

# TOWN OF WAYLAND – RECREATION DEPARTMENT

## Recreation Commission Meeting Minutes

Posted in accordance with the provisions of the Open Meeting Law

**Monday, July 18, 2016 at 7:00pm | Wayland Town Building**

**Present:** Frank Krasin, Anna Meliones; Heidi Seaborg; Brud Wright  
Jessica Brodie, Katherine Brenna

**Guests:** Mike Lowery

### **7:00 PM MEETING CALLED TO ORDER:**

Brud Wright called the meeting to order

### **PUBLIC COMMENT:**

Mike Lowery present, will comment later in meeting  
No others present to comment

### **7:00 PM REVIEW PREVIOUS MINUTES, MARCH, MAY AND JUNE**

Heidi motion to approve minutes, Anna 2<sup>nd</sup>. Discussion: None. All in favor 4-0-0

### **7:10 PM REVIEW OF BILLS AND PAYROLL, APRIL, MAY AND JUNE**

Frank motions to approve bills & payroll, Anna 2<sup>nd</sup>. Discussion: None. All in favor 4-0-0

Comments: Frank Krasin wants to ensure change to incoming invoices from "Parks & Rec" to "Recreation" Examples, Eric Porter, US Postal Service, Karen Halpern  
Frank Krasin, also investigating electricity demand charges at Cochituate, initial power on

### **7:15 PM CAPITAL PROJECT UPDATE / DISCUSSION**

#### **Irrigation System Bylaw & Water use - discuss with BoPW representatives**

Mike Lowery here to comment;

What's relevant is there will soon be a new water bylaw/permit, much more strict than past.

Will be able to go to town to get permission to irrigate, haven't seen permit yet, but some towns will be able to irrigate fields only through exceptions to state bylaw.

Fields would be allowed to be watered, will create a ban on first level residential use, but town would be exempt.

Mike Lowery suggests surface sprinklers and drip irrigation.

FK asks why local for-profit golf courses can irrigate from river, Mike Lowery: grandfathered in. Paine Estates next to Sudbury River, would be great to utilize that, if the state allows. FK asks what other towns are doing in terms of water conservation.

JB asked other towns, Needham responded that they have water restrictions, but they have ways to go in terms of water conservation. Also source from MWRA. Distributed copy of Chapter 191. Lawn Irrigation Systems.

Brud in favor of scrambling and getting something in place for the Fall, as Town Building field needs water.

ML: Fields have a value over residential lawns, state agrees with that. Show that we will lower the usage, and make the same rules apply to all. Water Commissioners of BoPW steer how this is decided.

Brud: can't rehab a field, because we don't have water.

Mike Lowery: will hear and support rehabbing fields, that it may require more water. Brud asks possibility of seed Oxbow Meadows, rehab Town Building, how to proceed without waiting to 2019, and the state to catch up. Brud would love for the staff to flush out what needs to be done. Total rehab of TB field, Oxbow Meadows design firm/DPW to build an 11v1 field would need seed and water one time, and then it would take. May lose some trees near the road for it to fit, but hydrant nearby, to temporarily water the field to establish the field.

Brud; Other small project, repurpose the tee ball field at Alpine to 8v8 soccer field. Mike, Don and Jessica

plan to meet to discuss this further. Brud: push for Fall town meeting, maybe can move forward without state bylaw changes before this Fall. Mike Lowery asks for size of irrigation needs. TB: 11v11 field 70k sq. ft.; Alpine 70k sq. ft. Oxbow Meadows: 70k sq. ft. Temporary irrigation is doable, but permanent irrigation will involve state bylaw. Brud; get on the agenda of BoPW to discuss, Mike suggests decision temporary, or bylaw change. JB confirms what to draft for BoPW agenda item. Drip versus Temporary, or any kind of irrigation. FK asks what's first step, draft proposal for temporary irrigation to the two named fields, Oxbow Meadows and Town Building Fields let BoPW vote. Second proposal potential bylaw change. Next meeting July 26. JB asks stop with TB Test Wells to expand beyond 15k sq. ft. to use the same water. If it works, try it at Claypit Hill too, wells difficult there. ML on July 26<sup>th</sup> decides whether or not we want to move forward with Town Meeting article in the Fall.

## **MOU Update**

Mike Lowery commented on BoPW, noted resolved all issues with MOU previously. Frank disagrees with some things that have been left unchanged. Example on Page 1. Brud – version 24 of MOU, is there a mechanism to grant authority to change the wording, make amendments? Mike Lowery: BoPW had same issue, added Annual Review and revote. Added Term and Termination, added new. Brud needs to time review the MOU, JB already approved Heidi – read it, the spirit is intact, with the concept of working together; we are parties in agreement to it. Frank not comfortable signing it with examples of pieces that need clarification JB sent prior to meeting and asked Rec Commission to review prior to tonight's meeting. Heidi is good, would have finessed language a different way, but the spirit of what we need is there. Mike Lowery – doesn't think BoPW would object to edits, or adding "amend" to (3.) Anna – wants to get it into action as is, and consider it a working document. Brud - three approaches, vote, don't vote, or change and wait, clarify language. Frank wants to make the document understandable; the language needs to be clarified. Mike Lowery suggested a definitions section. Brud wants to clarify the simple language Section Identification, (1.) Brud motion to amend the MOU July 12, 2016, page 1 by adding the words "or amend" at the end of #3 under 'Term and Termination; and also by rephrasing the first sentence of #1 under 'Identification and Prioritization of New Projects' to read: "The Recreation Director, Public Buildings Director, DPW Director and a School representative designated by the School Superintendent (hereinafter the "Team"), will develop plans for projects that will be implemented that fiscal year.", Frank Krasin 2<sup>nd</sup>; Discussion: None; All in Favor 4-0-0 Anna; " I move that the Recreation Commission execute the Memorandum of Understanding among the Board of Public Works, School Committee and Recreation Commission relative to the design, construction, and ongoing maintenance of Town of Wayland-owned recreational facilities dated July 12, 2016 as amended by previous motion. Frank Krasin 2<sup>nd</sup>; Discussion: None All in Favor 4-0-0 Recreation Commission will sign once amended.

## **Happy Hollow Playground**

Playground equipment ordered, waiting for delivery date to determine installation date, and demolishing of old playground. DPW will hold with groundwork.

## **Dudley Woods | Oxbow Meadows**

July 19 at 3:00pm, Marshall Gary LLP to meet with Historical Commission and Jessica Brodie to discuss avoidance survey. Will set up two public meetings afterwards for each site and invite neighbors for public comment. Will schedule and include RC. Oxbow Meadows involves trees coming down, and Police and Fire concerned about parking and fire safe priorities. Staff prefer pavement. COA would like to see inclusive type equipment on walking loop.

## **Remaining Capital Maintenance Funds & Projects (\$157, 401)**

### **5 year Capital Project Plan and funding sources**

See Project List Plan – to help draft 5 year capital plan, came from priority list Brud – need for ongoing maintenance 60k-70k annually, yearly develop list apart for stabilization fields, and user fees that need to maintain fields or spaces that don't necessarily draw user fees. Heidi likes the flexibility for Capital Maintenance fund to spend where it's needed.

Brud shouldn't be always funding maintenance to take care of school facilities, when schools collect user fees too.  
JB – do we need an operating budget? Previously we paid for playground inspections, 5k, annually, but sorted out through MOU.

High School Master Plan: Brud if get for 20k, 10k-15k each with SC approval 10:45am Wed morning  
High School Basketball Court & Middle School backstop

Basketball – re-sealing, and painting

JV Baseball Field renovation – approve

Frank Krasin asks, why School Committee isn't involved, JB says – they will be

\* Middle School backstop - (new netting and new fence along 1<sup>st</sup> & 3<sup>rd</sup> base lines)

Need updated quote, and Frank objects. Mike Lindeman says we need new.

Alpine Field Design- approved

Replace benches at playing fields – approved

Wood Fiber at Happy Hollow - approved

TB Test Wells & Riverview irrigation – hold off

Beach House – exterior staining – approved

Chain & Lock – Beach access road approved

Cochituate ADA Swing – approved

Brud wants to add feasibility study of old DPW site for new Artificial Turf, 20k-30k

JB says more like 50k, and part of stabilization funds

Brud – why spending funds on School Master Plan, DPW site would be utilized by Middle School

JB added 50k estimate to place hold for strategic recreation plan, that could include land acquisition

JB to look at into the future

Brud – JB and Ben to meet with Wesson and Sampson after SC meeting on Wednesday meeting, need to approve consultant, ask for price of feasibility study. Looking for two tiered price of site as field, turf or grass, and to look at Middle School multi-purpose field as turf.

Once we have the price, we can move forward.

JB - more strategic to do a town wide plan?

Brud – hold off 20k until we sort out the details of other projects

### **Future development sites – schedule meeting with Conservation Commission in July to discuss Greenways and Open Space & Recreation Plan (Date TBD)**

#### **9:10 PM RECREATION REVOLVING FUNDS, FEEDS & BUDGETS**

Special Legislation / spending cap, future meeting with BOS

Waiting for Charlie Baker's action, July 29<sup>th</sup>

Brud wants assurance that committee will vote before July 29<sup>th</sup>, unless C.Baker votes first.

Proposed FY17 Field User Fee budget (revenue by facility)

End of Year FY16 Revolving Figures (we were under spending cap, submitted bills for FY17 40K)

#### **9:10 PM FALL TOWN MEETING**

Potential Fall Town Meeting Articles (Warrant articles open Aug. 24 – Sept. 1)

Water Use bylaw change – discussed early...

Land ownership transfers – certain un-used School owned Parcels (Alpine)

Stabilization Fund projects

M/S site field feasibility study

Field renovations

#### **9:15 PM SUMMER 2016 RECREATION DEPARTMENT UPDATE**

Beach – survey members – should recreation consider eliminating non-residents, would you be willing to pay more for Wayland only....military discounts, open to it.

Outline of Future Needs

Security Cameras \$9500, still need average area covered.

Beach dog owners want to revisit the Beach Rules, recreation is open forum.

Put it on the agenda and revisit

**09:35 PM      EVENTS THAT REQUIRE APPROVAL / DISCUSSION**

Events that require Commission Approval, approved

- Touch-A-Truck, Saturday, September 24, 2016  
Thoughts : a band, Dunk Tank, etc. State Police Horses, DPW, Fire, Police,

**09:38 PM      PUBLIC COMMENT:**

No public present to comment

**09:45 PM      TOPICS NOT REASONABLY ANTICIPATED**

Frank asks about meeting with Conservation Commission to discuss Greenways & Open Space & Recreation Plan

Need for another summer camp in town, Loker possible site.

Interested group of parents/kids that want indoor facility for recreation, Wayland Dads group too  
Beach issue – a couple that swam into the boat launch area from another area of Cochituate.

Boats will be removed after August 15<sup>th</sup> from Town Beach and Dudley Pond

Memo to Nan to declare docks as surplus after the vote last meeting.

**10:03 PM      NEXT MEETING**

Monday, August 22, 7:00pm

COA Room, Wayland Town Building

**10:04 PM      ADJOURN**

Anna Meliones– Motion to Adjourn;

Brud Wright – 2<sup>nd</sup>

Discussion: None; All in Favor 4-0-0

**10:05 PM      MEETING ADJOURNED**

July 18, 2016 10:05 PM