

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING OF AUGUST 24, 2011

MINUTES

In attendance: Fred Knight, David Schofield, Shawn Fennelly, John Moynihan, Bill Prendergast
Ian Catlow, Tighe & Bond
Anette Lewis, Wayland Resident
Prescott Baston, Wayland Resident

Meeting location: Wayland Town Building

Chairman Fred Knight called the meeting to order at 7:35 PM.

Ian Catlow presented several photographs showing the current construction status of the new wastewater treatment plant. The drawings showed that the insulation and sheathing were complete. One of the photographs showed sandblasting for tank lining. Ian reported that equipment for the plant was due to arrive in early September. He reported that construction was on schedule. Ian showed on the photographs the location of the outflow pipe and the easements. He drew the location of the inflow pipe.

John Moynihan reported that all utilities for the plant and for Town Center will be underground.

John Moynihan presented for approval an invoice of \$110,309.25 from Waterline Industries and an invoice of \$54,771.52 from Tighe & Bond for the new plant. David Schofield made a motion to approve these invoices for payment. Fred Knight, David Schofield, and Shawn Fennelly voted in favor of the motion.

John Moynihan presented Wastewater Treatment Plant Budget Summary which showed a Waterline Industries contract amount of \$4,135,000.00 with a balance to complete amount of \$3,274,596.64 and a Tighe & Bond contract amount of \$339,200.00 with a balance to complete of \$137,426.99.

Fred Knight reported that DEP is reluctant to give Twenty Wayland a connection permit for the full capacity of 45,000 gallons per day that was granted under the 1999 agreement. DEP has issued a connection permit to Twenty Wayland for capacity of 28,000 gallons per day under Phase 1. Twenty Wayland wishes to prove that they have access to capacity of 45,000 gallons per day.

Ian Catlow has developed a plan whereby the average daily plant discharge would be increased from the current permit limit average of 52,000 gallons per day to an average daily limit of 104,000 gallons per day. To accomplish this increase, he would use a leaching field adjacent to Town Building. The leaching field would be used only if

necessary to accommodate an increased flow. Fred Knight suggested that he could write a letter to DEP to determine if they are amenable to the use of a leaching field. David Schofield made a motion authorize Fred Knight to prepare a letter to DEP to determine if DEP is amenable to the use of the leaching field. Shawn Fennelly seconded the motion. The motion was approved with Fred Knight, David Schofield, and Shawn Fennelly voting in favor of the motion.

The minutes of Commission meetings of May 11, 2010, June 9, 2010, June 22, 2010, August 11, 2010, and July 13, 2011 were reviewed and corrections were made. Shawn Fennelly made a motion to approve the corrected minutes. David Schofield seconded the motion. The vote was 3 – 0 in favor of the motion with Fred Knight, David Schofield, and Shawn Fennelly voting in favor of the motion.

Preparation for the hearing of September 7, 2011 on the FY2012 surcharge to be assessed on system users was discussed. The Commission decided that the surcharge would be assessed in equal amounts as an addition to the user fees on the next three billings in FY2012. The amount for each user will be based on capacity. The surcharge will not be assessed to Town Building and the Public Safety Building.

Bill Prendergast distributed a final financial report for FY2011. The report showed income of \$170,692.39 and expenses of \$224,652.49 for a deficit of \$53,960.10. He reported that the deficit was due to the failure of some users to pay user fees.

Bill Prendergast distributed a financial report for FY2012 showing income of \$7,806.39 and expenses of \$29,602.86 through July 2011.

The meeting adjourned at 9:15 PM.

Respectfully submitted,

William R. Prendergast

Distribution:

Fred Knight

David Schofield

Shawn Fennelly

Board of Selectmen

File