

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING OF MAY 27, 2008

MINUTES

In attendance: David Schofield, Fred knight, Gene Roberts, Mark Lanza, Bill Prendergast

Chairman David Schofield called the meeting to order at 7:10 PM.

The purpose of the meeting was to discuss a Request for Proposals for the design of a new wastewater treatment plant.

David Schofield provided a draft Request for Proposals for the design of the new wastewater treatment plant.

For the design/build scenario, the cost must exceed \$5 million.

Mark Lanza explained the turnkey scenario in which the construction contractor builds the structure in accordance with provided plans. He stated that the Cochituate School apartment project was an example of a turnkey scenario.

Mark Lanza suggested a turnkey project for the treatment plant with WWMDC providing the design. Twenty Wayland would build the plant on their property with their financing. After completion, WWMDC would pay Twenty Wayland for 30 % of the cost and the land swap would take place. Mark Lanza stated provision for cost audit would be written into the construction contract. He stated that he had a preliminary discussion with Twenty Wayland and received a favorable response. He pointed out that Twenty Wayland would have an incentive to control construction because they would be paying 70 % of the cost.

Mark Lanza proposed a single design contract for preliminary design and for final design.

Gene Roberts agreed with the proposal for a single design contract. When the design is 30 % complete, it would be submitted to EPA/DEP for approval. Also, WWMDC would apply for funding from the State Revolving Fund (SRF) when the design is 30 % complete.

Mark Lanza stated that the construction of the treatment plant was a building project, not a public works project.

The meeting agreed on the following actions:

1. David Schofield will discuss the design RFP with Weston & Sampson.
2. Mark Lanza will meet with Fred Turkington on Thursday, May 29, 2008 to arrange further discussion with Twenty Wayland on a turnkey project for building the new treatment plant. WWMDC should be represented at the meeting.

3. Fred Knight will review the Request for Proposals for design of the treatment plant and will prepare a draft.

In the matter of temporary power for the current treatment plant, David Schofield will contact Mark MacRae of Twenty Wayland. Bill Prendergast will provide David Schofield with the name and Email address of a contact at NSTAR.

The meeting adjourned at 9:05 PM.

Respectfully submitted,

William R. Prendergast
June 11, 2008

Distribution:
David Schofield
Fred Knight
Board of Selectmen
File