

**Wayland Recreation Department  
Draft Minutes  
March 9, 2015  
Recreation Meeting**

**Present:** Brud Wright, Asa Foster, Frank Krasin, Jessica Brodie

**Meeting called to order at 7:08pm** – taped by WayCam

**Vote payroll and bills:**

- Frank to look at them and then they can be approved at next meeting.

**Vote Recreation Commission draft minutes from previous meetings:**

- February 17<sup>th</sup> meeting minutes. Motion to approve, Asa. Frank, 2<sup>nd</sup>. All favor (4-0-0).
- Asa – one question about Indirect Costs as outlined in the previous minutes and if we found out the breakdown of those indirect costs. Jess had received. It is an issue that needs to be addressed going forward in the working group that will be established. Frank would like to sit on that sub-committee.

**Public Comment:**

- No comment.

**Field Master Plan Discussion**

**Field Ownership**

- Brud explains that one of the big things the Recreation Department needs to address with the town moving forward is to meet with the school committee, Fin. Comm, and then DPW to identify who will manage and oversee all recreational properties, and then who will handle and hold the budgets for day to day expenses and capital expenses.
  - o Turf field one example. School department owns this field, Conservation maintenance has not been done since built, DPW helps maintain, Recreation collects all user fees for this field and a % goes into the turf Replacement Account.
  - o A plan needs to be developed that Recreation can present to Schools, Fin. Comm., & DPW. Maybe all recreation properties on school grounds are still owned by schools, but are managed by Recreation.
  - o Brud and Jess to reach out to school committee to start this discussion.

**Loker Site**

- Jessica has organized a meeting with the field users on Monday, March 16<sup>th</sup> at 7:00pm to discuss Spring field openings/concerns, the Loker site development options, and Oxbow Meadows site design.
- Brud feels that the large soccer field at Loker is most important, but whether to also build a baseball field there is still in flux. Maybe re-doing the two baseball fields at Claypit would be a better option to have a baseball type “complex” there, and then a soccer type “complex” at Loker
- Anna mentioned how Natick held a public meeting recently to gather public input about their playing fields, parks, and recreation. Their structure has changed several times over the years, but they are also trying to figure out how their public forum went. Jess to ask John Marshall about how that public forum went.
- Discussion about Parks and where it is located within the town

**Claypit:**

- Discussion about renovating an existing Softball field at this site to a Baseball field.
- Stubby indicated that there is a town by-law that specifies irrigation systems can not be installed for areas larger than 15,000 sq. ft, therefore a well would have to be installed for all town playing fields.

- Jessica asked Mark Lanza (Town Council) about how an exception could be made to this by-law. He specified that an agreement would need to be reached with DPW and a town meeting vote would need to decide the exception.
- It still needs to be determined where we want to build a baseball field.
- Asa asked about where the idea for two baseball fields at Claypit came from? This was brought up at the last meeting as a possible option, but is just an idea at the moment – would still need school approval, and vote by recreation commission, along with water and irrigation concerns.
- Frank thinks its important to hear from the users at our meeting next week to hear their thoughts on where the best location is for the fields. This will determine where fields will be designed. One baseball is needed somewhere.
- We would need to compare costs of re-purposing a field at Claypit vs building a new one at Loker.

## **Department Financial Structure**

### **Revolving Fund Update:**

- Indirect's will be addressed in the subcommittee formed to determine the best financial model for the department moving forward. Concerns that the Indirects are not being charged fairly for Recreation vs. other departments like the School Department.
- The Finance Committee & BOS voted to raise the Recreation Revolving account spending cap for FY16 to \$595,000. Indirects are still expected to come out this year and Recreation is being asked to “control” their spending, and Nan will meet with Jessica monthly to address any spending cap concerns if they arise before the end of the year.
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### **CPC Requests:**

- Anna will present all of CPC articles for Dudley Woods & Oxbow Meadow. Brud to speak to each article at town Meeting.
  - o Anna – Historical concerns for Dudley Woods, that will be brought up at town meeting.
  - o Brud – signs for the site need to either be truly “historic” or new design (no inbetween)
  - o Frank – Frank spoke to George Harris, town resident lawyer. They feel the site is owned by Recreation & Parks according to how the deed is worded.
    - Jess to confirm the ownership of this property with Nan and Town Council. Jessica to request a written opinion on the ownership of Oxbow Meadows.
- Asa mentioned a resident of Lincoln spoke to him about how they hope whatever is developed will be considered by the neighbors of the property as well. Traffic was one of the main concerns for developing a field at this site.
  - o Parking could be alleviated by scheduling games not back to back so cars from one game leave before the others arrive. This needs to be mentioned at Town Meeting so all understand the expectation of this property and how we will manage it going forward.
    - Jess to write up our expectation and ideas to manage this moving so that it is spoken about at town meeting by Brud & Anna.
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## **Town Meeting Preparation:**

- Jess to post an agenda for Town Meeting
- Jess to make a “cheat sheet” for the commissioners to answer questions at Town Meeting
  - o Discussion about what items were included in the \$75,000 Capital Maintenance Requests and if the turf field piece of equipment to sweep the field was included. Who should buy that piece of equipment – DPW or Recreation/Schools?
  - o Need clarification on what the Field Maintenance money will be spent on this year and next year. Need “shopping list” for town meeting to answer questions about how the money will be spent. Ear mark the FY15 75k funds to be spent.

- Jess to clarify with Mike Lindeman if the turf equipment to sweep and vacuum the turf field was purchased that they could in fact groom the turf field.

## **Programs / Events:**

### **Art Fair**

- Frank has concerns about maintenance and damages to the field, and for that reason is not in favor of the event on the TB field.
- Touch A Truck is at the Middle School on the fields and not much damage has been done to the fields there in the past.
- Brud feels soccer may be able to schedule around this event without any major impacts.
- Anna feels we need to be open to all kinds of events and not single out events simply because another group has had it in years past. There is no lacrosse, so fields should be more available.
- Brud, when we meet with the school department about coordinating efforts, we need to address communication of large events being held in schools and on playing fields. This was a similar issue that was faced last year for Pam's Run.
- Anna – Motion to support the Art Fair taking place on Saturday, September 19<sup>th</sup> with possible rain date of the 20<sup>th</sup> at the Town building field. Asa, 2<sup>nd</sup>. All in favor (3-1-0). Field to be left as found, and details outlined in the field permit about damages, times allowed on field, fees, etc. To be charged the special event fee.

### **Cross country Festival**

- Discussion about email sent from the Wayland XC School coach about the fee being charged to host the event on the Turf field.
- The commission does not want to deviate away from fees set and keep these the same for all groups that request the field for events to keep consistency.
- Funds raised from the event go to benefit the XC Team.
- Brud, motion to charge the normal special use fee. Frank, 2<sup>nd</sup>. All in favor (4-0-0).

### **Crew Storage container**

- Crew is interested in purchasing a 2<sup>nd</sup> metal storage container to be stored at the beach next to ours.
- Frank is concerned about saying yes because then we may have to say yes to other groups interested. Brud feels this isn't an issue because they pay to use the beach.
- There are still three storage containers at Alpine. Two belong to Baseball and one to Football.
- Frank thinks Crew could possibly just have the storage container at Alpine for no charge, but they would have to look at the container and evaluate its condition. If not purchased, Jess to look into these containers in the future
- Anna feels this is no different than the box put at Alpine for Baseball to store equipment from the flood.
- The box at Alpine for baseball is currently 90% empty and not really needed anymore. Frank spoke to this and explained history of the boxes for storing equipment. Baseball owns the storage containers. Brud asked if Baseball would be interested in selling these storage containers to Crew if they would be willing to clean them out and move them.
- Anna Motion to give them permission to place a storage container at the beach next to ours, with a review year. Asa 2<sup>nd</sup>. All in favor (3-1-0).

### **Donation / Scholarship policy draft**

- Jess presented a list of scholarships that have been given to residents for programs.
- Brud is personally in favor of scholarships, but is slightly opposed to the idea of donations for school type fundraisers.
- Jess to draft a policy for donations & scholarships. Provide a draft to the commission for them to vote on.

### **Spring field opening**

- Concerns for a late Spring because of the snow pack.
- A meeting will be held with users to discuss fields in more detail on Monday, March 16<sup>th</sup>.

**Community Center Update & Plans:**

- Frank did not have many updates since last meeting, but a Warrant Article will be presented at the 2015 Town Meeting to seek design funds for the Town Center site.
- Jess is concerned that Recreation needs to be sure that they are represented in the design of the facility moving forward.

**Public Comment:**

- None.

**Topics not reasonably anticipated by the chair 48 hours in advance of meeting, if any:**

None.

**Adjourn** – Asa motion, Anna second. All in favor.

**Meeting adjourned at 9:30 pm.**

**Agenda Items for Next Meeting:**