



Town of Wayland Massachusetts

River's Edge Advisory Committee ("REAC") Meeting Minutes for Tuesday, January 26, 2016 Meeting

Members Attending: Jerome Heller (Chair) Rebecca Stanizzi
Christine DiBona William Steinberg
William Sterling Michael Ellenbogen
Robert Morrison

Absent: Daniel Hill
Michael Wegerbauer

Guests: None

Meeting was called to order at 7:35 P.M.

Public Comment: None

1. Meeting Minutes: Minutes of January 14, 2016 were approved, 7-0.
2. An invoice dated Jan. 19, 2016 from Anderson & Kreiger was presented for approval. Following discussion, the invoice was approved for payment, 7-0. In addition, the Committee elected to reengage A&K for the purpose of reviewing the revised additions of the RFP, LDA, and related documents so they may be registered and distributed to bidders. It was noted that we have been informed there was only about \$8000 remaining in the budget but A&K predicted they would likely spend no more than 8-10 hours to perform this work.
3. The RFP, as revised by Becky and Bill Steinberg, was presented to the Committee for review. Following a page by page review, a motion was made by Bill Sterling that the revised RFP be approved and submitted to A&K for their review and comments and thereafter be presented to the BOS for their review and submission for advertising and registration with the State. Although the Committee would like to present the RFP to bidders as soon as possible, taking the necessary legal steps into consideration, it is likely the presentation will not take place until some time in March with bids arriving in May.
4. The LDA, also revised by Becky and Bill, was presented to the Committee for review. Jerry submitted changes to two paragraphs dealing with the calculation of the Net Purchase Price and potential adjustments to it. Again, following a page by page review, a motion was made by Bill Steinberg that the LDA be approved with the amended changes and also submitted to A&K for review, submission to the BOS and processing with the RFP. The motion was approved unanimously.

5. The Design Guidelines, as revised by Rob and Bill Sterling were presented to the Committee for review. A discussion ensued regarding the extent of the revisions and the necessity of conforming to previous comments of Town boards. It was decided that it would be helpful to bidders if it were indicated that the guidelines were in many instances suggestions rather than mandatory. Bill Steinberg submitted the following text that would serve as a “preamble” to the guidelines:

The Design Guidelines set forth below have been developed by the Wayland Planning Board, the Wayland Economic Development Commission the Wayland Design Review Board, and from comments by other Wayland residents in order to provide guidance to Respondents to the River’s Edge RFP. Many of these Design Guidelines are recommendations and are not mandatory criteria. The essence of the design process is to create a quality community for the Town of Wayland, and creativity and excellent design are encouraged.

Following discussion, it was decided that the matter and suggested text be brought up again at the next meeting of the Committee.

6. The Committee decided that the next meeting be held on Wednesday, Feb 3 at 7:30 P.M.
7. The meeting adjourned at approximately 9:30P.M.

Respectfully submitted,

Jerome Heller

Attachments:

Drafts of RFP and LDA marked “for discussion”.

