- 1. The meeting was called to order by Dave Bernstein at 12:30 pm in the High School Field House with Larry Krakauer, Alan Reiss, Lynne Dunbrack, and Jon Sieber in attendance. Beth Klein was present in the Field House, but attending to her duties as Town Clerk.
- 2. Dave Bernstein was appointed Secretary pro tem
- 3. There was no initial public comment
- 4. Minutes from our 2016-11-15 meeting were approved 4-0-1
- 5. It was noted that the Agenda for this ELVIS meeting incorrectly characterized today's Town Meeting as a "Special" rather than "Annual" town Meeting
- 6. ELVIS responsibilities during the Annual Town Meeting were reviewed
 - Scanning for handset failures during votes, and providing a ballot and a replacement handset to each voter reporting a failed handset
 - Issuing replacement handsets to voters who report failed handsets
 - Managing the "Manual Counting Section"
 - Scanning for physical possession of multiple handsets, and bringing this to the Moderator's attention by raising a point of personal privilege
- 7. There was no final public comment
- 8. The meeting was adjourned at 12:36 PM