

**Wayland Recreation Department
Draft Minutes
May 19, 2015
Recreation Meeting**

Present: Brud Wright, Frank Krasin, Heidi Seaborg, Anna Meliones, Asa Foster, Jessica Brodie

Meeting called to order at 7:05pm – taped by WayCam

Brud called the meeting to Order.

Public Comment:

No one present to comment.

Approval of previous Meeting Minutes & Bills & Payroll:

April 27th minutes – Heidi motion to approve, Asa 2nd. All in favor. 0-0-4.

Bills & Payroll – Frank took a look at payroll and approves. Frank had questions on the bills that Jess answered. Frank motion to approve payroll and bills, Asa 2nd. All in favor. 0-0-5.

Appoint commission member to serve on COA/CC advisory Committee

- Heidi feels she has great interest in this project, but is spread very thin and does not feel she would be able to do the “homework” involved, so deferred this role to another commissioner.
- Frank is more than willing to continue to serve on the board.
- Anna is not able to commit time wise
- Brud motion to appoint Frank as a member of the committee. Ana 2nd. All in favor 0-0-5.

Capital Projects

Oxbow Meadows – Jess presented a map that shows where an 11v11 size field would fit on the property.

- It would require trees to be cut down in order to fit on the property
- Jess needs to work with Beth & Nan before signing any future project contracts.
- The commission likes the idea of an 11v11 because it would serve as a dual purpose for Soccer and LAX.
- Jess explained we need to clarify the scope of work and what our goal is to build here in order to send out an RFQ for the property.
- Brud feels we are looking to design an 11v11 field and address the parking concern.
- Jess to ask BETA, who has already submitted a design proposal, to deliver a scope of work for the design phase.
- Jess to develop the scope of service to design an 11v11 field and parking for the project, and then move forward with the selection process.
 - o Natural grass fields with irrigation
 - o Well investigation on site for water
 - o Parking investigation – possible traffic study
- Frank – is Cochituate fields well or town water?
- Mae sure it is specified as “Oxbow Meadows” not Nike Site.

Dudley Woods – Jess met with Sheila & Tonya about the archeological and historical studies.

- Brud requested that Tonya & Sheila provide a copy of the law that states that artifacts found are not to be made public.
- Jess to write up the scope of work and work with groups to get necessary studies done and documents made.
- Asa mentioned that Don Leighton from BETA had mentioned State Level matching funds may be available to assist in the development of the trails.
- Touch base with Conservation Commission to tie in efforts for Rocky Point.
- Send an update on timeline with these projects to commission

Capital Field Maintenance – Jess provided a list of expenses

- Jess to work on gathering detailed estimates and pictures of benches and bleachers to propose for beach and playing fields
- Clarity on who is responsible for evaluating condition of goals and fields.
- Clarify a phases process for all projects

Community Center Update

- Frank explained the “charge” of the new COA/CC committee.
 - o Confirm level of contamination
 - o Permitting
 - o Design the facility
- Asa mentioned an article in town Crier about the location of the Community Center, need for a community center. In the article there was a pie chart showing feedback from residents on the location, and there was a significant amount that did not want a community center at that location or at all.
- Frank talked about the concerns of contamination on the old Raytheon site. Linda Segal commented on this as well regarding the results of the report that specified the contamination levels found at the site.

Field Master Plan Discussion

- Loker site – Jess provided a map with areas where a driller could investigate drilling a well for irrigation for the site.
 - o Brud is concerned about the quality of water because of the history of the site
 - o Asa would like to look into getting a variance of the bylaw
 - o Jess explained that the issue for water if town water was used was the capacity of the town wells, and water usage would be limited anyway when the need for water is high
 - o Anna mentioned the thought of installing a turf field at this location instead of a grass field to alleviate the need for water and as a “cap” to the potentially contaminated soil.
 - o Linda Segal recommended getting an LSP written opinion about IF we can move forward with installing an irrigation well. The clean-up focused on soils, not drinking water. Linda does recall any significant ground water investigation done on the property.
 - o Jess to investigate having an LSP providing a written opinion of whether or not we CAN even investigate underground wells at this location because of the past contamination.
 - o Linda explained the issues with potential new Water Management Act restrictions on how much water can be withdrawn from wells.
 - o Jess to loop in with Bill Seymour concerning the water issue and if GALE has an LSP on staff. This needs to be determined before anything else moves forward with the design work.
- H/S Turf Stadium Field – Lines on field have been painted.
- Field Maintenance / Management -

Department Finances & Structure

- Revolving fund – Jess and Brud met with Nan recently to discuss the plan to address our financial model moving forward
 - o Brud talked about the concern that this is really a political issue concerning who will be responsible for what aspects of assets in town.
 - o Jess is still working on a spreadsheet that identifies all the assets in town and from that list it may reveal who should have money where.
 - o Detailed discussion about the thoughts and ideas of how the department should be organized.
 - o Brud explained the need for someone to make a final decision on who manages/budgets/oversees what in town. During that Process, he feels Recreation needs to advocate for the needs of DPW & Schools with this process.
 - o Ana mentioned the thought of involving the Selectmen in the overall discussion as part of the process, instead of just meeting with separate boards first. Important to meet publicly to discuss these thoughts, issues, and ideas.
 - o Asa suggested inviting Joe to one of our meetings to hash out the details so that he can relay the information back to the Selectman. After meeting with Joe, then have our commission attend

other board meetings on their agenda to discuss. Go with a proposal so that they can provide their input on the decision.

- Brud suggests having a working, public meeting just to talk through the details of the financial model and the future of staffing needs and budgeting needs.

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Spring & Summer Department Updates

- Beach – Most staff hired, but huge turnover year so a lot of new staff have been hired and need to be trained.
- Regatta parking concerns – Frank expressed concerns about parking for the event. Make sure that Chris Maitta shuttles from Claypit and the Middle School to limit the number of cars in the parking lot and make sure no one is parking in the cemetery.
- Beach Opening Procedures – “Weather must be sunny and 70 degrees to open”. Jess is working to remove this wording from all print and signage so that this is not the determination to open or close the beach.
 - The decision to open the beach should be a management decision on the day of, not based on a broad temperature statement.

Public Comment:

- Linda Segal – 1 question about the Nike site design, how are we looking into the options to irrigate the site. She suggests being consistent with the process.
 - Mike Gitten was the LSP that worked with the “Nike Re-Use” committee. He could potentially provide insight into whether or not irrigation can be investigated at this site.

Topics not reasonably anticipated by the chair 48 hours in advance of meeting, if any:

Next Meeting: Monday, June 1st meet to discuss Financial Model. 7:00pm.

Adjourn – Asa motion to adjourn, Frank 2nd. All in favor 0-0-5.

Meeting adjourned at 9:45 pm.