

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING OF 11 July 2012

DRAFT MINUTES

In attendance: Fred Knight, Sam Potter, Bill Prendergast

Absent:

Guests: Woody Baston, Molly Upton, Ryan Pavlica

Location of meeting: Senior Center, Wayland Town Building

Fred Knight called the meeting to order at 7:33 PM.

- 7:33 1. Public comment
- Molly Upton made comments on Wayland Commons, as presented at the Selectmen's Meeting on 9 July 2012
- 7:40 2. Update on construction and transition to new WWTF
- Ryan Pavlica, T&B resident engineer
 - Contractor doing painting and outfall work (flow dissipation structure)
 - Ovivo did a survey of their MBR system, so contractor is now responding to Ovivo comments
 - Utility work on site: electricity, telephone, and optical fiber.
 - Gas installation still not done. All easements signed. National Grid is working on legal issues.
 - Ovivo is scheduled to return and begin startup on 31 July 2012.
 - Finances: \$4.1M original contract. \$68k change order. Expect final accounting to be near \$4.3M. Details to be given at next meeting.
- 7:57 3. New contract for operation
- 12 Jul 2012 walkthrough of plants for potential bidders
 - 26 Jul 2012 bids are due
- 8:00 4. Solving the excess flow problem: old and new information
- Chair still needs to send a letter to State Road Auto BODy
- 8:03 5. Billing issues
- Discussion of water usage; need winter water usage from Water Dept.
- 8:15 6. Approval of minutes

Wayland WWMDC Minutes

- Motion to approve minutes as amended by Sam Potter, 2nd Chair, vote 2-0.
- 8:27 7. Financial report
- Bank balance as of 28 June 2012 is \$572,038.
 - Unpaid bills total about \$200k.
 - Balance one year ago was \$783,746.
 - Working on FY2012 close-out. Expect deficit due to unpaid bills from users, esp. Twenty Wayland.
- 8:30 8. Topics not reasonably anticipated by the chair 48 hours in advance of the meeting, if any.
- None
- 8:30 9. WWMDC composition: new member needed
- No action
- 8:31 10. Calendar: upcoming meetings and events
- 8 Aug 2012 regular meeting
 - 12 Jul 2012 bidder walkthrough
 - 26 Jul 2012 bids due for operation.
- 8:32 11. Public comment
- None
- 8:35 12. Executive session to discuss litigation
- See motion below
- 8:52 13. If needed, open session in case action results from executive session
- None
- 8:52 14. Adjourn

Respectfully submitted,
Fred Knight

Distribution:

Fred Knight,
Sam Potter,
Board of Selectmen,
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