

***Town Of Wayland  
Public Ceremonies Committee  
April 14, 2010 meeting***

1. The meeting was called to order at 7:00 p.m.
  - In attendance: Chair; Richard Turner, John Dyer, Richard Brisk, Michael Antonell, and guest Jim Burkley
2. The minutes from our March 17<sup>th</sup> meeting were reviewed and accepted.
3. The nominees for the LMC award are:
  - WayCam, Mike Patterson, Medical Reserve Corp, Interfaith Group, Gretchen Schuler.
  - The award will be announced at the Hear Report at the Town Meeting on May 13.
  - Action Item:** The committee will email information about the nominees to each other in preparation for a vote on the nominees at our next PCC meeting.
4. We listed the current nominees for the L.M.C. Award
  - Ruth Mori wrote a letter to RT nominating the Medical Reserve Corp of Wayland.
  - John suggested the Wayland Interfaith group.
  - RT suggested Michael Patterson.
5. John Dyer and Richard Turner reported that they went to a Selectman Meeting and found them very supportive of the idea of a celebration of Wayland's 375<sup>th</sup> year. They said "get the word out."
  - **Action Item:** PCC should make an announcement at the upcoming Town Meeting.
6. The task list for the Memorial Day was reviewed by the PCC chair (see pg 2)
  - Event timing: 10:15 – Veteran's Memorial Invocation  
Noon – At cemetery
  - People: Ward Keller – American Legion  
Arthur Straifus – closing prayer  
Grand Marshal – Ensign Joseph Carroll  
2<sup>nd</sup> Marshal – Stephen Kinney  
Bugler – TBD  
Band – Diane Moffett
  - **Action Item:** Richard Brisk – contact Clergy Association.
7. Jim Burkley presented information on Wayland Veterans' Memorial Committee.
8. Meeting adjourned at 8:00 p.m.
  - Next Meeting at 7:00 p.m. on May 5, 2010.

Respectfully submitted

Richard Brisk

Memorial Day Parade and Ceremony Tasks To Be Completed 2010	May 31 <u>P.C.C.</u> <u>Member</u> <u>Responsible</u>
Contact Wayland Clergy Association to invite representative to give invocation	R Brisk
Contact W.H.S. Principal Patrick Tutwiler to ask for recommendation of student to give Gettysburg Address	M Antonell
Contact VFW Commander Ward Keller to confirm participation in Ceremony	R Turner
Contact American Legion Chaplain Arthur Straffus For participation in ceremony	R Turner
Invite Medical Reserve Corps with Vehicle and Trailer Invite Cert Personnel with Vehicle and Trailer Contact Veterans Agent to arrange for Mini Bus	
Decide upon and invite keynote speaker for ceremony William Gilmore Experiences as a WW2 POW	J Dyer
Decide upon and invite Grand Marshal for parade ENS Joseph Carroll USN & 2 <sup>nd</sup> LT Steven T. Kinney USA	RTurner Confirmed
Contact WHS Band Director Joseph Oneschuck to confirm participation	R Turner
Contact WMS Band Director Diane Muffitt to confirm participation	R Turner
Contact Elementary Band Director Tristie Keenan to confirm participation	N/A
Contact Mike Linderman DPW Parks Division with seating For elderly Veterans podium and generator for sound system	R Turner
Contact Girl Scouts Boy Scouts Campfire girls /Boys Pioneer Girls/Boys /Community Nursery School /DAR to confirm participation	L Schlafer
Invite Board Of Selectmen To the parade and Ceremony	R Turner
Contact Wayland High School to arrange the use of the Bose Portable Sound System	R Turner
Contact Wayland Middle School to complete Building Use Form	L Schlafer
Write Police Chief Irving and Fire Chief Loomer to invite their respective departments to the parade and ceremony	R Turner
Write Senator and State Representative Tom Conroy to invite the to the Parade And Ceremony	
Send Calendar listing to Globe West Weekly Globe Calendar Wayland Town Crier Boston Herald Edge Metrowest Daily News And WayCam	J Dyer
Send Flyer To Wayland Schools Library Town Offices assisted Living centers and Local Businesses	J Dyer
Parade And Ceremony is Scheduled for May 28 2007 Steps Off From Wayland Middle School at 11:00 Am	