

## TOWN OF WAYLAND - TOWN CLERK'S OFFICE

### NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Jane Capasso

DATE OF MEETING: Wednesday, 16 September 2015

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

#### PROPOSED AGENDA

*Note: Items may not be discussed in the order listed or at the specific time. Times are approximate.*

- 7:30 1. Call to order
- 7:31 2. Public comment
- 7:35 3. Review and approval of Annual Report
- 7:40 4. Discussion of long-term financial management of the betterment funds. Main issue is providing for the 20-year funding of the wastewater enterprise. Require that sufficient funds be available in all years to pay the loan for the new WWTP. Source is betterments. Betterments already paid have to be invested wisely to keep sufficient funds available for loan repayment. Loan repayment schedule is known. Betterment repayment choices have been made by all users. The discussion will focus on how we make certain that the sufficient funds will be available in all years.
- 8:20 5. Pay Bills
- 8:25 6. Budget update FY2015 closing and FY2016.
- 8:35 7. Discussion of DPW facility accommodations from Jane.
- 8:36 8. Approve minutes for 19 August 2015.
- 8:40 9. Automatic bill payment by users
- 8:55 10. Discussion of what to do with 820 gpd of design flow following withdrawal of article for ATM on reallocating 820 gpd of capacity to the Town, as may be needed at the Library if their system fails in the future.
- 9:10 11. Close-out status of WWTP. Need an accounting of the capital account.
- 9:15 12. Web site status: recent postings and organization
- 9:16 13. Topics not reasonably anticipated by chair 48 hours in advance of the meeting, if any.
- 9:17 14. Calendar: upcoming meetings and events, including hearings.
- 9:18 15. Public Comment
- 9:30 16. Adjourn