing review & project coordination.

ANALYSIS OF COSTS	THIS INVOICE	CUMULATIVE
TOTAL DIRECT PERSONNEL	2,103.60	107,849.85
OVERHEAD % 160.00	3,365.76	172,559.77
OTHER DIRECT CHARGES	201.07	16,101.91
TOTAL COSTS	5,670.43	296,511.53
FIXED FEE	699.99	42,685.00
TOTAL THIS INVOICE	6,370.42	339,196.53
AMOUNT DUE THIS INVOICE	6,370.42	

John Moynihan
1/2/13

Invoices are due and payable within 30 days of receipt unless otherwise stated in our Agreement.


2013-01-08

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NPDES Permit Renewal

- NPDES Permit
- Letter from EPA dated 21 May 2012, but received in WWMDC mail in late Oct
- Reapply for next 5-year permit
- MA0039853 - Wayland WWMDC
- Permit expires on 1 Dec 2013
- Permit application due 180 days prior or 4 Jun 2013
- http://www.epa.gov/region1/npdes/epa_attach.html#epaf

- form1 NPDES reapplication
- form 2C NPDES reapplication
- reference http://www.epa.gov/npdes/pubs/msgp2008_appendixd.pdf


Actions:

1. Who fills in forms?
2. Who submits forms?
3. Who signs forms?
4. Determine a schedule at January's WWMDC meeting on 8 Jan 2013
5. Is this soon enough?

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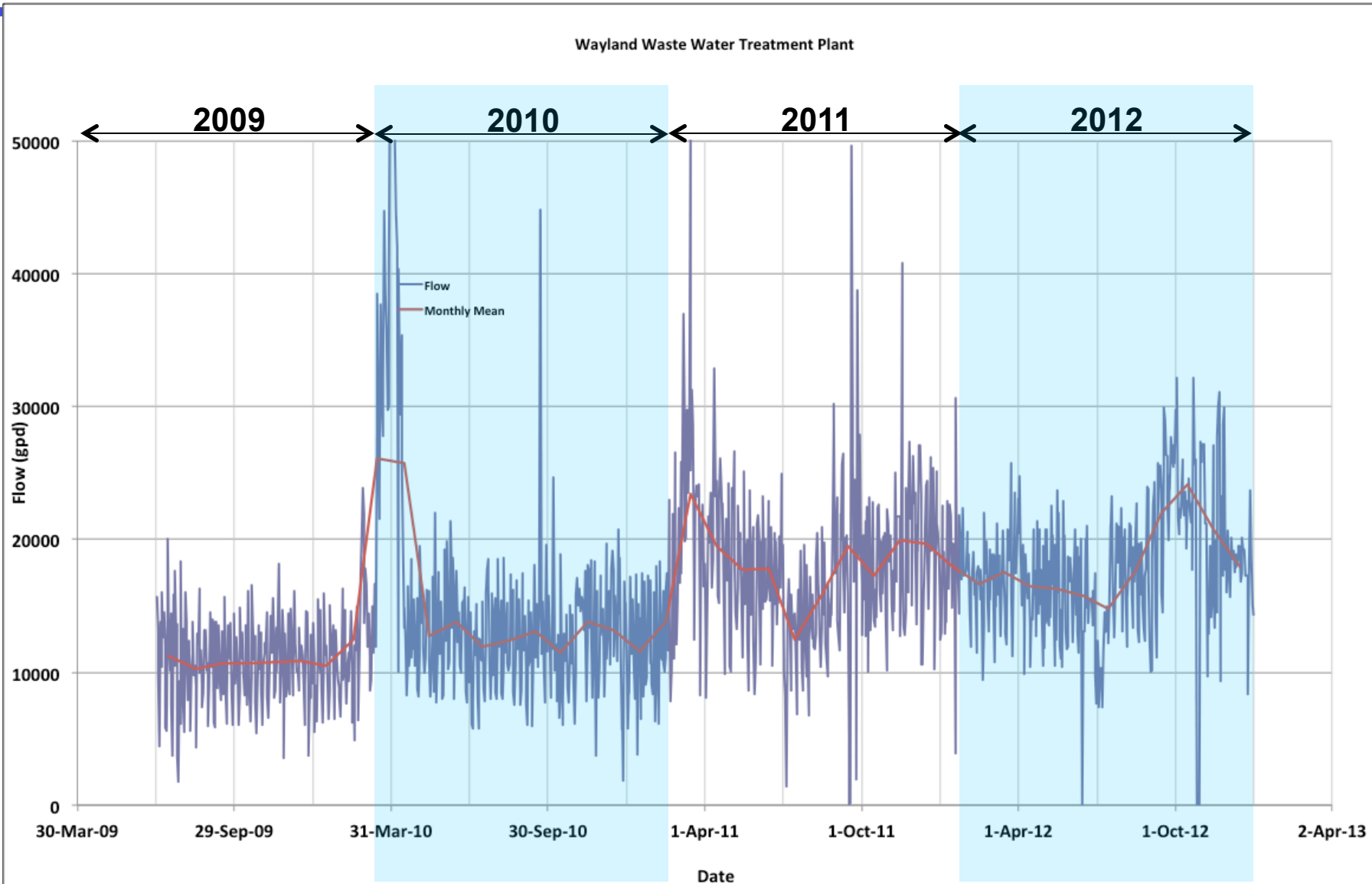
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Ian Catlow, P.E. | Associate

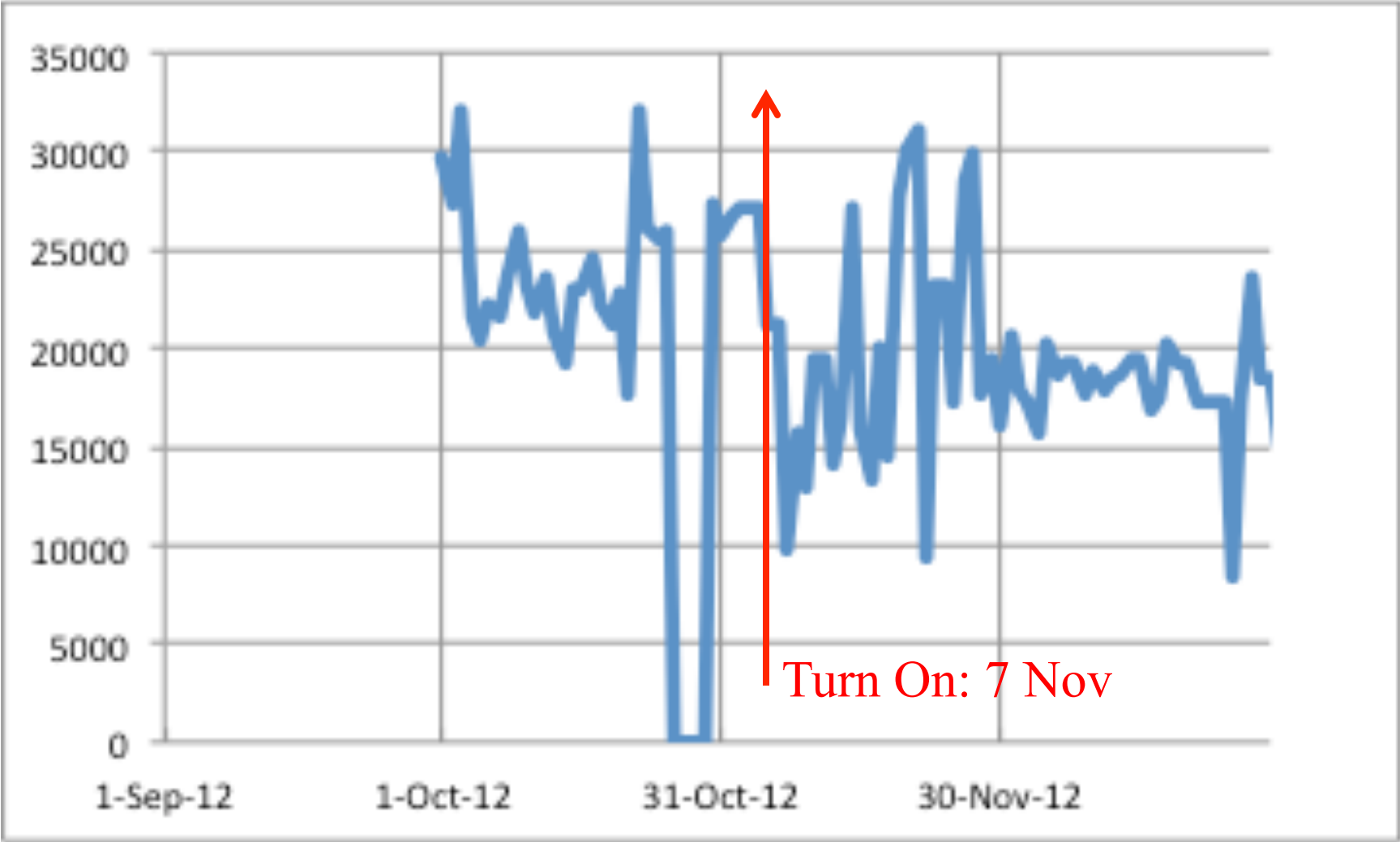
Tighe & Bond | 446 Main Street |
Worcester, MA 01608 |
508-471-9605

2013-01-08

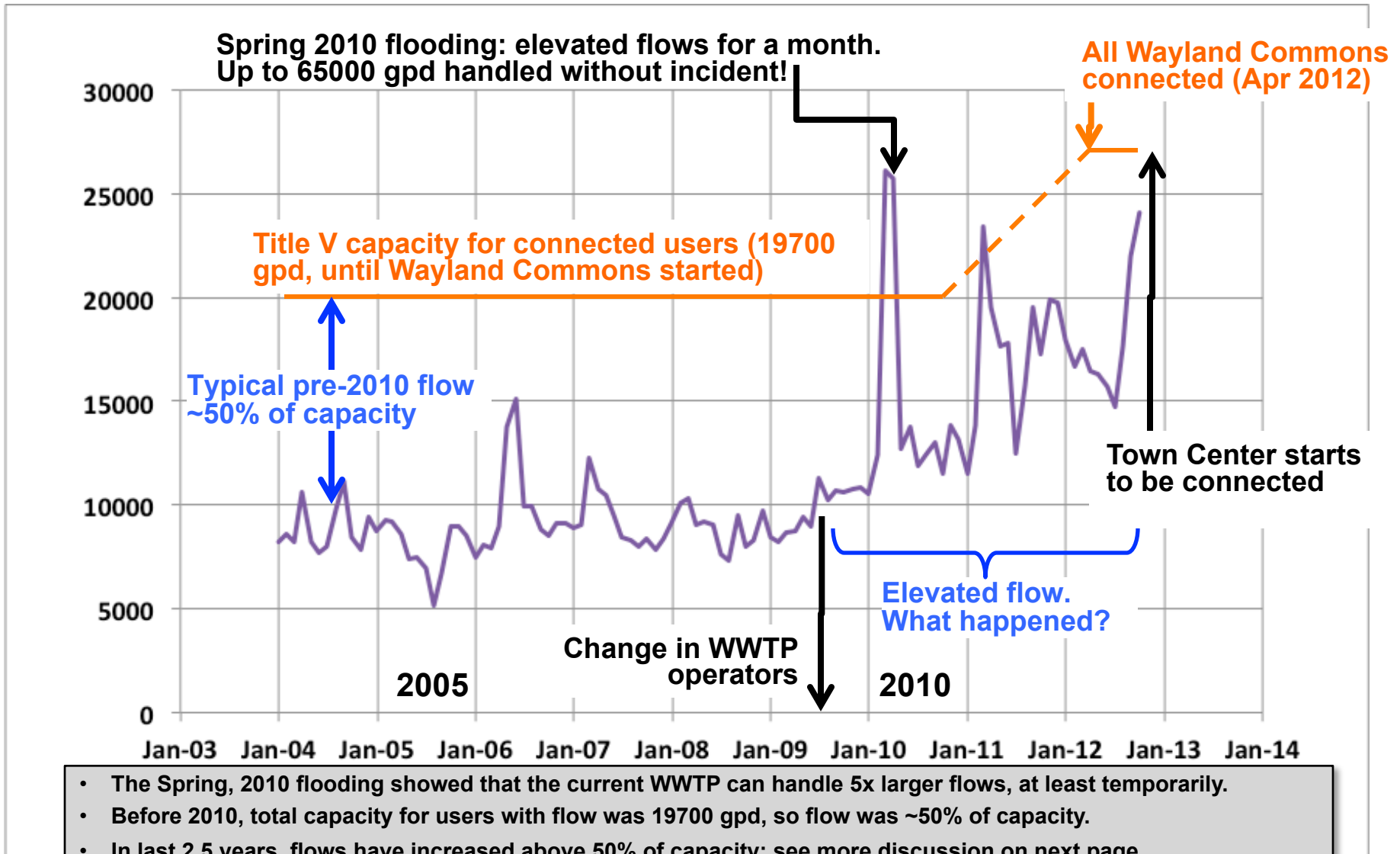
Daily & Monthly Flow Over July 2009-Dec2012



New WWTF: Initial Daily Flow




Summary of Flow Over 2004-2012



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FY2014 Proposed Budget

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION FY2014 BUDGET

INCOME CATEGORY	Account	Approved FY2012	Approved FY2013	Requested FY2014	Comments
Receipts	42105	\$203,210	\$203,210	\$165,970	Need to determine if I have the right values for FY2013.
Old betterment					
Principal	47501	\$24,180	\$24,180	\$24,180	
Interest	47502	\$10,881	\$9,672	\$8,463	
New betterment					Revenue comes from user charges, capital surcharge, interest income, old betterment payments.
Principal	47501			\$248,637	
Interest	47502			\$222,929	To be charged as betterments to users; have to determine how to do this.
Bank interest	49210	\$2,400	\$2,400	\$2,400	
Retained earnings		\$200,000	\$210,000	0	
Surcharge		\$120,504	\$247,744	0	
Penalties	41750				
Other					
Total		\$561,175	\$697,206	\$672,579	
EXPENSES					
Prof. Services	52101	\$70,000	\$85,000	\$85,000	In addition, the budget should include a contingency amount (\$15,000); maintenance and repair (now \$10,000); professional services for Tighe & Bond, executive, etc. (now \$85,000); and operator expenses (now \$73,000). John Moynihan can weigh-in on FY2014 numbers.
Operating expenses	52151	\$68,000	\$73,000	\$73,000	
Maint./repair	52115	\$10,000	\$10,000	\$10,000	
Capital expenses	58504	\$0			
Old debt					
Principal	59100	\$23,518	\$26,585	\$16,448	There is also MWPAT Title V 7-27-98 debt in the amount of \$10,610 and MWPAT Title V 7-1-04 debt listed on the Treasurer's schedule in the amount of \$5,838. Perhaps Paul can explain the latter two charges.
Interest	59150	\$6,657	\$4,111	\$1,565	
New debt					
Principal	59100	\$175,000	\$248,637	\$248,637	
Interest	59150	\$208,000	\$234,873	\$222,929	
Contingency			\$15,000	\$15,000	
Other					
Total		\$561,175	\$697,206	\$672,579	

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