

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING OF SEPTEMBER 10, 2008

MINUTES

In attendance: David Schofield, Fred Knight, Gene Roberts, John Moynihan, Bill Prendergast

Chairman David Schofield called the meeting to order at 7:07 PM.

There was no public comment.

The Monthly Operations Report for July 2008 was reviewed. The report included the comment that approval of plant improvements and capital repairs is awaited. Also included was the comment that plant flow is the lowest in the history of the plant. (This report is substantiated by the decrease in water usage by users of the system to less than 50 % of the water usage in 2001.) Camera investigation of gravity line blockage is scheduled for August 18, 2008.

The Discharge Monitoring Report for July 2008 was reviewed. All plant parameters were met for the month. The average plant flow was 7,633 gallons per day with maximum flow of 14,303 gallons on July 8, 2008 and minimum flow of 3,319 gallons on July 13, 2008 (Sunday).

John Moynihan reported that Tighe & Bond had submitted the State Revolving Fund (SRF) application on time.

John Moynihan provided a cost estimate of \$70,000 for installation of temporary electrical power for the treatment plant. Temporary power is needed because the power is connected through the existing buildings which are scheduled for demolition prior to constructing Town Center and the new treatment plant. John Moynihan reported that he had met with NSTAR to discuss the requirements. John Moynihan presented an invoice from NSTAR in the amount of \$38,744.00. Payment is required prior to the start of the installation. David Schofield made a motion to pay to NSTAR the amount of \$38,744.00. The motion was seconded by Fred Knight. The vote was 2 – 0 in favor of the motion.

John Moynihan reported that NSTAR requires a temporary road along the temporary power lines for access in an emergency. John Moynihan reported that he had arranged for the Wayland Highway Department to construct the road. A license for the Highway Department to work on private property (Twenty Wayland property) will be required.

John Moynihan reported that the Basis of Design report for the new plant was due from Tighe & Bond on October 1, 2008.

There was a brief discussion of financing the new plant. The Commission felt that an attempt should be made to obtain a portion of the \$3 million gift from Twenty Wayland to help pay for the plant. David Schofield was directed to contact Fred Turkington on the subject.

The Commission discussed the plan for sending an information letter to current users of the sewer system. The decision was made to wait until the Basis of Design report becomes available in order to include the latest information on design and cost.

The minutes of the meeting of August 13, 2008 were approved.

The annual report for FY2008 was approved.

The following invoices were approved for payment:

Dave Starmer Disposal, Inc (8-15-08) - \$200.00

Dave Starmer Disposal, Inc (9-4-08) - \$644.50

William R. Prendergast - \$250.00

Bill Prendergast distributed a financial report for FY2009 through August 2008 showing revenue of \$6175.04 and expenses of \$45,353.19. He pointed out that expenses included the debt principal payment of \$22,918.55 for FY2009. Accounts Receivable were \$23,872.00 and Accounts Payable were \$0.

Bill Prendergast distributed a bank statement showing a balance of \$641,766.94.

There was no other business.

The meeting adjourned at 9:00 PM.

Respectfully submitted,

William R. Prendergast
October 15, 2008

Distribution:
David Schofield
Fred Knight
Board of Selectmen
File