

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: Wednesday, 16 Aug 2017

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

PROPOSED AGENDA

Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.

- 7:30 1. Call to order
- 7:31 2. Public comment
- 7:35 3. Review status of transfer of land and design flow from Wayland Meadows to Conservation Commission (land only) and to BoS (design flow only) to be allocated to 5 Concord Road.
- 7:45 4. Update on Town Center plans for future businesses. Analysis by Town Engineer, Paul Brinkman, in response to National Development desire to add a 150-seat restaurant.
1. In order to find enough design flow for a 150-seat restaurant, there will have to be either some significant reallocation of design flow (by Nat'l Dev) or else a new source of design flow. Options are either an increase to the flow to the WWTF or the building of an on-site leaching field that was originally planned. The required design flow is 35 gpd/seat or 5,250 gpd.
 2. The WWMDC already reallocated 500 gpd of design flow for the 2 doctors by reducing design flow in other areas, but finding 10x that amount will be a challenge. There will have to be concerted effort to do this within the current ACO-imposed limits.
 3. The last letter from NE Region of DEP in early 2016 told the WWMDC to manage their aggregate design flow within the DEP-imposed limit of 41,600 gpd of actual flow in order to avoid triggering the building of a secondary leaching field at the Town Building, which the WWMDC definitely wants to avoid. Currently, our actual flow for the entire system is about 26,000 gpd.
 4. This discussion will consider the National Development proposal further.
- 8:00 5. Reviews by town engineer, Paul Brinkman.
- A. Emergency response contractor
 - B. DigSafe vendor for measuring locations of pipes in preparation for excavation
 - C. WWTF operations review, including sludge and equalization pump
 - D. Preparation for Whitewater review in Sep 2017.
 - E. Rules and Regulation comments
 - F. Pumping station
 - G. FY2019 capital budget
 - H. WWTF Capital Account and Punch List
- 8:15 6. Approve draft article for fall STM to FY18 Budget to incorporate preventative maintenance, DigSafe contracting, and an emergency fund of ~\$35k.
- 8:30 7. Approve minutes from previous meetings—12 July 2017.
- 8:35 8. Pay Bills, monthly budget update, year-to-date finances, and monthly commitments.
- 9:00 9. Approve FY17 draft Annual Report for submission.

- 9:15 10. Topics not reasonably anticipated by chair 48 hours in advance of the meeting, if any.
- 9:18 11. Administrative Items
 - A. Abatement – 23 Lillian Way
 - B. Abatement Request – 27 Hastings Way
 - C. Connection Applications for 356 Boston Post Road and 21 Cochituate Road
- 9:16 11. Website status: recent postings and organization.
- 9:17 12. Calendar: upcoming meetings and events, including hearings.
- 9:18 13. Public Comment
- 9:23 14. Adjourn