

**Wayland Recreation Department
Draft Minutes
February 26, 2016
Recreation Meeting**

Present: Brud Wright, Asa Foster, Jessica Brodie, Anna Meliones, Heidi Seaborg, Frank Krasin
Guests:

Meeting called to order at 10:30 am – held in School’s small conference room

Brud called the meeting to Order.

Public Comment:

- No one present to comment.

Discuss Spring ATM Warrant Articles and related, below topics:

- Spring Town Meeting Warrant Articles
 - o Stabilization Fund spending article, Title & Text changes – vote to approve changes
 - Jess explained the changes made help clarify the article, specific \$100,000 is planned for field renovations at Town Building, and \$50,000 for a natural or artificial turf field Feasibility Study at 193/195 Main Street.
 - Brud suggested that we clearly state what the Feasibility Study will examine and cover so people know what will be studied
 - Asa expressed concern about the 193/195 address numbers might actually be different.
 - Cherry was present to provide comments on the article wording – suggested removing one comma as grammar, and that if the address numbers are incorrect then the BOS would change those before the article goes to print for all relative articles.
 - The changes that occurred in the new version of the article title and text include ...
 - Brud summarized a phone call with Annette Lewis from the WRAP committee who was inquiring about the article and the scope of the Feasibility Study
 - **Asa, motion to accept the article related to Field Renovations at Town Building and Feasibility Study for a Natural or Artificial Turf Field at 193/195 Main St with the recommendation that if the address changes that Jess authorize permission to update the address if needed. Heidi 2nd. All favor. 5-0-0.**
 - o BOS 53E ½ Revolving Fund Article
 - The “Field/Gym user fees” are still being excluded from the Revenue Sources and Use of the Fund, which the majority of the commission still does not agree with
 - Conversation about how Mark Lanza and DOR regulations have stated that you don’t have to spend the funds collected within the same fiscal year
 - Some residents in town feel that we do not have control of our budget and that we should know what our expenses are. Brud feels this is a misconception because it is impossible to predict registration numbers on hundreds of programs throughout the year.
 - Jess expressed concern about how the overall 53E ½ fund Budget would be impacted if the Rec Commission decided to budget field user fees in a way next year that we had to include field expenses under the cap because that would limit the ability to expand programs with the additional flexibility that was given in the budget by moving the beach to a separate 53D Beach Revolving Fund
 - Anna asked Jess how the daily management of field user fees being collected in the General Fund would work for her. Jess explained that the expenses Nan outlined are still not clear as to how they fit into the current Operating, Tax based budgets.
 - Need to discuss further before Town Meeting
 - o 53D Beach Revolving Fund
 - No changes, no issues

- **Frank, Motion that we accept the article to Establish the Wayland town Beach. Asa, 2nd. All in favor. 5-0-0**
 - Recreation Stabilization Fund
 - Jess to clarify the order of the articles and how the transfer motions occur as part of the overall budget.
 - **Asa, motion to approve the article to Establish the Recreation Stabilization Fund as presented. Frank, 2nd. All in favor. 5-0-0.**
 - Joint Article with Library/DPW/Schools for Land transfer of 193 & 195 Main Street
 - Brud spoke with Gordan Cliff, who made a few minor edits to the Text version of the article write-up to clarify the purpose of the article and how it pertains to Recreation use for a possible field.
 - **Heidi, motion to approve the revised article from Gordon Cliff. Heidi, 2nd. All in favor. 5-0-0**

Capital Projects

- FY14, FY15, & FY16 Capital Maintenance Funds
 - Current balances & proposed projects
 - Jess provided a handout that outlined what remaining funds we have from three different fiscal years, and what projects were previously outlined to spend the money on
 - Happy Hollow Playground Design for re-construction was included as one of the items outlined, which Jess handed out for review by the commission. The MOU is moving along
- Capital / CPA Project status & plans to move forward
 - Loker Recreation Area
 - Discussion about Loker Recreation Area email from Linda Segal
 - The commission is still concerned about the “rabbit hole” that could result in researching another avenue of potential water use that could cost endless more dollars
 - The commission feels the responsible thing to do at this point
 - Jess to look into the Contract with GALE Associates and to not finish the remaining steps of the contract
 - **Anna, motion to return remaining funds of the Loker Recreation Area monies to CPC with the intention to revisit the area for alternative uses in the future. Asa, 2nd. All in favor. 5-0-0.**
 - Oxbow Meadows
 - No proposals handed out for this project.
 - Brud would feel comfortable if Jess made a recommendation on a designer to use
 - The commission would like this field to be a low cost, possibly done in house with DPW rather than hiring a designer.
 - Jess to pick a designer for each project and make recommendations to the commission so that these projects can get moving
 - Dudley Woods
 - Jess to send the commission a recommendation on a designer to select to the commission once the Proposals are reviewed in more detail
 - JV Baseball Field
 - Alpine Tball field to soccer field conversion
 - Claypit Softball Field to baseball field conversion
- Brud wants to see amount remaining and money left that is not spoken for available for Capital Projects – simple, short outline that the commission can vote on at their next meeting.
- Recommendations for projects include JV Baseball field, Alpine field conversion, Claypit Field conversion
- Concerns and restrictions with some of the above projects include water availability at each site
- Jess briefly discussed the MOU and how it is getting close to being present to the School Committee, DPW, and Rec Commission
- **Brud’s List:**
 - **Renovation of JV Baseball field**
 - **Claypit softball field conversion to a baseball field**

- **Alpine TB field conversion to an 8v8 soccer field**
- **Protective Net at the middle school to protect the houses along baseline**
- Frank expressed concern about the 90 ft baseball diamond at the Middle School

Topics not reasonably anticipated by the Chair 48 Hours in Advance of the Meeting, If Any.

- Jess to post an agenda for the DPW agenda on March 8th at 7:00pm at the DPW Facility and then a Recreation Meeting to discuss Capital Projects and selecting a designer for Dudley Woods and other projects.
- Jess mentioned the Open Space and Recreation Plan and how a consultant is being sought now through the Procurement process and meetings will take place in the near future

Public Comment:

- no one present to provide comment.

Next Meeting: Tuesday, February 22nd, with BOS.

Adjourn – Asa motion to adjourn, Heidi 2nd. All in favor 5-0-0. Brud – yes, Asa – yes, Heidi – yes, Anna – yes, Frank - yes

Meeting adjourned at 12:00 pm.