

Personnel Board Meeting
Wayland Town Building – Selectmen’s Office
Meeting Minutes
May 16, 2011 7:00 pm

Members Present: N. McCarthy (NM), M. Peabody (MP), P. Schneider (PS), N. Willard (NW)

Also in attendance: J. Senchyshyn (JS)

NM called the meeting to order at 7:00 pm.

Public Comment: None

DPW Transfer Station Foreman Job Description

At the previous meeting the Board authorized JS to negotiate the job description with the Teamsters. JS reported that he had successfully done so. The job description was the same except for the inclusion of a job duty referencing “... collaboration with neighboring communities ...”. MP pointed out the need for the word “as” in the Supervision Exercised section.

PS moved to approve the job description for the DPW Transfer Station Foreman as amended. MP seconded the motion. Four members having voted in the affirmative, the motion passed.

Executive Session:

NM declared that the Board should move into executive session to discuss strategy with respect to collective bargaining as a discussion in an open meeting may have a detrimental effect on the Town’s negotiating position.

NW made a motion to move into Executive Session for the purpose of discussing collective bargaining strategy with the AFSCME, SEIU and Police unions as conducting such business in Open Session will have a detrimental effect on the Board’s negotiating position. PS seconded the motion.

NM took a roll call vote:

Member Schneider	Aye
Member Willard	Aye
Vice-Chair Peabody	Aye
Chair McCarthy	Aye

The Board members having voted 4-0 to move into Executive Session, the motion carried. NM announced that the Board would be going into Executive Session for approximately 20 minutes for the stated purpose. The Board would be returning to Open Session.

The Board entered Executive Session at 7:10 pm.

The Board returned to Open Session at 7:30 pm.

New Business:

JS notified the Board that Public Health Director Steve Calichman had notified the Town of his intent to retire on June 30, 2011. JS stated that he had been in contact with the Chair of the BOH regarding the process of identifying a successor.

Old Business:

None

Next Meeting:

The Board cancelled its planned meeting for 5/23/11 and scheduled its next meeting for 6/27/11 at 7:00 pm.

NW moved to adjourn the meeting. PS seconded the motion. Four members having voted in the affirmative, the motion passed. The Board adjourned at 7:35 pm.

John Senchyshyn
ATA/HRD