

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: Wednesday, 12 July 2017

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

PROPOSED AGENDA

Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.

7:30 1. Call to order

7:31 2. Public comment

7:35 3 Review of transfer of land and design flow from Wayland Meadows to Conservation Commission (land only) and to BoS (design flow only) to be allocated to 5 Concord Road. Documents have been approved by boards but not by Wayland Meadows. They are claiming \$1.3M value for land, but assessor says \$492k. Still waiting for signatures.

7:45 4. National Development will attend the Board Meeting to discuss the design flow and their plans for future businesses. Analysis from the chair in response to National Development desire to add a 150-seat restaurant.

- A. In order to find enough design flow for a 150-seat restaurant, there will have to be either some significant reallocation of design flow (by Nat'l Dev) or else a new source of design flow, like the building of an on-site leaching field that was originally planned. The required design flow is 35 gpd/seat or 5,250 gpd.
- B. The WWMDC reallocated 500 gpd of design flow for the 2 doctors by reducing design flow in other areas, but finding 10x that amount will be a challenge. There will have to be concerted effort to do this within the current ACO-imposed limits.
- C. My opinion is that the last letter from NE Region of DEP in early 2016 told the WWMDC to manage their aggregate design flow within the DEP-imposed limit of 41,600 gpd actual flow in order to avoid triggering the building of a secondary leaching field at the Town Building, which the WWMDC definitely wants to avoid. Currently, our actual flow for the entire system is about 26,000 gpd.
- D. The WWMDC is eager to work with National Development to determine if sufficient Title V design flow for a 150-seat restaurant can be found. According to our Rules and Regulations, the only circumstance under which this can occur is a change in use, which National Development is contemplating. However, the stipulation under the ACO is a limit of 45,000 gpd design flow as defined by Title V from the entire Town Center (businesses, condos, and Municipal Pad). The WWMDC continues to rely on Title V allocations of design flow using the spreadsheet for the Town Center. Jane Capasso maintains this with up-to-date design flow allocations.
- E. Your attempt (see attached) at justifying a modification of the ratio of actual flow to design flow from the Title V-imposed factor of 2x to 1.4x is based on actual water use. This is something the WWMDC has not been willing to allow. A priori, the WWMDC is not willing to allow modification of this ratio. The only circumstance under which a Title V allocation is to be considered is when there is a permanent change in use justifying a smaller Title V allocation---not a change in the tio. Some users in our system are below 2x and others are above 2x based on water usage. In aggregate, it is true that the ratio is below 2x, but the WWMDC remains convinced that modifying this in one case would allow all users to request

it. In this case, the entire system could be in jeopardy of exceeding the limit of 3. above.

F. This discussion will consider the National Development proposal further.

- 8:15 5. Reviews by town engineer, Paul Brinkman.
- A. Emergency response contractor
 - B. Digsafe vendor for measuring locations of pipes in preparation for excavation
 - C. WWTF operations review, including sludge and equalization pump
 - D. Preparation for Whitewater review in Sep 2017.
 - E. Rules and Regulation comments
 - F. Pumping station
 - G. FY2019 capital budget
 - H. Treatment Plant capital account, punch list and keys to the plant.
- 8:16 6. May need a modification to FY18 Budget for approval at the STM to incorporate an emergency fund of ~\$30k. Town administrator suggests that WWMDC should have an article at fall STM. The document should be approved at our August Board meeting for submittal between 23-31 Aug 2017 to Nan. Suggested action to approve this FY2018 modification.
- 8:26 7. Approve minutes from previous meetings—13 June 2017 and 14 June 2017.
- 8:30 8. Pay Bills, monthly budget update, year-to-date finances, and monthly commitments.
- 9:00 9. Other administrative Items
- 1. 19 Pelham Island Road – Moodz had a sewage spill on June 29, 2017. The Health Department and Town Engineer visited the sight. Owners may need to start digging to fix the partially failed check valve
 - 2. Update Jane's voice mail to include Ben Keefe and or Paul Brinkman.
 - 3. 356 Boston Post Road – Update from Julia Junghanns on possible new connection to the WW System.
Rick is creating a Sewage Use Discharge Permit Application and a Connection Permit for new connections.
- 9:15 10. Topics not reasonably anticipated by chair 48 hours in advance of the meeting, if any.
- 9:16 11. Website status: recent postings and organization.
- A. Upgrade the Town Website – Each department has been asked to identify which content on their site they would like converted over to the new Town Website.
- 9:17 12. Calendar: upcoming meetings and events, including hearings.
- 9:18 13. Public Comment
- 9:23 14. Adjourn