

# WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING OF DECEMBER 3, 2008

## MINUTES

In attendance: David Schofield, Fred Knight, Bill Prendergast  
Guests: Ian Catlow, Tighe & Bond  
Bob Peirent, Tighe & Bond  
Chuck Terry, AOS  
Prescott Baston, sewer user

Chairman David Schofield called the meeting to order at 7:10 PM.

Ian Catlow presented a drawing of the proposed site for the new treatment plant showing the building that will house the plant along with access roads to bring material to the plant and to remove sludge. The dimensions of the building will be approximately 53 feet by 55 feet with reinforced concrete walls one foot thick. Tanks and process equipment will be located within the building for odor control and ease of maintenance. After discussion, the Wastewater Commission confirmed that the site and layout are generally acceptable. Confirmation to Twenty Wayland was withheld pending a meeting with Town Planner Joe Laydon and Building Commissioner Dan Bennett on December 8, 2008.

Ian Catlow reported that Tighe & Bond will comply with Planning/Zoning requirements concerning the building which will have a typical New England appearance.

Ian Catlow sketched on the drawing the new location of the outfall to the Sudbury River. Easements and MHD/DEP approvals will be negotiated.

In connection with the Massachusetts Environmental Protection Agency (MEPA), Tighe & Bond is preparing an Advisory Opinion with the hope of avoiding ENF filing.

Tighe & Bond has made initial contact with the Massachusetts Highway Department (MHD) and the site meeting has been completed. MHD is involved because the new outfall will run along Route 20 to the bridge over the Sudbury River.

Ian Catlow reported that additional permits may be required after design of the new outfall is complete.

The Department of the Interior has appealed to EPA to withdraw the new permit which became effective on December 1, 2008. The appeal requests a number of changes in the permit. Tighe & Bond will contact EPA and DEP to attempt to gain insight into the appeal with the goal of determining how the appeal impacts the design of the new plant.

Tighe & Bond reported that the project schedule requires completion of 75 % of the design of the new plant by January 5, 2009.

Ian Catlow reported that the Wastewater Commission did not receive approval for a low interest loan from the State Revolving Fund. Tighe & Bond will continue efforts to secure a loan.

Chuck Terry reported that it was necessary to replace the heater in the blower room at a cost of \$1400. Fred Knight made a motion to approve the expenditure of \$1400 to replace the heater. The motion was seconded by David Schofield. The vote was 2 – 0 in favor of the motion.

Bill Prendergast distributed a financial report for FY2009 through October 2008 showing income of \$44,068.09 and expenses of \$72,816.84. It was apparent that it was necessary to generate additional income by increasing user fees. Bill Prendergast suggested a hearing date of December 30, 2008 to announce the fee increase with details to be decided later. The Commission agreed with this suggestion.

The minutes of the meetings of October 15, 2008 and October 29, 2008 were approved.

The following invoices were approved for payment:

AOS Operating Company (120801WAY) - \$9,867.49  
Tighe & Bond (118561) - \$24,135.00  
Dennis K. Burke (000721856) - \$799.72  
Dennis K. Burke (000724539) - \$786.13  
Dave Starmer Disposal, Inc (11/26/08) - \$100.00  
William R. Prendergast - \$325.00

The next meeting was scheduled for Wednesday, January 7, 2009.

The meeting adjourned at 10:10 PM.

Respectfully submitted,

William R. Prendergast  
January 7, 2009

Distribution:  
David Schofield  
Fred Knight  
Board of Selectmen  
File

