

**Wayland Recreation Department
Draft Minutes
Monday, April 4, 2016
Recreation Commission Meeting**

Present: Brud Wright, Asa Foster, Anna Meliones, Frank Krasin, Jessica Brodie, Katherine Brenna
Guests:

Meeting called to order at 7:09 pm

Brud called the meeting to Order.

Public Comment:

- No one present to comment

Spring Town Meeting Warrant Articles

- **Discuss Recreation Articles & Commissioner presentations for each article**
- **ARTICLE 22**
 - Anna will Aidia Library to
 - Jessica -- Article #17, Anna does #17 and 22
 - Brud : 7 minutes for presentation – Library, Aidia will have 7 minutes, Brud asks Anna to be present to cover 2-3 minutes
 - Anna going through warrant – spending the money, FinCom? not very nice to us, expressed disappointment
 - Jessica : about CIP process
 - WRAP supported Rec / in favor of spending article
 - Jessica: in favor of feasibility study, not nec town building renovations
 - Brud article 22 – 50k for study, 100k for renovations – not separate, linked together.
 - ASA confirms this is true
 - Brud – controversy in people cut off turf construction, not controversial users want field upgraded
 - Asa – get supporters of program out, good chance to get it passed
 - Brud DPW – voted unanimously in favor of spending article – check with Stubby, didn't specify turf
 - Mike Lowry – asked FinCom position? Move the money to a place where we can spend it, Mike indicated FinCom put their concerns before that of the towns
 - Brud needs Anna to lay out facts, Anna requests help from Jessica – asks Anna to review summary.
 - Jessica reviews summary with Anna – phrase/presentation
 - Asa (presenting #6) similar, Heidi #5
 - Article 22 – make clear the amount of money on each project – highlight that WRAP and DPW support
 - Jessica: Town building soccer field – irrigation discussion – in touch with well driller, beginning permit process and estimate
 - Brud – need to water field; explains that Stubby and Chris Brown (chair) asked to take lead role in the project; when it comes time (money) that we're ready for the process. No potable water use, bylaws.
 - Brud asks How quickly can we resolve the water issue to continue- Jessica reports 20k-30k for a well
 - Asa asks can we do the field for 100k, with 20-30k tied up in water system
 - Jessica– Shrewsbury Landscapes confirms estimate includes irrigation costs of 20-30k
 - Anna – ask solar panels location – Jessica – parking lot, drive under. There will be parking impact, possible shuttles.
 - Brud affirms that Anna will have a few minutes for article to highlight DPW and WRAP support
 - Other article – put it out to bid, verified that it's all good.
 - Brud – do we need TA to sign the contract? Do we go through procurement?
 - Jessica – any between 5k – 25k we need 3 estimates, anything over 25k requires public bid. DPW can do some work in-house. Contracts through procurement and TA

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- **Amendment for Article 5**
 - Jessica summarizes Heidi's role on Article 7 in her absence
 - This article will create the fund to move onto Article 8
 - Brud suggests to independently study the article to be ready for response
- **Asa requests to move to Article 6**
 - Brud wonders if FinCom would speak to support it
 - ASA read his speech on stabilization fund
 - Transfer \$402,618 from 53E to new fund
 - Anna requests he read it slower when presenting, and point out the articles that he references, and send to Jessica for review. Anna gives presentation advice.
 - COOKIES!
 - Jessica points out Article 6 establishes the fun, and Article 8 transfers the funds
- **Brud moves on to Article 7**
 - Jessica points out edits; John Senschensyn has forwarded it to Dennis – change the wording to make the amendment make more sense.
 - Brud – when will we know? Jessica, hopefully tomorrow.
 - Frank asks Brud to read Article 7 gym usage – Frank comments – take the last bullet point (second section) and move it to the first bullet point
 - “not tax dollars” bold and capitalize – highlight that point
 - Brud agrees; Asa points out ‘it's the law’ and requests it be clearly pointed out that they are in violation of the law.
 - Brud overheard that they are bothered when one board tries to take jurisdiction over another board, don't be confrontational – we are just trying to operate our revolving fund.
 - Jessica – also recommends highlighting the Spending Cap factor – we don't anticipate it being an issue going forward, as the Spending cap has promising outcome.
 - Ass asks for update on the status of that – Frank affirms it won't happen before Town Meeting
 - Jessica confident it will pass sometime in May
 - Frank confirms there is no opposition, just needs to get it down.
 - Brud will add that point and Jessica will send it out to the recreation field users
 - Brud asks that we add a summary or ‘cheat sheet’ to indicate specific votes to supplement the RECREATION Commission goals. Jessica will add.
 - Anna – ‘good idea!’
 - Brud asks that we independently round up supporters from baseball, soccer, lacrosse, football, and WCPA. Brud saw Anil from Lacrosse- field user group Paul, Reed (soccer support) Frank and Asa (baseball support) requests contact for Lax and Pop Warner.
 - Brud anticipates that ARTICLE 5,6 and 7 will come up the first night of Town Meeting
- **Article 21**
 - Second night is Sunday 1p-5pm. Asa points out it will take longer
 - Brud wants to find out when Article 17 and 22 will get called up – watch it closely to draw support
 - Jessica points out young families who support 21 will be present to support 22
 - WRAP is not supporting the community center – possible support for Campus
 - WRAP thinks it's illegal to borrow money for property they don't own – 99 year lease is not ownership
 - Jessica asks Franks thoughts from time with committee; Frank explains consultant that they are confident it's where it should be – Centrally located, no transportation issues, parking is adequate, seems to be no opposition – points to municipal -- Jessica agrees with the support, and could see TB too.

- **Brud moves on to Article 33**
 - (Asa interjects, asks how to make a motion on Article 6) . Introduce yourself, “I move you sir’ Address the moderator, read the heading, read the article. Anna : ‘Don’t forget to say your name’
 - Brud asks for language to precede each article, Jessica points out it’s in the Meeting Warrant Book
 - Jessica will be present to support
 - Brud moves to Article 33 – Lakeview Cemetery Brud will speak to Recreations support
 - Jessica points out there will be a map to support Anna’s article – what kind of handouts
 - Amendment; Asa talked about printing the law Statute 347—Amendment needs to be at the table if more than 10 words. Anna requests Changes in RED or highlight in yellow. Brud typically on color paper.
 - Brud reviews summary – Anna and Jessica discuss the handouts – Brud change the heading – leave 5,6,7 and 8 – suggests we omit Article 21 – Jess and Anna agree to leave to show recreation support it.
 - Anna backs sending FACT SHEET out to Field Users, Jessica will send instructions, Brud wants to trim down the data;

- **8:09pm Cookies get passed around, Brud ate half the bag**

Brud confirms times for Town Meeting, Jessica points out the start times -- it’s on Page 1 of the Meeting Warrant.

Decide to post another meeting before 7:30pm Town Meeting, decided not to meet prior

**8:12pm Brud moves to
MOU Draft Review and possible vote**

- Brud’s comment – UNCLEAR, seems like a committee was formed, -- BOPW, Stubby, HR/Nan, Schools, Paul Stein, Was it staff? Jessica confirms that staff develop outline of projects to present to respective boards. Brud confirms that Jessica would reach out to commission for support. The only catalyst or method of discovery for projects; when referring to recreation asset – we don’t need that committee to also support – who has authority?
- Jessica : take TB as an example – SC, BOPW, RC develop list of projects. If there is no controlling interest/owner, there’d be no authority. Brud asks if there is Informational discussion? Is there a voting consensus? Jessica will open conversations regarding projects – once it gets into a construction phase DPW or Facilities would be involved. Recreation interests; stadiums under Ben. Budget for FY18 for projects. Mike would develop budget to compensate for the change.
- Brud says it’s a good starting point, and well-intended – concerned about the ultimate authority.
- Anna adds the intentions of including playgrounds and other rec areas under recreation jurisdiction, as schools have other priorities. HHollow field got real bad.
- Jessica iterates that the MOU will morph and change as we develop- intended to help strategic planning.
- Frank – 8v8 Alpine field – owned by SC
- Jessica reminds them, the faster the move, the faster we can move forward – compile comments and concerns – before next meeting

8:26pm

Capital Projects

- Jessica sent Nan – and Nan provided to Selectman’s meeting – identified where capital projects stand. Brud requests a resend

Frank request discuss BENCHES first

Outstanding Capital Projects Progress & Expected Progress:

- **Capital Maintenance Projects**

- Benches, etc.
- Frank asks plan for benches at Cochituate Field?
Jessica explains that benches are 15ft long
– Frank objects, insists they are 12ft. Synthetic wood max 8ft. Aluminum can’t be done
- New plan -- will replace natural wood.
- Brud asks-- some need complete replacement – how many? A handful, Middle School, Cochituate (Bradford) has in ground benches.
- Status of Cochituate Field Benches – Mike and DPW will replace the boards that need to be replaced due to safety concerns.
- Brud supports. Suggests we investigate where and how many benches we may want. Seniors, and lights, needs showy benches for public and pedestrians. Claypit has younger user base.
- 8ft pedestrian benches – replace the boards with recycled plastic wood. Warranty issue.
- Frank says warranty is nonsense. Asa suggests liability insurance covers concerns.
- Brud closes issue with DPW replacing the boards that pose a safety issue.
- Anna points out that budgeted 20k on benches – that it will be much lower now.
- Anna points out we want to upgrade like nearby towns
- Jessica points out that we want to be consistent, colors, styles around town.
- Brud agrees with consistency.
- Anna points out ADA accessible picnic tables

8:46pm

- **Dudley Woods**

- Brud asks for update on Dudley woods
- Jessica : No update
- Asa asks why? Jessica hasn’t had time.
- Jessica: MOU needs to be in place to move forward with several projects that require future maintenance.
- Brud would ask Nan, respectfully, the town voted for this – we need to move forward with our without MOU
- Dudley Woods should be done this summer
- Asa suggests that we pick a designer and wait on the actual design work
- Jessica will follow up with Nan
- Brud points that the construction is approved, use this as a test MOU case
- Jessica says possible phasing out of the project, as design and costs. 75k
- Brud says initially 150k, and was cut in half
- Jessica says opportunity to really do trails well – people aren’t seeing that vision when estimating costs
- Brud – FIRST we could see the design, and estimates and get the money needed and move this Spring, could phase it.
- Brud asks if we can get more funding through Article in CPC in the Fall? Unknown.
- Brud tables until after Town Meeting

- **Oxbow Meadows**
 - Jessica – similar issue, need design before DPW

8:53pm

Spring 2016 Field Use:

- Field Opening & closing dates
 - SNOW TODAY
 - Middle School Baseball Tryouts- unaware that field were closed/ Upset at the closure
 - Jessica should we select a date – don't schedule before April 1
 - Communicate better the conditions of fields
 - FRANK NOW CARRIES A SLEDGEHAMMER.

Spring Department Updates

- Seasonal Staff, programs, events, beach, etc.

9:00pm

Jessica :

- DPW is doing everything they can to open fields
- Seasonal Staff hiring is ongoing – need LG, WE Director, BB Coordinator, Snack Bar
- Looking to contracting the service, Beth in procurement
- Beach opens in 6 weeks
- Keith offers CPR/FA/AED/LG recertification course May 7 & 8 (Anna recommends ANNUALLY)
- Pat Morris helpful to recruit School Lunch Staff

Topics not reasonably anticipated by the Chair 48 Hours in Advance of the Meeting, If Any.

- Frank reviews bills and payroll
 - Frank: reviewed payroll & bills – OK except charges for electricity- double charged?
 - Anna: Boy Scout house at the beach, incredible facility – Eagle Scout event.
 - Asa: Question – Where we stand Greenways property? Take into consideration. Trade Cow Commons for Greenways. Investigation required – 10 acres. Future Agenda Item.
 - Jessica; Poetry Garden – DPW had concerns about maintenance of garden, not responsible. Tim Murphy at DCR had no concerns; Conservation had no comment. Requests for approval, as grant funding is tied to this project. 3ft x 6ft handmade backless wooden bench.

9:11

Frank leaves. with cookies.

- Ana concerned it will was away. Brud requests design plans. Anna for it. Asa is for it, in a raised bed. Brud wants a courtesy of the design, and to be involved in final review.
- Asa Motion to support upon final review, Anna 2nd. All in favor.
 - Wayland resident, Waypoint Adventure to train volunteers and Town staff at beach on transferring ADA kayakers. Beach staff would be interested in this training. Use boat launch area from 9am – 3pm on June 11. Donation creates bad precedent. Brud -- Good cause – but quid pro quo – if they train our staff. Beach staff can take the training with no charge. Charge normal rate. Glad that he reached out.

Public Comment:

- None; None present.

Next Meeting: Thursday, April 7, 2016 at 7:00pm for Town Meeting

Adjourn – Anna motion to adjourn, Brud 2nd. All in favor 3-0-0.

Meeting adjourned at 9:27pm Monday, April 4, 2016