

# TOWN OF WAYLAND – RECREATION DEPARTMENT

## Recreation Commission Meeting Minutes

Posted in accordance with the provisions of the Open Meeting Law

### Monday, September 26, 2016 at 7:00pm | Wayland Town Building

**Present:** Frank Krasin, Anna Meliones; Brud Wright; Asa Foster, Heidi Seaborg  
Katherine Brenna; Jessica Brodie

**Guests:**

Gene Bollinger (Weston & Sampson)  
Jeff Hoover (Architect, Tappe)  
David Warner (Landscape Architect)  
Ann Knight (Wayland Public Library)  
Heath Rollins (Wayland High School Athletics)  
John McGaugh – 24 Shawmut Ave – Commissioner of Softball  
Katherine Trogolo - 14 Lake Rd – Softball Parent

**7:00 PM MEETING CALLED TO ORDER:**

Asa Foster called the meeting to order.

**7:00 PM PUBLIC COMMENT:**

John McGaugh & Kathy Trogolo concerned about WHS Softball field – benches are warped, splintering, and breaking apart – aesthetically not great, but also dangerous. Exit on visitors field, someone cut a hole in the fence, not convenient for players.

**7:10 PM REVIEW PREVIOUS MINUTES - SEPTEMBER**

Heidi made motion to accept minutes, Frank 2<sup>nd</sup>. Discussion: None. All in favor 5-0-0.

**7:15 PM REVIEW OF BILLS AND PAYROLL FOR SEPTEMBER**

Frank postpones the approval of Bills & Payroll for September until after his review

**7:20 PM LIBRARY PLANNING & DESIGN STUDY**

Jeff Hoover (Architect, Tappe) presents the Library Building Program – explains process looking for a library site. Conducted detailed analysis, 195 Main Street versus 202 Cochituate and 5 Concord Road -- existing library site. Used objective process with 7 weighted criteria, narrowed down from the 3 sites to 2 – 5 Concord road, not a suitable site. Used another site selection criteria process to narrow down the 2 sites, to one final site selection. 207/195 Main Street site was selected over a 10 week site selection process. Burn dump had been previously on the site, and is a factor. Would like the library building footprint to avoid the burn dump.

Series of testing to determine burn dump area. Perfectly buildable site, and finished with site presented, after many other options.

Stays out of the burn dump; directed by Permanent Municipal Building Committee (PMBC) to stay away from dump, two reasons costs and hazards.

Pushed library building as far toward the right side (street) as they feel they can. Developed a parking idea, with landscape, drive up book drop; School Department would use 207 parcel, perhaps for school bus parking. Parking area – spaces MDLC 1 space per 400 sq. ft. of building, plus additional parking for staff. Calculations produce 79.5 spots for patrons, and 5 for staff, but should plan for 11 library staff spots, 91 parking spaces. Lot coverage - permeable paving for the parking

lot for ground water; MDLC includes specification adequate for expansion, similar to the situation we are in with current library. Build in in 2 story; and recapture later.

Frank asks about the center of the parking area –

Area left for landscape design

Asa asks about boundaries of the parcel – includes DPW site

Jeff – yes

Asa – asks if possible to put a field that could be rotates N/S and E/W to avoid wear, especially at goal mouths

Frank suggests shrinking the field – to be able to rotate, 70x50 – with 10 ft buffer 78x53

Brud – inter-municipal agreement to get to the numbers, field is certainly permeable

David – points out the slope of the terrain

Jeff – wants library to have a presence and prominence,

Ann Knight – also a stipulation of the grant, explicitly to be on the street, and have a civic prominence

JBrodie – asks – does current design need to be reviewed and approved again?

Jeff – in-progress review; anticipate changes – what they see in final grant application may be different.

Asa asks to Gene Bollinger – will this work?

Gene – working with this library team to understand goals, written a memo and presented diagram to support memo – it's a conceptual plan.

Really tight program – what size field can you have and have a meaningful library.

Jeff talks about the blue line that divides the parcel, for library – trust Jeff to satisfy his needs; yields that area to the right to – doesn't know if able to rotate.

Rest the area by changing the programming/groups on the field.

Brud says – we'd like for you know keep the blue line in the back of your mind, and make a plan from there. Brud – reasonable to explore the plan? Gene – yes. Asa – how long would it take to do that? Gene – site feels ripe for development, if you push it up to the east side – you are up against serious topographic change 20ft elevational change. Technical challenge. Parking to serve the library, maybe add parking on upper left hand side. Pushing the parcel to the limits, when considering grading.

Brud – as a taxpayer, what's the cost? Impact of the challenges.

Gene – another site that more flat, more conducive to development, larger footprint, versus the 195/207 parcel.

Asa – perhaps not a formal 8v8 regulation field, but something else...and consider another site.

Jess – from a programming perspective there is a lot of value in greenspace

Brud – asks to library team – if was all library property, possible to have a library lawn, flat space for casual recreation.

Jeff- Possible site costs, no obvious negative; possible for unstructured play space, for kids to burn energy;

Brud - -possible to use 6v6 rotating space, on library property

Jeff- potential from big symbiotic relationship for library patrons

Jess – asks – will it be shared space?

Brud – formally retain control, and reserve the space

Ann – library staff not interested in scheduling the space

Jess – summarizes driving concern is the cost of a 9v9 field, if too high, library can build open green space, available and open for recreational scheduling

David Warner – also parking for 21 buses and 21 cars for the bus drivers on 107 site

Summarizes – makes the parking more efficient, to see how much space can be freed up for the rest of the area, and share with Rec Com, also take dimensions given to see if it fits. David thinks it is a pragmatic idea to see how much space we can get as green space.

Brud – a lot of users out there, options help users support it.

Ann Knight – wants to talk about the BoPW and BOS regarding transfer the land in mid-October.

## **8:15 PM**      **FALL TOWN MEETING WARRANT ARTICLES**

Town Wide Strategic Plan – Article XX

207/195 Main Street & Middle School Field Feasibility Study – edits & draft write up

Jess -- Revised titles, please review and make comments – question came up, using revolving funds instead of stabilization funds – raise spending cap to do so, question of user fees.

Doesn't have to go to Town Meeting. Brian asked the question, why not use revolving fund.

Charlie Baker's bill will go into effect in mid-November. \$150k in user fees that are being collected.

Brud – more than open to it, if we get there then use stabilization funds to support construction. Brud thinks perfect solution

Asa – agrees, Louis Jurist indicates that Town Wide Recreation Strategic Plan would likely be supported.

Brud – would like in Spring evidence to support whether or not a turf field can or cannot be done, and if the town Study yields that – then we go with that. Include 9v9 at Alpine, and same sort of priority for middle school field to be analyzed as a potential turf site. Make one, which is broader and more inclusive – combine the studies.

Jess will ask Gene about that

Asa thinks we will get more support that way.

Jess – include greenways

Anna – yes, important to a lot of people in town

Jess – already identified user fees to conduct TB rehab study; may push other projects out

Brud – just change source of funding

Jess – review and comment

Brud – Recreation Department and Commission is mentioned just once time, if selecting W&S, we are the client and filter it through us – will share a point by point concern

## **8:30 PM**      **CAPITAL PROJECT DISCUSSION**

Dudley Woods - discussed last time

Anna – neighbors have called; Recreation isn't asking for the porous paved walkways, it's the historical and conservation; recreation open to a dirt path.

Jess - DPW in favor of pavement, easier for maintenance and users, but cost a factor

Brud – concerned about ADA and maintenance

Oxbow Meadows – in design phase, meeting with conservation about Wetlands – will schedule a public meeting

Remaining Capital Maintenance Funds & Projects –

Brud – fix the benches;

Frank – wants the catalog for benches to consult WYBSLL

Jess – wants to keep them consistent in town

**8:35 PM RECREATION REVOLVING FUND FEES & BUDGETS**

Meet with BOS to discuss spending cap; and bring up the idea of stabilization vs revolving fund. Also, on October 5, internal budget review meeting; Nan; Gordon, FinCom liaison; Rec Director to review capital plans

**8:25 PM TOWN BEACH & DUDLEY POND**

Dog Rules at the Town Beach  
Boat Racks  
Postpone further discussion to next week

**8:30 PM FALL 2016 DEPARTMENT UPDATES & OTHER TOPICS**

Touch – a – Truck Event  
Big Success! Well attended; thousands of people

**8:40 PM EVENTS THAT NEED APPROVAL/DISCUSSION**

Radio Flyer event at Wayland Town Beach – defer to next meeting regarding noise levels

**8:45 PM PUBLIC COMMENT:**

No public present to comment at this time

**8:45 PM TOPICS NOT REASONABLY ANTICIPATED BY CHAIR 48 HOURS IN ADVANCE OF MEETING**

Frank checked with Sarki, parking lots under our control at Cochituate Fields; there is a storage container in the parking lot. Frank strongly suggests that the user should get permission of the Recreation Commission to store pod on the parking field. Frank would like it to be moved to the back of the parking lot. Move to far left corner. Ask them to move it. Heidi – by same logic -- also review the trailers at the beach and at Alpine. Alpine storage container has racks; could use to store boats.

Brud – asks – are we picking up the barrels at the beach in a timely fashion now?

Jess – there are no barrels at the beach currently. During season, maintained by lifeguards.

DPW containers are maintained by DPW.

Brud – remiss to let the jewel of the town beach, just collect trash.

Claypit – also has a smaller problem with garbage.

**8:46 PM NEXT MEETING**

Wednesday, October 3, 2016; 7:00pm | Wayland Town Building

Thursday, October 13, 2016; 7:00pm | Wayland Town Building

**8:50 PM MEETING ADJOURNED**

September 26, 2016 8:50 PM

Heidi– Motion to Adjourn; Brud – 2<sup>nd</sup> Discussion: None; All in Favor 5-0-0.