

TOWN OF WAYLAND - TOWN CLERK'S OFFICE

NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: Wednesday, 13 January 2016

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

PROPOSED AGENDA

Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.

- 7:30 1. Call to order
- 7:31 2. Public comment
- 7:35 3. Review of Title V allocations for Town Center. In particular,
- Should restaurant allocation include patio seating? Patio seats: 22 panera, 25 Local, 20 Bertucci's. Total of 2,345 gpd. Makes total about 50,500 gpd, more than 45,000 gpd on the permit.
 - Should there be an allocation for the public bathroom in building 1A? 18 gpd for last quarter; 0 gpd before that.
- 7:50 4. Should we begin using quarterly water readings for bill calculation, as opposed to the current use of winter water?
- 8:25 5. Final review of FY2017 draft budget. FY2017 budget was reviewed at the 18 Nov 2015 meeting. Changes have been incorporated. Approved at November meeting. Only review here; see next topic.
- 8:30 6. Review Wastewater's balance sheet and Sam's suggestion to create a Fund 63A and 63B account.
- 8:45 7. Planning for public hearing to review rates for FY2016-Q3/Q4 and rates for FY2017. Based on a review of the YTD expenses and prospect of no significant legal expenses in FY2016, there appears to be a reason to reduce rates for the remainder of FY2016. A rate hearing is necessary; proposed date is the second Wednesday in March 2016. The rates for FY2017 are contained in the draft budget for FY2017.
- 8:55 8. How to proceed with delinquent accounts: 1) Lillian Way Condominiums – Brendon Homes owes for the right to reserve capacity in 2014 for the unbuilt condo's \$3,422.27. and 2) Wayland Commons – Five Water accounts and one Wastewater account with old balances totaling \$26,887.70 is owed by BOS Retail 1, LLC.
- 9:00 9. Pay Bills
- 9:05 10. Monthly budget update and year-to-date finances.
- 9:07 11. Approve minutes for 9 Dec 2015.
- 9:08 12. NPDES Permit renewal, OARS monitoring, and other monitoring
- 9:09 13. Further discussion of what to do with 820 gpd of design flow following withdrawal of article for ATM on reallocating 820 gpd of capacity to the Town, as may be needed at the Library if their system fails in the future. Update on whether there will be an article for 2016 Annual Town Meeting to purchase the 820 god for the Library allocation.

- 9:15 14. Close-out status of the WWTF. How are we going to understand this? Same question as in previous meetings. Jane is working to determine the status of the remaining funds.
- 9:16 15. Topics not reasonably anticipated by chair 48 hours in advance of the meeting, if any.
- 9:17 16. Web site status: recent postings and organization
- 9:18 17. Calendar: upcoming meetings and events, including hearings.
- 9:19 18. Public Comment
- 9:20 19. Adjourn