

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: Wednesday, 11 Jan 2017

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

PROPOSED AGENDA

Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.

- 7:30 1. Call to order
- 7:31 2. Public comment
- 7:35 3. Following 12 Dec 2016 joint meeting with BoS, continued discussion of agreement between Wayland Commons and Town on transfer of excess land and associated 380 gpd design flow left over from Wayland Commons project in return for forgiveness of previous charges for the design flow. Agreement has to be signed by all parties. Motion needed for WWMDC approval of the agreement. The agreement with the BoS includes assignment of 380 gpd plus another 440 gpd already available to 5 Concord Road (current Library) and, in return, payment of a PILOB of \$56,000 to the WWMDC from the BoS. Chair's suggested next steps are:
1. Declare the operations/betterment payment from the parcel and excess 380 gpd from the Wayland Commons development as not collectible. Jane is asking how to do this.
 2. Get Conservation Commission approval to accept parcel.
 3. Complete and sign the agreement between WWMDC, Wayland Meadows, LLC, and the BoS. All parties need to sign.
 4. Transfer \$56,000 from some fund in the Town (free cash?) to WWMDC retained earnings acct. This effectively pays the Library's betterment with the PILOB part of \$53,600.
 5. Update the worksheet for betterments by adding \$53,600.
 6. Keep \$2,400 as designated for Library payment for FY2017 for the 820 gpd (380+440) design flow, which the Library now owns.
 7. Make sure that the FY2018 Library budget includes operations payment for the 820 gpd.
 8. Update the billing spreadsheet for operations by adding a line for the Library starting in FY2017 with 0 gpd flow until they are connected. Until then, they pay only for 820 gpd design flow as operational charge.
- 8:00 4. Update on the Capital Project list for the Treatment Plant: Jane spoke to Ben Keefe, and he will start investigating what items are open and have the appropriate person start working on them. Jane asked for a monthly update for our Board Meeting.
- 8:05 5. Review of the updated list of Average Gallons Pumped from the WhiteWater DMR. Jane will update this quarterly.
- 8:10 6. Continued discussion of draft revision of WWMDC Rules and Regulations, specifically the modification of section on connections and alterations.
- 8:40 7. Approve minutes from previous meetings—7 Dec 2016 and 12 Dec 2016.

- 8:45 8. Administrative items
- 1) Review of the updated list of the WhiteWater Alarm Calls for the treatment plant. Jane will update this quarterly.
 - 2) Renewal of the OARS Water Quality Monitoring of the Sudbury River – Board review and signature.
- 8:55 9. Pay Bills, monthly budget update, year-to-date finances, monthly commitments.
- 9:15 10. Topics not reasonably anticipated by chair 48 hours in advance of the meeting, if any.
- 9:20 11. Website status: recent postings and organization.
- 9:21 12. Calendar: upcoming meetings and events, including hearings.
- 9:22 13. Public Comment
- 9:27 14. Adjourn

