

## TOWN OF WAYLAND - TOWN CLERK'S OFFICE

### NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: Wednesday, 18 November 2015

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

#### PROPOSED AGENDA

*Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.*

- 7:30 1. Call to order
- 7:31 2. Public comment
- 7:35 3. Special item: Wayland Real Asset Planning (WRAP) discussion with Anette Lewis
- 7:55 4. Special item: Review of Title V allocations for Town Center with Town Planner
- 8:25 5. Quarterly billing update. Automatic bill payment by users. Final wastewater reads when properties change hands or bill payers change (Town Center). Jane has devised a plan to accommodate condo sales by using the water read and date of transaction to do timely wastewater billing.
- 8:30 6. Review of FY2017 draft budget. The due date occurred before this meeting, so the chair drafted a budget by modifying the FY2016 budget, and Jane submitted it.
- 8:40 7. Pay Bills
- 8:45 8. Monthly budget update and year-to-date finances.
- 8:50 9. Approve minutes for 14 Oct 2015.
- 8:51 10. NPDES Permit renewal, OARS monitoring, other on-going flow and contaminant monitoring
- 8:52 11. Discussion of what to do with 820 gpd of design flow following withdrawal of article for ATM on reallocating 820 gpd of capacity to the Town, as may be needed at the Library if their system fails in the future. Main question is should we go ahead on selling the 820 gpd to generate income or wait until 2016 Annual Town Meeting to see whether attitudes toward the Library allocation change.
- 8:53 12. Close-out status of the WWTF. How are we going to understand this?
- 8:54 13. Topics not reasonably anticipated by chair 48 hours in advance of the meeting, if any.
- 8:55 14. Web site status: recent postings and organization
- 8:56 15. Calendar: upcoming meetings and events, including hearings.
- 8:57 16. Public Comment
- 9:07 17. Adjourn