

Personnel Board Meeting
Wayland Town Building – Large Hearing Room
Meeting Minutes
March 23, 2015 7:10 pm

Members Present:

M. Peabody (MP), P. Schneider (PS), D. Cohen (DC), M. Jones (MJ)

Also Present: J. Senchyshyn (JS)

MP called the meeting to order at 7:10 pm

Public Comment

None

MP moved the Personnel Board enter Executive Session pursuant to MGL Ch30A, Sec 21(a)(2) to discuss contract negotiations and employment agreements for the DPW Director and Fire Chief; and pursuant to Massachusetts General Laws Chapter 30A, Section 21 (a)(3) to Discuss Collective Bargaining Negotiations with the Teamsters, Library, SEIU, Police, Fire, and AFSCME Unions; to Review an AFSCME Separation Agreement; to Discuss MOAs with SEIU, Teamsters, Library and AFSCME Unions; to Review and Potentially Vote to Approve Executive Session Minutes of 1/12/15, 2/23/15 and 3/2/15; to Review and Potentially Vote to Release the Following Executive Session Minutes:

5/5/14	10/20/14	1/12/15
6/2/14	11/24/14	
9/15/14	12/8/14	

as an open discussion might have a detrimental effect on the town's negotiating position. MJ seconded the motion.

MP took a roll call vote:

Member Cohen	Aye
Member Jones	Aye
Member Schneider	Aye
Vice Chair Peabody	Aye

The Board having voted 4-0 to move into Executive Session, the motion carried. MP announced that the Board would be going into Executive Session for approximately 90 minutes for the stated purpose. The Board would be returning to Open Session.

The Board Entered Executive Session at approximately 7:11 pm.

The Board returned to Open Session at approximately 8:30 pm.

Asst. Children's Librarian Job Description

JS presented the revisions from the last meeting to the Asst. Children's Librarian job description. Edits were highlighted in the draft.

MJ moved to approve the Asst. Children's Librarian job description as presented. PS seconded the motion. Four members voting in the affirmative, the motion passed.

Draft Domestic Violence Policy

Members reviewed the draft Domestic Violence Policy. Following a discussion of the draft, members proposed further edits to more closely align the policy with the language in the M.G.L.

MJ moved to approve the draft Domestic Violence Policy as amended. PS seconded the motion. Four members voting in the affirmative, the motion passed.

JS stated that he would forward the policy to the unions for their comment prior to distribution to employees.

Review of February 23, 2015 Meeting Minutes

The draft minutes were amended as follows:

... 10 months. ...

... **Calendar Year (CY) 14** Vacation Carryover Requests ...

PS moved to approve the draft minutes of February 23, 2015 as amended. MJ seconded the motion. Four members having voted in the affirmative, the motion passed.

Review of March 2, 2015 Meeting Minutes

PS moved to approve the draft minutes of March 2, 2015. MJ seconded the motion. Four members having voted in the affirmative, the motion passed.

Potential ATM Items

JS inquired if there is any specific information the Board would like for ATM. MP asked if employee counts would be available. JS stated that the Wage & Classification Article had FTE counts by department. Members asked if board meetings during ATM required posting. JS stated that he would follow-up and confirm.

Topics not Anticipated 48 Hours in Advance

None.

Next Meeting

The Board scheduled there next meeting for Monday, May 4, 2015.

John Senchyshyn
ATA/HRD

Documents From Personnel Board Meeting

Regular Session

March 23, 2015

Document:

Draft Asst. Children's Librarian

Draft Domestic Violence Policy

Draft Minutes:

2/23/2015

3/2/2015