



Town of Wayland Massachusetts

River's Edge Advisory Committee ("REAC") Minutes of Meeting July 7, 2016

Present: Jerry Heller (Chair); Chris DiBona; Dan Hill; Bill Steinberg; & Bill Sterling
Absent: Becky Stanizzi (Vice-Chair); Mike Ellenbogen; & Mike Wegerbauer

Call to order: 7:07PM

Public Comment – Jean Millburn, 281 Concord Road: Jean gave thanks to the Committee for its hard work.

Meeting Minutes - The minutes of the meeting of June 2, 2016 were presented by Ms. DiBona. Mr. Sterling moved that the minutes be approved as presented and Mr. Steinberg seconded that motion. The minutes were approved by a vote of 5-0.

Responses to the RFP – Mr. Heller notified the Members that two acceptable proposals were submitted in response to the RFP to acquire and develop the River's Edge property. The two proposals were from Wood Partners and Baystone Development. A third proposal, from Nordblom Company, was received; however that proposal did not meet many of the required criteria, and it was not accepted by the Town. Nordblom was contacted by the Town's procurement officer, Beth Doucette, and it was determined that they were not currently prepared to provide a proposal meeting the criteria of the RFP.

Mr. Heller went through the schedule for the review of the proposals and an eventual recommendation to the Board of Selectmen from the Committee. Members Dan Hill and Bill Steinberg are unable to be present for the pre-pricing vote on the proposals on August 10th and it was discussed that the Committee might work to discuss and vote on the pre-pricing proposals at the meeting scheduled on August 3rd.

Ms. Doucette informed Members that they should notify her of any conflicts of interest any Member might have with regard to either of the proposers. She said she would reach out to the absent Members to provide that message. Ms. Doucette handed out to Members a copy of a memorandum that explains the RFP Evaluation process and a copy of the Evaluation Sheet that Members will be filling out. She will be providing that information to Members via email. She reminded Members that the criteria for evaluating the proposals is set forth in detail in the RFP.

Ms. Doucette handed out to Members the proposals along with a copy of the RFP. The Committee suggested that she reach out now to the proposers and ask if they might be



Town of Wayland Massachusetts

available for an interview on either August 25th or August 30th, ideally with those being scheduled on one of those evenings at 7:00 PM and 8:00 PM.

The next meeting of REAC will be on July 13, 2016 at 6:45PM.

At 7:53 PM, Mr. Hill motioned to adjourn the meeting, and was seconded by Mr. Sterling. The meeting was adjourned by a vote of 5 – 0.

Handouts:

Meeting minutes of June 2, 2016

Schedule of Future REAC Meetings

RFP Evaluation Form explaining the process

RFP Evaluation Sheet