

Personnel Board Meeting  
Wayland Town Building – Selectmen’s Office  
Meeting Minutes  
March 31, 2014 7:00 pm

Members Present:

N. McCarthy (NM), M. Peabody (MP), P Schneider (PS), J. Green (JG)

NM called the meeting to order at 7:00 pm.

Public Comment:

None

Review of Minutes:

None

Continued Review of Town Administrator Job Description:

The Board continued its review of the Town Administrator job description.

Executive Session:

MP made a motion to move into Executive Session under M.G.L. c. 30a, Sec. 21(3) for the purpose of hearing a Step 2 SEIU grievance; negotiations with the Police Union on Dash Cams; collective bargaining negotiations with Fire, Teamsters, and AFSCME; and under M.G.L. c. 30a, Sec. 21(2) for the purpose of negotiations with the Asst. Town Administrator on a successor employment agreement as a discussion in an open meeting may have a detrimental effect on the Board’s position. JG seconded the motion.

NM took a roll call vote:

Member Schneider	Aye
Member Green	Aye
Vice-Chair Peabody	Aye
Chair McCarthy	Aye

The Board members having voted 4-0 to move into Executive Session, the motion carried. NM announced that the Board would be going into Executive Session for approximately 75 minutes for the stated purposes. The Board would be returning to Open Session.

The Board entered Executive Session at 7:30 pm.

The Board returned to Open Session at 9:25 pm.

Discussion on Town Meeting Preparation:

JS reviewed the proposed motion for the warrant article. He inquired if there was any specific information requested to support the article. Members asked for up-to-date non-

union employee rosters. Members discussed their availability to attend various nights of ATM.

Nancy McShea – Repayment to the Sick Leave Bank:

JS presented a document prepared by N. McShea which indicated hours worked while she was on leave. Work consisted of telephone conferences and email correspondence. JS stated that he had corresponded with her multiple times. McShea reported working approximately 70 hours. Members discussed the reasonability of crediting some of the time towards her sick leave bank repayment.

PS moved to approve crediting 30 hours towards Nancy McShea's repayment to the sick leave bank for time worked while on leave. JG seconded the motion. Four members having voted in the affirmative, the motion passed.

Town Administrator Transition:

JS reviewed potential transition scenarios. However, it was too early in the process to determine if W. Jones was a serious candidate for Wayland's Town Administrator.

Topics not Anticipated 48 Hours in Advance of the Agenda

Next Meeting:

The Board discussed options for its next meeting. May 5<sup>th</sup> was identified as a potential date.

JG moved to adjourn the meeting. PS seconded the motion. Four members having voted in the affirmative, the motion passed. The Board adjourned at 10:25 pm.

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John Senchyshyn  
ATA/HRD