

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Wayland Wastewater Management District Commission

FILED By: Fred Knight

DATE OF MEETING: Wednesday, 12 Feb 2014

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

PROPOSED AGENDA

*Note: Items may not be discussed in the order listed or at the specific time estimated.
Times are approximate.*

- 7:30 1. Public comment
- 7:40 2. WWMDC Staffing - discussion and vote of hiring an Executive Director.
- 8:00 3. Final FY2015 Annual Budget: Annual budget, Financial report, expect to vote to approve budget.
- 8:15 4. Discussion of cash balance, billing, and reports of meetings with FinCom and BoS last week.
- 8:25 5. FY2013/FY2014 billing: status and next steps. Plan is to bill monthly to catch up on quarterly billing. Necessary also for collecting sufficient fees to balance budget. Discussion of draft abatement process.
- 8:40 6. DEP interactions and NPDES operating permit application, including finding additions to the amount already approved by DEP based on existing flows at the Town Center. From 14 Jan 2014, note DEP acceptance of total of 45,000 gpd allocated to 20W and status of 3000 gpd for municipal pad at Town Center.
- 8:45 7. Update on construction and betterment process. Discussion with Cherry Karlson of the FinCom. Motion to be considered is declaring the new WWTP complete or substantially complete in preparation for betterments in FY2015.
- 9:00 8. Preparation for rate hearing on 5 Mar 2014. Posting of budget and rates. Format of hearing.
- 9:10 9. Discussion of fulfilling public records request. How can it be accomplished as inexpensively as possible?
- 9:11 10. Approval of minutes
- 9:12 11. Topics not reasonably anticipated by the chair 48 hours in advance of the meeting, if any.
- 9:15 12. WWMDC composition: new member needed
- 9:16 13. Calendar: upcoming meetings and events, including hearings.

- 9:18 14. Public comment
9:48 15. Executive session on litigation; see motion below. This deals with litigation by 20Wayland.
9:49 16. Open session and any action resulting from executive session
9:50 17. Adjourn

MOTION TO GO INTO EXECUTIVE SESSION

MOVER: I move that the Wastewater Management District Commission enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to discuss strategy with respect to litigation between Twenty Wayland, LLC and the Commission and / or the Town of Wayland over sewer use charges, if an open meeting may have a detrimental effect on the bargaining or litigating position of the Town.

CHAIR: Is there a second to the motion to enter into executive session? The Chair declares that discussion of strategy with respect to litigation between Twenty Wayland, LLC and the Commission and / or the Town of Wayland over sewer use charges as stated in open session of the Commission on May 19, 2011 in an open meeting may have a detrimental effect on the litigating position of the Town.

CHAIR: Roll call vote. Mr. Potter. Aye. Chair votes aye. Motion passes.

CHAIR: The Board invites Administrator Ira Montague, Town Counsel Mark Lanza (if present), Town Administrator John Senchyshyn (if present). The Board will return to open session in approximately 40 minutes.