

Personnel Board Meeting
Wayland Town Building – Selectmen’s Office
Meeting Minutes
September 28, 2015 7:10 pm

Members Present:

M. Peabody (MP), P. Schneider (PS); D. Cohen (DC)

Also Present: J. Senchyshyn (JS)

MP called the meeting to order at 7:15 pm.

Review and Discussion of Draft Job Description – Asst. Fire Chief

JS reviewed a draft job description for the position of Asst. Fire Chief. The position is intended to serve as second in command of the Fire Department and work the same daily schedule as worked by the Fire Chief. Members reviewed the draft and made suggested edits. DC inquired about funding. JS stated that a position had been funded by Finance Committee the previous year, but it has not been filled due to the current contract negotiations with the fire union.

The grade for the position was discussed. Given that it will be a non-union, non-overtime eligible position, JS suggested the same pay grade as the Police Lieutenant. The Board agreed that would be a logical approach to wages.

JS stated that the position would come back before the Board. This evening was intended to be an initial review. No vote is required at this time.

Executive Session

MP moved the Personnel Board enter executive session pursuant to MGL Ch30A, Sec 21(3) to Discuss Collective Bargaining Negotiations and strategy with the Police, Fire, and AFSCME Clerical unions, and to Review and Discuss a Newly Proposed AFSCME Job Description as an open discussion might have a detrimental effect on the Town’s negotiating position.

DC seconded the motion.

MP took a roll call vote:

Member Cohen	Aye
Member Schneider	Aye
Vice Chair Peabody	Aye

The Board having voted 3-0 to move into Executive Session, the motion carried. MP announced that the Board would be going into Executive Session for approximately 40 minutes for the stated purpose. The Board would be returning to Open Session.

The Board Entered Executive Session at approximately 7:55 pm.

The Board returned to Open Session at approximately 9:45 pm.

Next Meeting

The Board scheduled its next meeting for 10/19/15.

PS moved to adjourn. DC seconded the motion. Three members having voted in the affirmative, the motion passed.

John Senchyshyn
ATA/HRD

Documents From Personnel Board Meeting

Regular Session

September 28, 2015

Document:

Draft Job Description - Asst. Fire Chief