

WAYLAND WASTEWATER MANAGEMENT DISTRICT COMMISSION

MEETING OF DECEMBER 17, 2007

MINUTES

In attendance: David Schofield, Fred Knight, Bill Prendergast

Chairman David Schofield called the meeting to order at 7:00 PM.

The meeting was scheduled to discuss, prior to a meeting with the Board of Selectmen, a letter dated November 30, 2007 from Twenty Wayland. In that letter, Twenty Wayland discusses an FEIR comment letter submitted to MEPA by Blair Davies. The Commission discussed the Twenty Wayland letter in preparation for the meeting with the Board of Selectmen.

Fred Knight made a motion to pursue the appointment of Gene Roberts with appropriate title to advise the Wastewater Commission. The motion was seconded by David Schofield. The Commission voted 2 – 0 in favor of the motion.

The Commission discussed the FY2008 budget and expense reports. The revenue from user fees was budgeted as \$180,000. That amount required an increase in the minimum billing of user fees. The Commission did not increase minimum billing. At the current billing rate, user fees will total approximately \$130,000 for FY2008. An increase in minimum billing from 20 % of capacity to 40 % of capacity for the last quarter of FY2008 would result in total revenue from user fees of approximately \$148,000. The Commission decided not to increase the minimum billing at this point but to review the situation at the next meeting.

David Schofield reported that he had been in contact with DEP and that a meeting with DEP and EPA along with Twenty Wayland, Weston & Sampson, Metcalf & Eddy, and the Commission chairman take place in early January 2008.

Bill Prendergast offered to develop several financial scenarios pertaining to the financing of a new or upgraded treatment plant.

The meeting adjourned at 8:15 PM.

Respectfully submitted,

William R. Prendergast
January 9, 2008

Distribution:
David Schofield
Blair Davies
Fred Knight
Board of Selectmen
File