

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

NAME OF BOARD/COMM: Senior Tax Relief Committee

FILED BY: Rebecca MacGregor

DATE OF MEETING: Wednesday, December 9, 2015.

TIME OF MEETING: 7 pm

PLACE OF MEETING: Wayland Town Building

**NOTE:** Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

- 1) Public comment
- 2) Review minutes of meeting held on October 14, 2015. Edit as needed for motion to approve minutes.
- 3) Update on MCOA Property Tax Force Meeting (Linwood/Joan Bradford)
- 4) Continue to develop information cards for statutory exemptions, starting with Clause 41C and 17D, leaving Clause 22 and 18 last.
- 5) Update from Director of COA, Julie Secord
- 6) Review and discuss Committee Change
- 7) Other Business
- 8) Identify next meeting date, time, and agenda
- 9) Adjournment

**NOTE:** Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.