

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING OF JANUARY 9, 2008

MINUTES

In attendance: David Schofield, Fred Knight, Blair Davies, Gene Roberts, Bill Prendergast

Chairman David Schofield called the meeting to order at 7:03 PM.

The Monthly Operations Report for November 2007 was reviewed. The Annual Toxicity Report was completed and mailed to DEP and EPA. A cost estimate of \$3,500 was received from Weston & Sampson for the replacement Muffin Monster Control Panel.

Blair Davies reported that there was a problem with aluminum in the Septage sludge and that the source of the aluminum had not been determined. No immediate action by Wastewater was required.

The Discharge Monitoring Report for November 2007 was reviewed. All effluent parameters were met for the month. The average flow through the treatment plant was 7,812 gallons per day. The maximum flow which occurred on November 28 was 12,361 gallons and the minimum flow which occurred on November 22 (a holiday) was 2,092 gallons.

A memo from Mark Allenwood of Weston & Sampson with a suggested agenda for a meeting with EPA, DEP, Twenty Wayland, and Metcalf & Eddy was reviewed along with comments provided by Blair Davies. The Commission directed Blair Davies to send his comments to David Schofield who will forward the comments to Mark Allenwood. David Schofield will suggest three dates for the meeting with DEP and EPA after consultation with Weston & Sampson.

The following invoices were approved for payment:

1. AOS Operating Company (010801WAY) - \$7,851.41
2. Weston & Sampson (156562) - \$5,830.00
3. William R. Prendergast - \$300.00

Bill Prendergast distributed a financial report for FY2008 through December 2007. The report showed revenue of \$108,375.46 and expenses of \$99,200.34.

Bill Prendergast distributed a bank statement showing Retained Earnings of \$507,001.58.

Bill Prendergast estimated income of approximately \$121,000 for the period January 1 – June 30, 2008. The Commission discussed the possibility of increasing user fees for the

last quarter of FY2008. The Commission decided that a user fee increase was not needed unless there was a major expense such as replacement of the treatment plant clarifier. The Commission decided that the best time for a user fee increase is at the beginning of a fiscal year.

Bill Prendergast reported that Wayland Meadows had not paid privilege fee installments of \$50,000 plus interest due on November 30, 2007 and December 31, 2007.

The meeting adjourned at 10:25 PM.

Respectfully submitted,

William R. Prendergast
February 13, 2008

Distribution:
David Schofield
Blair Davies
Fred Knight
Board of Selectmen
File