

Personnel Board Meeting
Wayland Town Building – Selectmen’s Office
Meeting Minutes
December 2, 2013 9:00 am

Members Present:

N. McCarthy (NM), M. Peabody (MP), J. Green (JG),

Also in attendance: J. Senchyshyn (JS)

NM called the meeting to order at 9:00 am.

Public Comment:

L. Segal inquired if extra copies of the bid documents were available.

Review of October 16, 2013 meeting minutes:

The draft minutes were amended as follows:

... {Resident Anette Lewis, ... reporting relationships.} ...

MP moved to approve the minutes of the meeting as amended. JG seconded the motion. Three members having voted in the affirmative, the motion passed.

Review of October 28, 2013 meeting minutes:

MP moved to approve the minutes of the meeting as amended. JG seconded the motion. Three members having voted in the affirmative, the motion passed.

Review of November 13, 2013 meeting minutes:

The draft minutes were amended as follows:

... add a Traffic Supervisor at the Rt 27/Rt 30 intersection, **but clarified the actual intersection is Rte 27 and West Plain St.** He ...

... should be cost neutral. **MP requested the hours differential be submitted in writing.** ...

... ~~NB~~ NM stated that such a discussion ...

... by ~~NB~~ NM, and members ...

... The Board adjourned at 10:25 ~~pm~~ am.

MP moved to approve the minutes of the meeting as amended. JG seconded the motion. Three members having voted in the affirmative, the motion passed.

MP stated that the recent letter prepared for Town Meeting regarding DPW was to only reflect personal concerns, not those of the Board. Personal comments and Board comments became intertwined. She suggested the Board should vote on similar circumstances when they next arise.

Reference Checks on Town Administrator RFP Responses

PS was not present. NM said she spoke with him and he reported on an MRI engagement in Marblehead and a Collins Center engagement in Burlington. Contractors received a good reference.

NM contacted Ipswich on MMA. They received a ranking of 10. Stoughton was contacted regarding MRI. They also received a 10. Hanover was called about the Collins Center. They were ranked as an 8 or 9.

MP contacted Hudson regarding MMA. MMA received a rating of 10. Ashland was called about MRI. They were ranked as a 7/8 (interviewee noted he does not give 10 ratings to anyone).

JG called Holden regarding MMA and Chatam regarding the Collins Center. Searches were successfully conducted for both communities.

In general all the references were positive with successful outcomes. No significant performance issues were reported regarding the searches.

Members discussed the feedback they received and applicability to Wayland. JG believed MRI exhibited more confidence and enthusiasm in the interview. She prefers either MRI or MMA over the Collins Center. MP agreed. JG rated both MRI and MMA as an "A"; rated the Collins Center as a "B". NM noted that the first impression of the Collins Center interview was disappointing.

Interim Town Administrator Contract - R. Mercier

Members reviewed the draft contract with R. Mercier to serve as Interim Town Administrator. No changes were recommended.

JG moved to recommend the employment contract for R. Mercier to serve as Interim Town Administrator effective 12/2/13. MP seconded the motion. Three members having voted in the affirmative, the motion passed.

Topics not Anticipated 48 Hours in Advance of the Agenda

There were none

JG moved to adjourn the meeting. Three members having voted in the affirmative, the motion passed. The Board adjourned at 10:25 am.