

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING OF MAY 12, 2009

MINUTES

In attendance: David Schofield, Fred Knight, Bill Prendergast
Guests: Chuck Terry, AOS operating Company
Prescott Baston, Wayland resident
Linda Segal, Wayland resident

Chairman David Schofield called the meeting to order at 7:05 PM

The Discharge Monitoring Report for March 2009 was reviewed. The report shows that the monthly average for phosphorus in the discharged effluent exceeded the permit limit. The permit limit is 0.5 mg/l and the monthly average discharge was 0.61 mg/l. Corrective action has been taken by the plant operator. All other permit limits were in compliance. The average flow through the plant was 8,664 gallons per day with a maximum of 12,419 gallons on March 12, 2009 and the minimum of 4,753 gallons on March 31, 2009.

The Monthly Operations Report for March 2009 was reviewed. There was a report of ten inches of snow on March 2, 2009. The operator reported the necessity to break up the ice in the final effluent tanks. There was a report of a power outage on March 13, 2009 with the emergency generator supplying power to maintain operation of the plant. A total of 6,510 gallons of sludge was removed during March 2009.

With the current contract for operation and maintenance of the treatment plant due to expire on May 31, 2009, a new contract must be in effect on June 1, 2009. A Request for Proposals was issued and proposals were received from United Water (the current contractor), Weston & Sampson, and Whitewater. The Wastewater Commission reviewed the proposals in detail for compliance with Request for Proposals and for the technical capabilities of the companies that submitted the proposals. All proposals were found to be in compliance with the Request for Proposals. After reviewing the technical capabilities outlined in the proposals, the Commission concluded the all companies making the proposals were technically competent to operate and maintain the treatment plant. The Commission scheduled a meeting for May 20, 2009 to review the cost proposals and to select the contractor for operation and maintenance of the wastewater treatment plant.

The Commission discussed the budget of \$221,449.00 for income from user fees in FY2010. This budget will require a substantial increase in user fee billing beginning on July 1, 2009. The Commission did not reach a decision on the amount of the increase or on the formula for calculating user fees. The Commission scheduled a public hearing on user fees for June 23 and directed Bill Prendergast to place a hearing notice in the Town Crier and to post a meeting notice with the Town Clerk.

Bill Prendergast distributed a financial report for FY2009. Through April 2009, income was \$141,901.06 and expenses were \$177,710.04. He pointed out that a user billing totaling \$32,528.29 had been mailed to users in early May. The financial report showed that a total of \$446,192.23 had been spent on the new treatment plant through April 2009. He pointed out that expenses involving the new plant were being recorded in a special account and that the Commission would be reimbursed by the developer of Town Center and the current users.

Bill Prendergast distributed a bank statement showing a balance of \$1,406,615.11 as of May 11, 2009. He pointed out that \$1 million of the balance was a loan to pay for the design of the new treatment plant.

There was no other business.

The meeting adjourned at 9:40 PM.

Respectfully submitted,

William R. Prendergast
June 9, 2009

Distribution:
David Schofield
Fred Knight
Board of Selectmen
File