

**Wayland Recreation Department  
Draft Minutes  
October 20, 2014  
Recreation Meeting**

**Present:** Wright, Meliones, Krasin, Foster, Brodie

**Meeting called to order at 7:07pm** – taped by WayCam

**Vote payroll and bills :**

- Discussion about how a previous decision was made that no capital funds would be spent without approval from commission (Nothing over \$5,000). Defer vote on these until the next meeting.
- Frank asked about purchased orders and if a “purchase order acquisition” is needed for all purchases. **Jess to find out what the threshold and procedure is for this. Jess will research this answer and email to commission and then add this to the next agenda.**

**Vote Recreation Commission draft minutes from previous meetings:**

Frank – Meeting on Oct. 1, correction noted under Facility use pricing regarding number of Atlantic league teams that qualify as resident team (one team).

Asa voted to accept minutes of 9/4 subcommittee, 9/9, as presented, and 10/1 as corrected, Frank second. Vote Unanimous in favor.

**Public Comment:**

No comments, or anyone present.

**Field Master Plan Discussion:**

Brud & Jess – met with BETA and GALE to get cost estimates on all proposed projects. Brud would like to document the Master Plan steps and get approved by commission.

**Master Plan Work proposed:**

- o 1 60’ baseball diamond – new at Loker or refurbished softball field at Claypit
- o 1 multi-purpose 11v11 grass field at either H/S site, Loker, Nike
- o 1 artificial, multi-purpose turf field with lights at the DPW site, and/or the H/S site on top of the current JV Baseball field
  - Our commission has already asked the School Committee to consider the aspects of having an artificial turf field at their site, or a natural grass field, and get back to us with their decision so we are not pursuing an option that would just get passed down at town meeting. The school committee needs to determine on their own a need for a new stadium field and bleachers.

Brud, motion to approve the above master plan items, passive trails at Dudley Woods, and a Splash Pad located at the Town Beach. Anna second. All in favor.

**Implementing Master Plan:**

- Keep an ongoing document for the public that identifies the plans for the future relating to playing fields
- **Jess to look into Departmental Master Plans that would identify needs in all other aspects of the department including gyms, staffing, programs**
  - o This is timely because of all the changes that will be taking place in town in the coming years – Town Center development, COA Community Center building, Rail Trails, River Access, programs
- Passive Trails in Dudley Woods
- Splash Pad at the beach
- Hannah Williams Playground

### Comments about above:

- Jess to find Master Plan that Nancy formalized after the 2010 Master Plan was completed.
- We would meet with all abutters at properties that are determined as optimal sites to move forward.
- Jess to request price quotes from GALE and BETA for lights at the Riverview site as no quote has been given yet.
- Nancy left notes as to how the remaining \$20,000 would be used to assist with installing irrigation at Riverview.
- Jess to follow up with Eric from GALE regarding getting quotes for comparing all the town properties in consideration for new fields. So far just a proposal requesting more money has been sent to Jess. Jess to follow up since in a meeting last week Eric stated he would get those numbers to us at no cost. Proposal today stated they would need \$9,430.00 to complete a feasibility studies on all properties.
- BETA feels that a turf field at the DPW site would actually improve the drainage of that site from what it is now. Runoff from this site leads to Dudley Pond. A turf field at the H/S is not perceived as being as great an option because of the wells on site.
- CPC funding should be looked into for irrigation at Claypit, funding for Turf field

### Baseball Field:

- Frank would rather not rehab an existing Softball field, would rather put a new field at Loker. Taking a field offline at Loker would impact scheduling much greater than building a new, additional field at another location. Frank has heard feedback from Baseball participants that lights at Riverview would be a bad idea because they would not be used enough, just Friday nights?
- Frank commented on how in the spring there were 4 minor league teams and 5 major league teams, so he didn't get a response from baseball participants that they would not need lights at Riverview. They would rather have a new 60' diamond so there are three total fields they can play.
- Frank liked the option of taking away a softball field from Claypit and adding an 8v8 there and then adding a new baseball diamond at Loker.
- Asa thinks it would be beneficial to get pricing on both and have both options presented. Asked questions to Frank regarding why baseball is looking to play baseball on baseball fields, why are they willing to compromise to play on softball fields under lights?
- Anna Commented on how baseball has been playing on softball fields because there is a lack of actual baseball fields in town. Adding lights was going to allow more scheduling possibilities, and converting a softball field would allow an additional field to be available for baseball.
- Brud – if they are luke warm or not sure about lights then we would not want to pursue this option.
- BRud commented on how Claypit could be a cheaper option to add an 8v8 to that property instead of building a new field at Loker.

### Long range Capital Budget:

Met with the finance committee on October 15<sup>th</sup> to present our Capital Budget Requests for the first time. Presented the following:

- Capital Field Maintenance - \$125,000
- Dudley Woods Trail & Parking - \$129,760
- DPW/High School Site Turf field Design: \$150,000
- Nike Site Design: \$20,000

Fin Comm asked many questions relating to how the previous year's remaining money was going to be spent this year. This include the following funding:

- Beach House (2007) - \$17,101.05
  - o To be used on walkway repairs to beach house
- Parks Field Renovation (2012) - \$1,050.00
  - o These funds being turned back over to the general fund
- Field Analysis (2012) - \$67,511.00
  - o These funds being turned back over to the general fund. Originally from planned investigation of Greenways site that never happened.

- Jess to find out what was spent from this amount as well as the others
- Recreation Field Improvements - \$83,613.00
  - To be used on investigations at possible new field sites with GALE and/or BETA.
- Field Improvements ATM (2014) - \$75,000.00
  - For large, long lasting expenses to maintain the parks.
  - Jess to forward list from Mike in email of projects that need to be done in parks as a whole to decide what to spend the current year's \$75,000 on

Make it clear at the next Town Meeting that we did turn back funds that were not used to the town

Brud, motion to keep the \$17,000 for beach improvements; return \$1,050, return \$67,511, keep the \$83,613 for Field analysis plans, and keeping the \$75,000. Frank 2<sup>nd</sup>. All in favor.

Jessica to notify Carol Martin and Brian in Finance with the above vote and updated CIP forms.

Long discussion about what departments over see which properties, and who requests which monies. There needs to be a subcommittee formed to investigate department responsibilities for parks.

- Jess to make list of all gray areas in management of properties and come up with a list/idea of a plan that makes sense for both departments.

**Comments about above:**

- Get additional quotes from at least three total quotes for all projects we are proposing
- Brud has a list of all 5 companies that proposed figures for the original master plan
- Ask Gale what their \$9,000 proposed funds for quotes was to include
- Ask companies what methodology they are using to do the research for each field.
- We need to know what we can ask CPC fund for
  - A draft list was sent to them this year, so they know we will be requesting funds, but nothing specific was discussed yet
  - Final numbers to be submitted by January
  - Ask to be on CPC Agenda in November/December
- Need to add additional funding options for each project as well

**Public comment:**

No other residents present

**Business not reasonably anticipated 48 hours in advance by the Chair:**

Jess - Budgeting of department

**Adjourn** – Wright motion to adjourn, Meliones second, vote unanimous in favor.

**Meeting adjourned at 9:20pm.**

**Agenda Items for Next Meeting:**

- Master Plan Discussion
- Capitol Budget Improvements
- CPC Agenda Date
- Responsibilities/division of DPW and Recreation and proposal for town meeting