TOWN OF WAYLAND - TOWN CLERK'S OFFICE NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS Posted in accordance with the provisions of the Open Meeting Law

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM:	PUBLIC CEREMONIES COMMITTEE
FILED BY	RICHARD P. TURNER CHAIRMAN
DATE OF MEETING:	March 23 2016
TIME OF MEETING:	<u>7:00 PM</u>
PLACE OF MEETING	Town Office Building

<u>NOTE:</u> Notices and agendas are to be posted at least 48 hours in advance of the meetings <u>excluding</u> Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

NOTE ITEMS MAY NOT BE DISCUSSED IN ORDER

- 7:00 PM Meeting Called To Order by Chair
- 7:15 PM Public Comment
- 7:20 PM Reading and approval of minutes from previous meeting
- 7:30 PM Reading of Correspondence

Old Business

- 7:35 PM Lydia Maria Child award Review of Nominations and selection of awardee
- 8:15 PM <u>New Business</u> Sound System Purchase and Delivery update Vietnam Commemoration Ceremony March 29 2016 with the Daughters of the American Revolution at Town Building Veterans Memorial and Flag Pole

Topics not reasonably anticipated by chairman 48 hours of the Meeting

8:30 PM Adjourn and set next meeting date