

Personnel Board Meeting
Wayland Town Building – Selectmen’s Office
Meeting Minutes
October 5, 2009 7:00 pm

Members Present: N. McCarthy (NM), M. Peabody (MP), J. Evans (JE), P. Schneider (PS)
N. Willard (NW)

Also in attendance: J. Senchyshyn (JS)

NM called the meeting to order at 7:00 pm.

Public Comment: None

Review of September 21, 2009 Meeting Minutes: MP moved to approve the minutes of the meeting. PS seconded the motion. Five members having voted in the affirmative, the motion passed.

Review of September 21, 2009 Executive Session Minutes:

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MP moved to approve the minutes of the meeting as amended. PS seconded the motion. Five members having voted in the affirmative, the motion passed.

Water Treatment Plant Positions: JS distributed copies of the final draft job descriptions for the proposed water treatment plant positions. One position is geared towards professional staff, the other towards labor staff. He also shared information regarding wage rates from other treatment plants for comparable positions. Unfortunately, Littleton, which has the most comparable plant, has not responded yet. Members had several comments and questions. JS inquired if the Board was at a point to authorize him to approach the unions on the new positions. The consensus of the Board was yes.

BOA Staffing Request: JS informed the Board that the BOA was not prepared yet to present its staffing request. Members indicated their availability for 10/19 or 10/26 to meet with the BOA.

SEIU MOA: JS reviewed an MOA regarding out-of-grade pay for Department Assistant J. Cassidy. JS reviewed the basis for the pay. The Planning Board Chair was in support of the action.

PS moved to approve the MOA with SEIU regarding out-of-grade pay for J. Cassidy. JE seconded the motion. Five members having voted in the affirmative, the motion passed.

NW made a motion to move into Executive Session for the purpose of discussing collective bargaining issues and negotiations. JE seconded the motion.

NM took a roll call vote:

Member Willard	Aye
Member Schneider	Aye
Member Evans	Aye
Vice-Chair Peabody	Aye
Chair McCarthy	Aye

The Board members having voted 5-0 to move into Executive Session, the motion carried. NM announced that the Board would be going into Executive Session for approximately 15 minutes for the stated purpose. The Board would then be returning to Open Session.

The Board entered Executive Session at 7:25 pm.

The Board returned to Open Session at 7:40 pm.

Next Meeting: The Board decided not to schedule its next meeting at this time.

NW moved to adjourn the meeting. PS seconded the motion. Five members having voted in the affirmative, the motion passed, and the Chair adjourned the meeting at 7:45 pm.

John Senchyshyn
ATA/HRD