

Personnel Board Meeting
Wayland Town Building – Selectmen’s Office
Meeting Minutes
February 27, 2012 7:00 pm

Members Present: N. McCarthy (NM), M. Peabody (MP), P. Schneider (PS), N. Willard (NW)
J. Evans (JE)

Also in attendance: J. Senchyshyn (JS)

Following the Board’s attendance at the swearing in of the new Fire Chief, Fire Officers and a Firefighter, NM called the meeting to order at 7:25 pm.

JS announced that JE would be participating in the meeting remotely.

Public Comment:
None.

Review of January 23, 2012 Meeting Minutes:

MP moved to approve the minutes of the meeting. PS seconded the motion. Five members having voted in the affirmative, the motion passed.

Review of January 23, 2012 Executive Session Meeting Minutes:

The minutes were amended as follows:

... in that she was working 35 hrs/wk ~~at that time~~ at that time. ...

MP moved to approve the minutes of the meeting as amended. PS seconded the motion. Five members having voted in the affirmative, the motion passed.

Finance Assistant T/C – Starting Wage Rate

JS presented the application of Thomas Rizzo, who has been selected to be the new Finance Assistant in the Treasurer Collector’s Office. JS recommended a starting wage rate of C-15, Step 6 based on the candidate’s background and experience. The members discussed the candidate.

MP moved to approve a starting wage rate for Thomas Rizzo at C-15, Step 6 of the SEIU wage schedule. PS seconded the motion. Five members having voted in the affirmative, the motion passed.

ATM Preparation

JS and NM reviewed a number of personnel related questions that had been posed at recent FinCom meetings. In, addition JS reviewed information requests submitted by K. Cook and A. Lewis. JS asked the members if there is specific information that they

would like to have available for Annual Town Meeting. The Board discussed possible reports/data that might be helpful. JS provided draft reports for non-union wages, FTE counts and the response to Lewis' information request.

Executive Session:

NM declared that the Board should move into executive session to discuss negotiations with the Firefighters and AFSCME, as a discussion in an open meeting may have a detrimental effect on the Board's position.

PS made a motion to move into Executive Session under M.G.L. c. 30a, Sec. 21 for the purpose of collective bargaining negotiations with AFSCME and with the Firefighters regarding job descriptions, as a discussion in an open meeting may have a detrimental effect on the Board's position. NW seconded the motion.

NM took a roll call vote:

Member Schneider	Aye
Member Willard	Aye
Member Evans	Aye
Vice-Chair Peabody	Aye
Chair McCarthy	Aye

NM asked JE if anyone could hear the Executive Session from JE's remote location. JE stated that no one would be able to hear the discussion at her location.

The Board members having voted 5-0 to move into Executive Session, the motion carried. NM announced that the Board would be going into Executive Session for approximately 45 minutes for the stated purposes. The Board would be returning to Open Session.

The Board entered Executive Session at 8:40 pm.

The Board returned to Open Session at 9:15 pm.

Next Meeting:

The Board scheduled its next regular meeting for 3/19/12 at 7:00 pm.

NW moved to adjourn the meeting. PS seconded the motion. Five members having voted in the affirmative, the motion passed. The Board adjourned at 9:20 pm.

John Senchyshyn
ATA/HRD