

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: Wednesday, 14 Jun 2017

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

**PROPOSED AGENDA**

*Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.*

- 7:30 1. Interview of Fred and Rick on Wayland Buzz by Ken Isaacson
- 7:31 2. Public comment
- 7:35 3. Review of transfer of land and design flow from Wayland Meadows to Conservation Commission (land only) and to BoS (design flow only) to be allocated to 5 Concord Road. Documents have been approved by boards but not by Wayland Meadows. Still waiting for signatures. Discussion with Nan on splitting the legal bills between the Conservation Commission and Board of Selectmen.
- 7:45 4. Update of design flow accounting for the Town Center. Review of current allocations including the reallocation of 500 gpd for new doctors' practice approved by WWMDC on 1 Mar 2017. Discussion of National Development's plans for future businesses.
- 7:55 5. Continued discussion of draft revision of WWMDC Rules and Regulations, specifically the modification of section on connections and alterations. This is an on-going discussion that may continue, but we are nearing agreement. Are we ready to approve the revised Rules and Regulations?
- 8:05 6. Report from Chair on: A) The efforts to get a vendor for measuring locations of pipes in preparation for excavation (No RFP, 5-6 quotes is in process) and another vendor for emergency response (research on the wastewater system and then an Information For Bid, IFB, will be done). Paul Brinkman, town engineer for DPW, is working on this. B) Discuss Beth Doucette's recommendations for WWMDC's Operating Budgets for F17 and FY18 to cover expenses in A) and Extraordinary/Unforeseen expenses and C) Jane: List of Plans requested by Paul.
- 8:35 7. 40 Hastings Way Abatement Decision and amount to be abated.
- 8:45 8. Approve minutes from previous meetings—17 May 2017.
- 8:55 8. Pay Bills, monthly budget update, year-to-date finances, and monthly commitments.
- 9:10 9. Administrative Items, if any
- A. Treatment Plant: Punch List – a) Ben Keefe update (meeting with WhiteWater and Ian Catlow) and Paul Brinkman review (meeting with WhiteWater to review the current and future plant operations, needs and costs and b) Capital Account charges and current balance.
  - B. Quarterly Reports
  - C. Treatment Plant Repairs: Wilo EQ Pump Installation
  - D. New member search
  - E. Wayland Buzz interview
  - F. Change voice mail to include Ben Keefe
  - G. FY17 Sludge Summary & Emergency Calls

- 9:25 10. Topics not reasonably anticipated by chair 48 hours in advance of the meeting, if any.
- 9:30 11. Website status: recent postings and organization.
- 9:31 12. Calendar: upcoming meetings and events, including hearings.
- 9:32 13. Public Comment
- 9:33 14. Adjourn