

# **WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION**

**MEETING OF FEBRUARY 9, 2011**

## **MINUTES**

In attendance: Fred Knight, David Schofield, Bill Prendergast  
Guest: Prescott Baston

Chairman Fred Knight called the meeting to order at 7:30 PM.

During the public comment period, Prescott Baston suggested the installation of a flow meter to monitor the flow of wastewater from Town Center to the treatment plant. David Schofield recommended that the Commission retain ownership of the meter.

John Moynihan was unable to attend the meeting but provided a written report for the meeting. He reported that the land taking for the new plant was approved by the Board of Selectmen and that Mark Lanza had filed papers with the Land Court on Tuesday afternoon (February 8, 2011).

John Moynihan reported that he along with representatives of Tighe & Bond met with Waterline Industries, the contractor for the new plant, to discuss construction schedules, bonds and insurance, and other project related paper work. Waterline intends to mobilize on site beginning on February 14 and to begin layout and clearing the site next week.

John Moynihan reported that Waterline had submitted an invoice in the amount of \$138,843.45 for their bonds and insurance. David Schofield made a motion to authorize the payment \$139,843.45 to Waterline for their bonds and insurance. The motion was seconded by Fred Knight. The vote on the motion was 2 – 0 in favor of the motion.

It was reported that the new loan of \$5 million would be available on February 10.

DEP required that Twenty Wayland place a legal notice in a local newspaper. DEP intended to issue a connection permit to Twenty Wayland after the expiration of the legal notice and after any public comments are resolved.

The Commission reviewed water conservation and decided that two documents were required – guidelines and regulations. The Commission directed Bill Prendergast to include a copy of the guidelines with the next user billing.

Prior to the meeting, Fred Knight distributed a report on the meeting of January 31, 2011 concerning dissolving the WWMDC and transferring duties and responsibilities to the Department of Public Works (DPW). Fred Knight, Mark Lanza, and Bill Prendergast attended the meeting with DPW. Mark Lanza provided a map showing the location of WWMDC facilities including the location of the new treatment plant. There was no reluctance on the part of DPW to take on the duties of WWMDC. Don Ouellette of DPW

stated that wastewater should be part of DPW. There was a discussion of the activities of Bill Prendergast concerning sending user bills, financial monitoring, agendas, minutes, and administrative details. Also discussed were interaction with DEP and rate-setting.

The FY2012 budget was reviewed. The total amount for income and expenses is \$561,175.00. David Schofield made a motion to change two items within the budget (the operating expenses and surcharge) without changing the totals. The motion was seconded by Fred Knight. The vote on the motion was 2 – 0 in favor of the motion.

Bill Prendergast distributed a listing of the individual quarterly billing for all users of the system. The total quarterly billing is \$50,802.47. He reported that he had billed Wayland Meadows as directed by the Commission.

The meeting adjourned at 8:45 PM.

Respectfully submitted,

William R. Prendergast

Distribution:  
Fred Knight  
David Schofield  
Shawn Fennelly  
Board of Selectmen  
File