

TOWN OF WAYLAND – RECREATION DEPARTMENT

Recreation Commission Meeting Minutes

Posted in accordance with the provisions of the Open Meeting Law

TUESDAY, MAY 9, 2017 AT 8:00 PM

Wayland Town Building | 41 Cochituate Road | Wayland MA 01778

Held in Large Hearing Room, videotaped and broadcast by [WayCAM](#)

Present Asa Foster, Chair; Frank Krasin; Heidi Seaborg; Chris Fay; Brud Wright
Recreation: Ed Sanderson, Katherine Brenna

Absent None

Guests Jodie Chase, Parent Representative for School Start Time Task Force

8:00 PM MEETING CALLED TO ORDER:

Asa Foster called the meeting to order at 8:00 pm.

8:00 PM PUBLIC COMMENT:

Jodie Chase – part of school start time task force, partnership town wide – really important issue in town regarding sleep and health of our youth. Hopes Rec Com will partner with task force, as athletics and field times are a big issue regarding parent concerns related to changing school start times.

8:05 PM REVIEW AND APPROVAL PREVIOUS MINUTES

Frank Krasin makes motion to approve Recreation Commission Meeting Minutes for April 10th Recreation Commission Meeting, April 18th Recreation Commission – Town Wide Recreation Facilities Strategic Plan Kickoff Meeting, and April 24th School Committee/Recreation Commission meeting, focusing only on HS Master Plan presentation and follow-up discussion. Chris Fay seconded motion. Discussion: None. Vote: 5-0-0.

08:10 PM REVIEW AND APPROVAL OF BILLS & PAYROLL

Brud Wright makes motion to approve Recreation Department Bills & Payroll for March and April. Frank Krasin seconded motion. Discussion: Frank requested that some bills referring to department as "Parks & Rec Department", such as those from Gateway Media, are changed to "Recreation Department". Vote: 5-0-0.

8:15 PM CAPITAL PROJECT UPDATES

1. High School Master Plan Update

- Working group with Asa and Brud met with Ed Sanderson, Heath Rollins, Ben Keefe and Weston & Sampson after the April 24th School Committee presentation to discuss next steps
- Next Public Meeting scheduled for May 23, 2017
- Weston & Sampson will bring artificial turf specialist to public meeting in anticipation of questions about type of turf and related environmental and health questions/concerns
- Asa confirms the meeting will be run by the Rec Commission. However, the future article requesting funding will be jointly endorsed with the School Committee so it makes sense for School Committee to be jointly involved. Ed

confirms School Committee will be present at the public meeting. Asa wishes to have this item and this item only on the agenda for this meeting. Ed confirms that this will be the case.

- Who should be invited? SC members, RC members, WRAP committee Annette Lewis, Boosters club, post it on school/parent distribution list. Talk to Jeanne Downs about SC distribution list and possibly posting agenda at the High School.
- Last meeting talked about an amendment – Conservation Commission Order of Conditions – felt it should be SC funded effort, and they are looking into finding a funding source. The Rec Commission will not to help fund this effort per Ed Sanderson’s discussion with Ben Keefe
- Brud – will we get a draft presentation ahead of the public meeting to review and make sure it addresses/highlights to items the Rec Commission wants to focus on?
- Ed - Draft agenda include in the packet, also included previous PowerPoint from last meeting. Weston & Sampson will provide the presentation ahead of time and Ed will forward to Rec Commission.

2. Town Wide Recreation Facilities Strategic Plan

- At kick off meeting on April 18, Weston & Sampson provided a list of sites that would be studied.
- Frank – list doesn’t indicate that the land at Greenways, 12 -15 acres, is jointly owned by Rec/Conservation, a ring of conservation land around the rec land, Brud amend Town “Park” properties header, to either “Recreation” or “DPW” depending on assessor info.
- Ed – I will update list based on comments and send to Weston & Sampson

3. Town Building Field Renovation Design

- Ed – Alf, town surveyor, has completed survey of the field and it has been sent to Weston & Sampson. I’d like to schedule a kick off meeting next week sometime with Brud, DPW and Weston & Sampson
- Chris - Look into ways to keep the geese off the field like they do at Sandy Bird Golf Course. Lots of geese poop in the field right now.
- Ed – we will plan to start construction the day after Labor Day so as not to affect summer Rec Department programming.

4. JV Baseball Field Renovation Design

- Ed - Met with Heath Rollins and DPW (Joe and Tom). Heath will get more info regarding the soil and day to day maintenance to Joe and from there MOU departments will decide if it makes sense to cancel the current \$3,500 PO with Weston & Sampson for conceptual design and use that money towards paying for direct renovations. Difference of opinion between stone dust (DPW currently uses) and clay (Heath would rather see). Also concerns about how renovations

and maintenance would be paid for (what department and how much) down the road.

5. Beach Patio Expansion

- Ed - Awaiting survey from town surveyor, Alf Berry.

6. Dudley Woods Trails

- Ed - Test pits complete and awaiting town surveyor to GPS them to add to survey
- Ed - Ben Gary sent CAD file with flags for trail alignment to town surveyor who will mark the flags in the field. Ben will then walk the alignment with Con Com to see if alignment should be tweaked to avoid larger trees and ensure Con Com is comfortable with the layout.
- Ed - Trail Surface Material – Brud asks about type of materials, stonedust versus pavement. We are proposing to use asphalt rather than permeable paving. Based on this change and discussions with the conservation agent, need to return to Con Com for a permit amendment. Tentatively scheduled to do attend the May 25th meeting.
- Ed – during test pits, Ben Gary and Tonya found an old well on land owned by Rec Com and may need to address it when we have more information. Ed working with the Board of Health to determine next steps.

7. Oxbow Meadows

Ed - Environmental Screening Form update – had kickoff meeting last week. Expecting draft the week of May 16th.

Ed – hope to submit Site Plan approval application May 15th +/- . Once the Town Planner/Planning Board approves application, 30 days out to have the public hearing, likely mid-June. Awaiting an updated plan from Ben Gary to use to finalize application.

Asa - what's the next step?

Ed - Present the plan to the Planning Board. Once it is approved and environmental screening form is completed, develop construction documents, bid it late summer, and begin construction in late fall 2017. So we could use it fall 2018, or spring 2019. Frank asks if there is any issue getting water to that site.

Ed – should not be an issue

Brud - asks about irrigation, and if the method proposed by Ben Gary can be vetted with Weston & Sampson to see if it makes sense in the context of what they would recommend as part of field renovations at the high school and town wide. Is it drip irrigation?

Frank – pros and cons of drip irrigation, the con is if the underground system of pipes break, you lose the pressure.

Frank – want to consider our ability to restrict the scheduling of the field, to avoid parking overflow onto Oxbow Road.

8. Open Space and Recreation Plan

Gene sent a draft to the Conservation Agent and Recreation Director with some final questions; working on getting it finalized.

8:50 PM SPRING 2017 DEPARTMENT UPDATES & OTHER TOPICS

Katherine - TB Field Construction -- Program Brochure for Fall goes to printer soon, will affect all Vendor Programs Rec offers to community. Will it affect TB side field?

Ed – we will plan to start construction the day after Labor Day so as not to affect summer Rec Department programming.

C. Fay – Plans to address Geese issue at Art King & Town Building

Katherine - Town Beach - old Boat Docks have been bid on, and will likely be removed soon

Katherine - Currently participating in Town Wide Task Force assessing the change of public school start times – this will put a squeeze on rec fields and programming

9:10 PM Events That Need Approval / Discussion

Wayland Men's Softball Event – needs COI that covers event.

9:15 PM PUBLIC COMMENT:

None.

9:15 PM TOPICS NOT REASONABLY ANTICIPATED BY CHAIR 48 HOURS IN ADVANCE OF MEETING

Asa – New Recreation Representative to the CPC, Heidi Seaborg volunteered

Frank – Security Cameras at Cochituate Ball Fields, concerned about lack of cameras at Cochituate and Town Beach. Facilities Dept. follow up. Rec Commission would like to review specs. Brud would like best camera available.

Ed- Email in packet from resident regarding Oxbow Meadows

Ed – email in packet with account balances requested by Brud

Notes JV field – interested in sharing costs of consumables with schools as biggest user.

9:25 PM Next Meeting Dates & Agenda Topics

Field Advisory Meeting - Monday, June 12 7:00 pm

Recreation Commission - Monday, June 12 at 8:00 pm

9:30PM MEETING ADJOURNED

Adjourn; There being no further business before the Recreation Commission Frank Krasin moved, seconded by Brud Wright, to adjourn the meeting of the Recreation Commission at 9:31pm; Discussion: None; Vote: 5-0-0.
