Electronic Voting Subcommittee Meeting

Meeting Minutes for 2/26/2015

#1: The meeting came to order at 7:35 pm

#2: Jon Sieber appointed Secretary pro tem

>Attending were: David Bernstein (chair), Jonathan Sieber, Beth Klein, Larry Krakauer, Alan Reiss.
>Wayland Facilities Director

#3: Public Comment – none

#4: Review and approve previous minutes

>Minutes of meeting on 12/11/14 were approved unanimously

#5: Progress reviews

- Encouraging additional EVS suppliers to satisfy Wayland's requirements

  DB reported on a subgroup (DB, JS, LK) of us having talked to vendor DSI.
  We concluded that they could be a viable supplier in the near future (with an advantage that they have control over more of the underlying technology). They would be interested in giving some town a free session which would demonstrate their capabilities to us and others. We will continue discussions with them and will tell inquiring towns that both vendors are willing to do the free trial.

- ETM attendance reporting

  OTI expects that their new system will be ready for town meeting. It will let anyone check in at any station by automating the process and should be both a timesaver for attendees and a manpower saver for checkin people. It will backup the data on a thumbdrive.
  We discussed risk reduction and decided that trying to do both a manual checkin and the new one at the same time would be even less efficient than the current system. Because of this we don't feel we should move forward if we are not comfortable running only the new system.
  To achieve that level of comfort we are going to suggest that OTI demo the new system as soon as they can.

- E Display of info at TM

  We discussed the possibility of having the motion under consideration on display.
  DB had contacted the AV people to get some info. They suggested multiple machines with a switch controlling which one is displayed.
  We are running out of time to implement the logistics of this.
  Since the current town meeting budget has money for the large screen up front, the additional cost of the extra monitors for this would be about $5k (upgrading from standard to enhanced).
  DB will ask Groton how they use their system, ask the AV company if they have any recommendations, and verify that the moderator is interested. If we intend to do this we need to develop a plan before we know about the budget.

#6: Review plans and responsibilities for 2015 ATM on 4/6/15

We went over the list and noted that:

DB will update the date in the How To Vote article

The town will determine how many checkin stations they want and that Beth will recruit the people to man them (including some number who will stay till the end).

Beth will email the register voter list to OTI.

The layout of the room (including work tables) will be in place by noon on Sunday.

Appropriate people will be advised that we will need to have exclusive access from 4/5 - 4/8.

#7: Public Comment – None

#8: Adjourn at 9:13