

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Fred Knight

DATE OF MEETING: Wednesday, 26 Feb 2014

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

PROPOSED AGENDA

*Note: Items may not be discussed in the order listed or at the specific time estimated.
Times are approximate.*

- 7:30 1. Public comment
- 7:40 2. Update on WWMDC Staffing - discussion of hiring an Executive Director.
- 7:50 3. Preparation for rate hearing on 5 Mar 2014. Posting of budget and rates. Format of hearing.
- 8:00 4. Discussion of cash balance, billing, and reports of meetings with FinCom and BoS last week.
- 8:15 5. FY2013/FY2014 billing: status and next steps. Plan is to bill monthly to catch up on quarterly billing. Necessary also for collecting sufficient fees to balance budget. Discussion of draft abatement process.
- 8:30 6. Update on construction and betterment process.
- 8:45 7. Discussion of fulfilling public records request. How can it be accomplished as inexpensively as possible?
- 8:55 8. Pay bills
- 9:00 9. Approval of minutes
- 9:10 10. Topics not reasonably anticipated by the chair 48 hours in advance of the meeting, if any.
- 9:11 11. WWMDC composition: new member needed
- 9:12 12. Calendar: upcoming meetings and events, including hearings.
- 9:15 13. Public comment
- 9:25 14. Adjourn