

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING OF JUNE 11, 2008

MINUTES

In attendance: David Schofield, Fred Knight, Gene Roberts, Bill Prendergast, Alan Reiss

Chairman David Schofield called the meeting to order at 7:08 PM.

Alan Reiss announced that he was taping the meeting to be shown on the Wayland channel.

The Monthly Operating Report for April 2008 was reviewed. The office printer was replaced at a cost of \$100. The report stated that the chemical feed pumps need to be rebuilt and parts have been ordered. An estimate for installing a new heater in the storage room has been requested. A total of 12,901 gallons of sludge was removed during the month.

The Discharge Monitoring Report for April 2008 was reviewed. All plant effluent parameters were met for the month. The average discharge was 9,057 gallons per day with a maximum of 12,477 gallons on April 29, 2008 and a minimum of 3,666 gallons on April 8, 2008. Phosphorus was 0.33 mg/l.

David Schofield reported that he had contacted Paul Hogan of DEP concerning the new permit and was advised that it would be issued in 2 – 4 weeks.

Fred Knight distributed copies of the Request for Proposals for designing the new wastewater treatment plant. David Schofield made a motion to approve the Request for Proposals. The motion was seconded by Fred Knight. The vote to approve was 2 – 0 in favor. Fred Knight reported that the Request for Proposals had been requested by eleven prospective contractors.

David Schofield reported on a meeting held on June 6, 2008. In attendance were Adam Weisenberg (attorney for Twenty Wayland), Town Counsel Mark Lanza, Town Administrator Fred Turkington, and Commission Chairman David Schofield. Items discussed included time frame for 30 % design, treatment technology, the Request for Proposals and its time frame, legal issues, and paying for the new plant. The technology selection will be included in the 30 % design. Twenty Wayland reported that they would sell the residential units and lease the commercial units.

Actions required:

1. Review the response to the Request for Proposals
2. Contact DEP concerning issuance of the new permit.
3. Meet on Monday, July 14, 2008 to review the proposals for designing the new plant.

4. Conduct interviews, if required, with prospective contractors.

The minutes of the meetings of May 12, 2008 and May 27, 2008 were approved with corrections.

Bill Prendergast distributed a financial report for FY2008 through May 2008. The report showed income of \$192,850.86 and expenses of \$178,261.11. Bill Prendergast noted that he expected the Commission to finish FY2008 with a small surplus and without using Retained Earnings. Accounts Receivable were \$38,724.57 and Accounts Payable were \$0. The Meadows account was \$415,910.17.

Bill Prendergast distributed a bank statement showing a balance of \$672,363.60 in Retained Earnings. He noted that this balance included the Meadows account of \$415,910.17.

There was no other business.

The meeting adjourned at 8:45 PM

Respectfully submitted,

William R. Prendergast
July 21, 2008

Distribution:
David Schofield
Fred Knight
Board of Selectmen
File