

# TOWN OF WAYLAND – RECREATION DEPARTMENT

## Recreation Commission Meeting Minutes

Posted in accordance with the provisions of the Open Meeting Law

**Thursday, October 13, 2016 at 7:00pm | Wayland Town Building**

**Present:** Frank Krasin, Anna Meliones; Brud Wright; Asa Foster  
Katherine Brenna; Jessica Brodie

**Guests:**

Frank Fuller, resident; 10 Mellen Lane  
Gretchen Schuler, resident; 126 Old Connecticut Path  
– WRAP (Wayland Real Asset Planning Committee)  
Ann Knight (Wayland Free Public Library)

**7:00PM MEETING CALLED TO ORDER:**

Asa Foster called the meeting to order.

**7:01 PM PUBLIC COMMENT:**

Frank Fuller, resident;  
on topic of Library/Recreation field, aware about to come to agreement for parcel. Will it fit an 8v8, and how much will it cost?  
Possibly discussing a turf field too, a million dollars. Do we really need to squeeze an 8v8 into that parcel, or maybe a 6v6, do we need a 6v6. Discussed Alpine, decline in baseball from 750 signs ups to 280 signups. Make Alpine baseball field into 8v8.  
Wouldn't it be great to have a library and a community and senior center on that parcel, instead of a field? In opportunity in the town, Rec Dept. School Dept., and BOS to meet some needs. Make sense to look somewhere else. Field Advisory group meeting on the Oct 24 at 6pm.

Gretchen Schuler, 126 Old Connecticut Path  
– WRAP (Wayland Real Asset Planning Committee)

In response to the Town Wide Recreation Plan, info that you will be looking for is a lot of the work that WRAP has started. We've done 10 properties, looking for wetlands, deed restrictions, looking for barriers to development. We hope the town will vet the projects and sites, used similar forms. Want to make sure that we aren't duplicating efforts. Gale Report, etc. Want to make sure Recreation is aware of the kinds of information WRAP is collecting by June.

**7:10 PM REVIEW PREVIOUS MINUTES**

Brud made motion to accept previous meeting minutes Sept 19, 26 and Oct 6.  
Frank 2<sup>nd</sup>. Discussion: None. All in favor 4-0-0.

**7:10 PM REVIEW OF BILLS AND PAYROLL**

Anna motions for the approval of Bills & Payroll September and October.  
Asa 2<sup>nd</sup>. Discussion: Must change the vendor name to "Recreation" from "Parks & Recreation." All in favor 4-0-0.

**7:15 PM RECREATION REVOLVING FUND BUDGETS**

Discussion with Town Administrator about FY18 Revolving Fund Financial Structures.

Nan Balmer (Town Administrator) In regard to Beach Revolving Fund and the 53E ½ Challenges to 53D – all money over \$10,000 goes back to the General Fund  
Asa- when we set up 53D, monies in excess of \$10,000 were swept out on June 30<sup>th</sup>, and re-deposited on July 1. Can we continue this as we did in past years?  
Nan – there was thought that the money needed to be transferred in to cover expenses, but as it's a revolving fund, it can run in a deficit.  
Brud – Brian says we can't do what we did last year, the two part motion. It is convenient to keep both funds, and not to sweep every year. Create a 53E ½ for the Beach – then it wouldn't be swept.  
Nan - Municipal Modernization Act (Charlie Baker Bill) changed things for the better.  
Asa – time frame  
Nan – “hurry up, and wait” situation – January 15 is deadline for Articles, will need to develop a bylaw that will accommodate everyone's needs and reviewed by new Town Council.  
Anna – did you say Town Council?  
Nan – yes, process of interviewing.  
Nan – one overarching bylaw that will cover all funds  
Brud – new law, 53D does have to sweep?  
Nan – yes  
Asa – goes into effect 90 days after Baker signed it.  
Nan – yes but we stay as we are until we enact a bylaw.  
Same questions, fees? Where are they going? How are you spending them? Need RecCom help to write the bylaw.  
Jess – why didn't we do a second 53D last year?  
Nan – was restricted to one, but that has been stricken.  
Nan – also look at, stabilization funds can now have all or part of user fees deposits  
Brud - -what's the advantage of stabilization fund?  
Nan – would need that for the turf account, part of the fields for the HS into 53A into the gift account, but they're not gifts, so you can't. Advantage – fees are paid by users to a municipality for the purpose of supporting for what the fee is paid. Can use user's fees to take care of the fields. Get together with BOS and FinCom and make a good plan.

## **7:23 PM LIBRARY PLANNING & DESIGN STUDY**

Ann Knight presents schematic made by Alf Barry – Town Surveyor; took Library schematic and W&S schematic and overlaid them to determine the jurisdictional line, identical to Gene Bollinger, from Weston & Sampson's schematic that have seen previously.  
Frank looking for a permanent reference point, yardage from boundaries, etc. To be certain it cannot be moved. 540.16 feet, make a mark where on the bottom axis where the line falls.  
Brud – points out also missing the road –  
Asa – would like Alf Barry to define the dimensions of the plot.  
Anne – also point out new jurisdictional line, that incorporates the road, as both Library and Recreation agreed, would go to the Schools.  
Frank – not comfortable voting without reference points.  
Brud – we will approve today contingent on confirmation from Gene at Weston & Sampson, Tappe, and have Alf Barry amend the schematic to have reference points as a courtesy.  
Brud – want dimensions on these plans, Gene & Tappe confirm that this document matches their schematics.

Asa—

I move that the Recreation Commission endorse its written consent on the Plan of Land in Wayland, Massachusetts showing Jurisdictional Boundaries at the Highway Garage dated Oct 12, 2016, prepared by the Town of Wayland Surveyor's Office, agreeing to the jurisdictional boundaries of the areas of land for the respective Town Boards as shown on said plan. With the amendment that this would be approved based on receipt of appropriate measurements for the parcel and the reference points.

Brud 2<sup>nd</sup>. Discussion: Allow Frank to re-vote once concerns are satisfied.

All in favor 3-1-0.

Anna – few questions regarding the budget, beach expenses.

Jess – clarified comments on the margins.

Frank – asks about removal of Boats – have until October 31 to remove, seemingly not interested in storing for the off season.

Brud – eventually invite Dudley Pond neighbors to continue the discussion of taking care of that area.

## **8:05 PM      FALL TOWN MEETING WARRANT ARTICLES**

**Town Wide Recreation Facilities Strategic Plan** – final write up from Gordon, liaison from Finance Committee. School Committee voted 3-4-0. Jessica says they re-voted to 4-3-0, approved the second time.

Anna – points out the Wrap committee is already assessing many of the same properties. Most recent revised Scope of Work from Weston & Sampson; see document titled: "Town of Wayland | Recreation Facilities Strategic Plan"

Jess – plan to meet with the School Committee Meeting on 10/17, as we also assess school properties, and to answer questions. See if they will co-sponsor it, or support it, as they can likely benefit from it.

Anna – have you talked to the Athletic Director?

Jess – separately looking at WHS master plan.

Anna and Brud – there is some talk in the town regarding the high school projects, and taking down the field house, several instances – not sure where talk is coming from.

Brud – similar conversation with official who talked to town official, about rumored town plans. Unhelpful rumors, riling people up.

Brud – wants to review the scope from W&S, and will send comments, or concerns.

Jess – send comments and changes

**Middle School Filed Feasibility Study** – pulled article

**BoPW Irrigation Article** – Water bill related questions; DPW confirmed that bubblers and sprinklers, we haven't paid the water for those. Confirmed that we haven't paid for water. Asa – original wording suggested that recreation users paid for the water, in error. It's been rewritten

**8:17 PM**      **CAPITAL PROJECT DISCUSSION**

Dudley Woods - no scheduled meeting, working with DPW, happening now. Can construct after July 1, in the summer 2017.

Oxbow Meadows –

Field Advisory Meeting – Brud asks for calendar for various projects, or laundry list for the Field Users to see the projects.

Jess- brief publication to announce Field Advisory concerns, future projects. Where we stand.

Anna – include rail trail information.

Remaining Capital Maintenance Funds & Projects – Benches!

Jess- review from Franks notes from May 2015 – to assess benches; also assessed by Mike from DPW. Order list, got quote from Mark Gallagher. Surface mounts, and port able options.

Anna – points out intent to replace WHS Softball benches with aluminum benches.

Frank – 20 footer with back.

Frank - no place for visiting spectators.

Brud – create a more formal bench inventory; approach that we will have 2 or 3 styles in town.

Jess – pedestrian benches, player's benches, and spectator benches.

Asa- accelerate this process, spend the funds.

**8:45 PM**      **TOWN BEACH & DUDLEY POND**

Projects using Summer 2016 Revenues – about \$39,000, security cameras – \$19k

Dog Rules at Town Beach -- continue to maintain cleanliness through October.

Boat Racks --

**8:55 PM**      **FALL 2016 DEPARTMENT UPDATES & OTHER TOPICS**

Halloween Parade on 10/24 work with WCPA to put that on.

TB Gym Drop-In Programs --- Volleyball, Badminton

**9:03PM**      **EVENTS THAT NEED APPROVAL / DISCUSSION**

Radio Flyer Event at Town Beach – noise levels, no complaints

Pam's Run – Sunday, October 16 (Leaves from Claypit at 10:00am)

**9:06 PM PUBLIC COMMENT:**

No public present to comment at this time.

**9:07 PM TOPICS NOT REASONABLY ANTICIPATED BY CHAIR 48 HOURS IN ADVANCE OF MEETING**

Brud – before you sit with subgroup, develop guidelines on field user fees and how they are spent.

Anna- they look at us as moneymakers, but we provide a service, and benefit the whole town. Good way for young parents to meet other families before school. Spend the profits back on the people of the town. We want to be proud of Wayland Recreation.

Brud – make philosophy on categories, and set fees to breakeven. Put excess in Stabilization Fund, and use toward capital projects, etc.

Anna – its user money, going back the users. Provides programs for children, families, seniors, adults. People want Recreation.

**9:15 PM NEXT MEETING**

Monday, November 7, 2016;

7:00pm | Wayland Town Building

**9:20 PM MEETING ADJOURNED**

October 13, 09:16 PM

Frank– Motion to Adjourn; Anna – 2<sup>nd</sup> Discussion: None; All in Favor 4-0-0.